



Prospect Hill Academy Charter School

Minutes

Board Meeting

Date and Time

Thursday July 21, 2016 at 5:30 PM

Location

54 Essex - Learning Commons

Please note: As there will be a vote on the FY16 Annual Report, **quorum is essential.**

Board Members Present

J. Kushner, J. Vogel, K. Balan, K. Belcher, L. Goff, M. Brewster, M. Saunders, S. Goldstein, S. Haraguchi, S. Istock, T. Reavis

Board Members Absent

A. Steinert, J. Roberts

Ex-Officio Members Present

A. Allen

Non Voting Members Present

A. Allen

Guests Present

A. Bresler, M. O'Donnell, S. Ferguson, V. Ellis

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Belcher called a meeting of the board of trustees of Prospect Hill Academy Charter School to order on Thursday Jul 21, 2016 @ 5:38 PM at 54 Essex - Learning Commons.

C. Approve Minutes

S. Goldstein made a motion to approve minutes from the Board Meeting on 04-14-2016.

M. Saunders seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Goldstein made a motion to approve minutes from the Board Meeting on 04-14-16.

M. Saunders seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Co-Chairs Report

A. Update

No update provided.

III. Head of School Report

A. Head of School Report/Update

The Head of School gave a presentation on the successes, challenges and opportunities related to the 2012-2017 Strategic Plan. In addition, the Head of School outlined specific K-12 priorities for 2016-2017, including the following:

- Improve Academic Performance
- Deepen Restorative Practices
- Develop Meaningful Family Relationships

IV. Academic Affairs

A. Update

No update provided.

V. Development / 20th Anniversary

A. Update

No update provided.

VI. Family Engagement

A. Update

No update provided

VII. Finance

A. Update

The Finance Committee chair provided an overview of recommendations made by the Wells Fargo investment advisor team. Board members discussed the recommendations and, in doing so, came to the conclusion that to make changes

according to these recommendations would be in violation of the current investment policy.

The Finance Committee agreed to discuss potential changes to the investment policy and return to the October 27, 2016 Board meeting with a recommendation.

VIII. Governance

A. Update

The Committee has not met since the previous Board meeting.

B. FY16 Annual Report review

A draft of the 2015-2016 Annual Report was shared with all members; it's contents and necessary additions to be made were discussed by the group.

C. Vote on FY16 Annual Report

J. Kushner made a motion to approve the annual report to DESE as is, plus additions made by the Head of School, with the provision that any material changes will need to be approved by the board at the board meeting in September.

L. Goff seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Human Resources

A. Update

No update provided.

X. Other Business

A. Other Business

No new business.

XI. Closing Items

A. Adjourn Meeting

J. Vogel made a motion to adjourn the meeting.

K. Belcher seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
K. Belcher