

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

1st Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

MINUTES

February 4, 2016

CONVENE PUBLIC SESSION

9:05 a.m.

A. Call to Order

Pledge of Allegiance led by Cindy Joris

Roll Call

Board President Colleen Kuhn

Board Vice President Dale Lintner

Board Member Cindy Joris

Board Member Randy Wormmeester

Board Member Robert Jackson (arrived 10:18am)

Also Present

Shannon Brandner

Desirée Gardner

Ronald "Gunny" Wilkins

B. Public Comment – None

C. Representative Presentations – None

D. Items to be Removed from Consent or Action Agendas – None

E. Consent Agenda –

Board Member Wormmeester motioned to approve the Consent Agenda; Board Member Joris seconded the motion. Motion carried 4/0.

1. Approval of Board minutes for the December 3, 2015 regular board meeting.
2. Approval of Expenditure Report for December 2015 and January 2016, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of Credit Card Statements November 5, 2016 through January 6, 2016.
4. Petty Cash reimbursements for December 2015 and January 2016.

F. Principal's Report –

Shannon Brandner: Spoke about activities including Holiday dance, quarter 2 leadership awards, and AVID fundraisers.

G. Information Items – None

H. Charter Advisory Report

Cindy Joris: Breakfast with the Principal plans for next week and upcoming help with Law dance.

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I. Dean's Report –

Ronald Wilkins: Discussed current enrollment; activities such as

J. Budget Report –

Desirée Gardner: Provided update on current year budget; discussed real time revenue reporting with CSMC; discussed construction expenses impact on cash flow.

K. Construction Committee Report –

Darryl Cartozian, of DKC Architects, Inc. – gave brief overview on current status of project; reminded the Board that the finance company requested full build out projections to include gymnasium; notified Board that he has value suggestions to be discussed at next construction meeting.

Bill Grundman, of Erickson Hall – presented Guaranteed Maximum Price for construction project; discussed transparency of subcontractor bids; any unused money will be returned to school at end of project.

Greg Cox, of Modus, Inc. – presented gymnasium floorplans including modifications to kitchen area and electronic room; discussed various flooring options and addition of rock wall backing.

L. Action Agenda

Public Comment – None

1. APPROVAL OF CONSTRUCTION BUDGET AND CONTRACT – The Board tabled the approval of the guaranteed maximum price contract as provided by Erickson-Hall for new school construction.
2. APPROVAL OF 2014-2015 SARC - Board Member Joris motioned to approve the 2014-2015 School Accountability Report Card (SARC); Board Member Jackson seconded the motion. Motion carried 4/0.
3. APPROVAL OF THE 2015 FORM 990 CHECKLIST – Board Member Jackson motioned to approve the submission of the 2015 Form 990 Checklist; Board Member Joris seconded the motion. Motion carried 4/0.
4. APPROVAL OF INTERNSHIP CONTRACT – Board Member Wormmeester motioned to approve the internship contract with Brandman University; Board Member Jackson seconded the motion. Motion carried 4/0.
5. APPROVAL OF SLAHD INDEPENDENT AUDITOR'S REPORT FOR THE FISCAL YEAR ENDED JUNE 30TH 2015 – Board Member Jackson motioned to approve the independent auditors report for the fiscal year ended June 30th 2015; Board Member Wormmeester seconded the motion. Motion carried 4/0.
6. APPROVAL OF ESR CONSTRUCTION CONTRACT – The Board tabled approval of the contract with ESR Construction to build new school gymnasium.
7. APPROVAL OF PLACEWORKS PROPOSAL – Board Member Wormmeester motioned to approve the proposal for additional environmental studies with Placeworks; Board Member Joris seconded the motion. Motion carried 4/0.

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8. APPROVAL OF AN UNDERWRITING AGREEMENT BETWEEN SUMMIT LEADERSHIP ACADEMY AND ZIEGLER AND COMPANY – Board Member Joris motioned to approve an underwriting agreement between Summit Leadership Academy and Ziegler and Company for Bond Underwriting; Board Member Jackson seconded the motion. Motion carried 4/0.
9. APPROVAL OF INFILTRATION RATE STUDY FOR STORM WATER DISPOSAL – Board Member Wormmeester motioned to approve the invoice from John Byerly, Incorporated for the infiltration rate study of storm water disposal; Board Member Joris seconded the motion. Motion carried 4/0.
10. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR SHELLY HECKMAN – Board Member Joris motioned to approve the Provisional Internship Permit application for Shelly Heckman for mild/moderate Special Education Specialist in grades nine through twelve; Board Member Wormmeester seconded the motion. Motion carried 4/0.
11. APPROVAL OF PROVISIONAL INTERNSHIP PERMIT FOR THOMAS COLEMAN – The Board removed this action item.

MOVE TO CLOSED SESSION

11:22 a.m.

The Board moved to closed session to discuss the following:

1. PUBLIC EMPLOYMENT APPOINTMENT - Titled: Certificated and Classified Employees.
2. APPROVAL OF 2015/2016 VOLUNTEERS – This is to approve individuals who would like to volunteer at SLAHD and review current list of approved volunteers.
3. ADMINISTRATION EVALUATION METHODS – This is for Board to discuss methods of conducting performance evaluation of administrative employees.
4. PERSONNEL ISSUES – This is for Board Members to discuss employee concerns.

RECONVENE PUBLIC SESSION

1:08 p.m.

M. Closed Session Report –

Colleen Kuhn: Approved three public appointments, one honorarium, and one volunteer; tabled discussion of administration evaluation methods; discussed employee issues.

N. Board Member Comments

Brandner: Grateful for Board's involvement, guidance, and support

Kuhn: Anticipates need for help with construction going forward, especially regarding finance and policy development.

O. Items for Future Board Meetings – None

P. Next Meeting Date –

Regular Meeting: March 7, 2016 at 9:00 a.m.

Q. Adjournment of Meeting – Board Member Jackson motioned to adjourn the Governing Board meeting at 1:11 p.m.; Board Member Wormmeester seconded the motion. Motion carried 4/0.