

May 15, 2014

The Red Lion Area School District Board of Directors met on the above date at 7:37 P.M. in the Red Lion Area Education Center with, Mr. Chris Seitz, President, presiding. Present were Directors: Mr. John Blevins, Mr. James Clark, Mrs. Christine Crone, Mr. Jeffrey Fix, Mrs. Cynthia Herbert, Mr. Edward Miller, Mr. Joel Ogle, Mr. Stephen Simpson and Student representative Ms. Ellie Lyons. Administrators: Dr. Scott Deisley, Mr. Mark Shue, Mr. Kevin Peters, Mrs. Amy Glusco, Mrs. Mary Smith, Mrs. Laura Fitz, Ms. Katherine Heintzelman, Mr. Jeffrey Bryan. Business Manager/Board Secretary: Mr. Terry Robinson

Absent: Dr. Krista Antonis

Board members, administrators and audience recited the Pledge of Allegiance to the American Flag.

Mr. Seitz announced that an executive session regarding personnel matters was conducted prior to the meeting.

By motion of Mr. Fix, seconded by Mrs. Herbert, and by unanimous roll call vote, the minutes of the May 1, 2014 meeting were approved.

Members of the senior high school assessment committee, students Ellie Lyons, Madison Scerbo, and Alec Gayrama; and Mrs. Kathy Moser, guidance counselor; and Megan Axe, teacher presented the results of their student survey relative to the senior high school grading system. They also presented recommended changes to the system.

Board Members/Committee Reports: None

Principals Mrs. Abby Gold, Mr. Todd McClimans, Mr. Kevin Peters, and Mr. Mark Shue gave an overview of the 2014-2015 student handbooks for the elementary, junior high and senior high levels.

Dr. Deisley discussed a Global Data Consultants project change order relative to searching the district's e-mail archives.

Mr. Robinson stated revised policies are attached for the Board members review. These policies have been reviewed by the Board Policy Committee. They will appear on the agenda for approval at the next meeting.

Mrs. Gail Sullivan, Director of Transportation presented a proposal to purchase new transportation software. Mrs. Sullivan also reviewed a three year contract proposal with School Express, Inc. to provide specialized transportation.

Mr. Robinson stated the 2014-2015 General Fund Budget expenditures and revenue are set at \$85,800,000. There is no real estate tax change planned as part of the budget.

Student representative Ellie Lyons presented her monthly report.

Public Comment:

Ms. April Reed and Mr. Antwan Jackson of Windsor Township presented a concern regarding removing

students from the classroom to meet with the administration and School Resource Officer.

Mr. Craig Murphy of Windsor Township commended the Board for not raising real estate taxes for the upcoming year and asked several questions regarding the Horn Field scoreboard financing.

There were no further public comments or other items brought before the board.

By motion of Mr. Simpson, seconded by Mrs. Crone, and by unanimous roll call vote, the following personnel items were approved:

A. The following retirement:

Support Staff

1. JUDY M. KING as full-time custodian at North Hopewell-Winterstown Elementary School effective May 30, 2014. She has been with the district 11 years.

B. The following resignations:

Professional

1. JENNIFER L. SEUFERT as a grade 4 teacher at Locust Grove Elementary School effective the end of the 2013-2014 school year.

Ratify

Support Staff

1. CHAWNA G. GRIFFITH as a part-time building assistant at Larry J. Macaluso Elementary School, effective May 5, 2014 as per her verbal resignation received on May 4, 2014.

C. The following added to the substitute teachers list effective for the 2013-2014 school year:

1. STEPHANIE M. FREY, 365 W. Chestnut Street, Dallastown, PA 17313, pending receipt of current PA teaching certificate, Pre K-4.
2. MORGAN POFF, 9 Steeple Avenue, Red Lion, PA 17356, pending receipt of current PA teaching certificate, Pre K-4.
3. AMY J. WHITESEL, 86 E. Frederick Street, Dallastown, PA 17313 pending receipt of current PA teaching certificate, Middle Level Education 4-8 English concentration.

D. The following creation of position:

Support Staff

1. One full-time district maintenance/energy manager position, 8 hours per day, 12 months per year, effective July 1, 2014.

E. The following correction to created position:

Administrative

1. One elementary principal position from 215 days to 261 days. BRIAN RAAB will remain in this position.

F. The following transfers:

Professional

1. ANDREW L. CONOVER from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher in an elementary school to be determined on step 8 of the salary scale with a Master's Degree plus 45 credits and 10 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.
2. AMANDA J. DANSBERRY from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 6 of the salary scale with a Master's Degree plus 30 credits and 7 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.
3. TRINDA S. GULLEY from full-time regular professional instructional support teacher at Mazie Gable and North Hopewell-Winterstown Elementary Schools to full-time regular professional learning support teacher at an elementary school to be determined on step 11 of the salary scale with a Master's Degree and 24 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the transfer of Mary Frey.
4. MARY W. FREY from full-time regular professional learning support teacher at Clearview Elementary School to full-time regular professional instructional support teacher at Clearview Elementary School on step 5 of the salary scale with a Master's Degree and 6 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the transfer of Trinda Gulley.
5. JASON E. MCINTYRE from full-time regular professional learning support teacher at Red Lion Area Junior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 9 of the salary scale with a Bachelor's Degree plus permanent certification and 14 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.
6. SARAH C. BEHOUNEK from full-time temporary professional learning support teacher at Red Lion Area Junior High School to full-time temporary professional

instructional support teacher at Red Lion Area Junior High School on step 2 of the salary scale with a Bachelor's Degree and 2 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is a new position.

7. ERIN M. SHIFFER from full-time regular professional learning support teacher at Red Lion Area Senior High School to full-time regular professional learning support teacher at an elementary school to be determined on step 8 of the salary scale with a Master's Degree plus 15 credits and 10 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to a change in enrollment needs.

F. The following appointments:

Professional

1. SARAH L. MARKEL, 2780 Thornbridge Road, York, PA 17408 as a full-time substitute grade 5 teacher at Mazie Gable Elementary School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position, effective August 11, 2014 through the end of the 2014-2015 school term, pending receipt of current PA teaching certificate. This is due to the professional development leave of absence of Dawn Persing.
2. EMILY K. HEISLER, 67 Park Ridge Drive, Elizabethtown, PA 17022 as a full-time regular professional learning support teacher at the Red Lion Area Junior High School on step 5 of the salary scale with a Bachelor's Degree and 5 years of credited experience at the negotiated salary for the position effective August 11, 2014. This is due to the retirement of Ann Anderson.
3. KELLY L. MADDOX, 2140 Slagel Road, Spring Grove, PA 17362 as a full-time temporary professional elementary instructional support teacher on step 1 of the salary scale with a Master's Degree plus 15 credits and 0 years of credited experience at the negotiated salary for the position, effective August 11, 2014, pending receipt of current Act 151 and FBI fingerprint clearances. This is due to the retirement of Susan Wolgemuth. (Present placement: North Hopewell-Winterstown.)
4. STEPHANIE M. FREY, 365 West Chestnut Street, Dallastown, PA 17313 as a full-time temporary professional elementary teacher on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position effective August 11, 2014, pending receipt of current PA teaching certificate. This is due to the resignation of Jennifer Seufert. (Present placement: Locust Grove Elementary School, grade 4.)

Support Staff

1. AUSTIN F. WRIGHT, 531 Locust Grove Road, York, PA 17402 as a full-time custodian, 7.5 hours per day, 12 months per year at the rate established for the position effective May 16, 2014. This is due to the resignation of Kevin Schmuck. (Present placement: Red Lion Area Senior High School)

2. DUSTIN M. BOYD, 304 South Franklin Street, Red Lion, PA 17356 as District Desktop Technician, 8 hours per day, 12 months per year at the salary established for the position, effective July 1, 2014 pending receipt of acceptable Acts 34, 151, and FBI fingerprint clearances. This is due to the resignation of Joe Shaull.

By motion of Mr. Fix, seconded by Mr. Simpson, and by unanimous roll call vote the following conference attendance request and buildings and grounds requests were approved:

Conference Attendance

- A. DR. KRISTA ANTONIS to attend E-Learning Revolution in Lancaster, PA on June 24 & 25, 2014.

Buildings and Grounds

- A. The Locust Grove Elementary School P.T.O. to use the Locust Grove Elementary School library on Monday, June 2, 2014 from 7:00 p.m. to 9:00 p.m. for a P.T.O. meeting. A custodian will be on duty for security purposes.
- B. The Red Lion Area Band Booster Club to use the Red Lion Area Senior High School student commons area on Saturday, April 18, 2015 from 10:00 a.m. to 6:00 p.m. for a band parents' craft fair. A custodian will be on duty for security purposes.
- C. The Red Lion Area Recreation Commission to use Horn Field on Tuesday, May 27, 2014, Saturdays, June 17, 14, and 28, 2014, and Thursday, June 26, 2014 from 6:15 p.m. to 9:30 p.m. for baseball.
- D. The Boy Scouts of America to use the Larry J. Macaluso Elementary School cafeteria on Tuesday, May 20, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. Also requested is the Locust Grove Elementary School all-purpose room on Wednesday, May 21, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. A custodian will be on duty for security purposes.

Ratify

- E. The Boy Scouts of America to use the Clearview Elementary School cafeteria on Thursday, May 15, 2014 from 6:30 p.m. to 7:30 p.m. for recruitment. A custodian will be on duty for security purposes.

By motion of Mr. Simpson, seconded by Mrs. Crone, and by unanimous roll call vote, the following Other Business and Finance items were approved:

Other Business

- A. Policy Changes

The following policies were approved:

1. Policy 611, Purchases Budgeted
2. Policy 803, School Calendar
3. Policy 804, School Day

- 4. Policy 811, Bonding
- 5. Policy 812, Property Insurance
- 6. Policy 813, Other Insurance
- 7. Policy 818, Contracted Services
- 8. Policy 915, School Affiliated Organizations

B. Revised Job Descriptions

The following revised job descriptions were approved:

Administrative

- 1. Supervisor of Pupil Services
- 2. Director of Curriculum, Instruction, and Assessment

Support Staff

- 1. General Secretary
- 2. District Maintenance/Energy Manager

Finance

A. Student Accident and Sports Insurance

The voluntary student accident insurance and secondary students all interscholastic sports program accident insurance proposal offered by Christian-Baker Company Insurance and underwritten by Ace American Insurance Company was approved for the 2014-15 school year. Premiums are as follows:

School Time – All Grades	\$22.00
Twenty-Four Hour Coverage	\$88.00
Dental Coverage	\$8.50
Secondary Students (Interscholastic)	\$11,481.00

B. Exoneration of Tax Collectors

Tax collectors have declared the following number of per capita taxes as uncollectable for the stated reason:

Moved	2875
Deceased	232
Duplication	140
Armed Forces.....	45
Paid Elsewhere.....	10
Indigent	0
Non-Resident	28
Incarcerated.....	4
Deleted.....	1

Minors.....	6
Unknown.....	9
Delayed Billing.....	0
Total.....	3350
Occupational Exonerations.....	5369

A total of 5108 names will be turned over to the proper authorities for collection of per capita and occupation taxes.

		Section 679	Act 511	Occupation	
		<u>Per Capita</u>	<u>Per Capita</u>	<u>Tax</u>	<u>Totals</u>
Chanceford Twp.	\$	4,695.00	4,695.00	9,390.00	18,780.00
Felton Borough	\$	335.00	335.00	1,860.00	2,530.00
Lower Chanceford	\$	1,415.00	1,415.00	3,120.00	5,950.00
North Hopewell	\$	1,830.00	1,830.00	5,240.00	8,900.00
Red Lion Borough	\$	8,300.00	8,300.00	8,405.00	25,005.00
Windsor Borough	\$	1,355.00	1,355.00	1,485.00	4,195.00
Windsor Township	\$	7,025.00	7,025.00	13,080.00	27,130.00
Winterstown Borough	\$	585.00	585.00	2,440.00	3,610.00

C. Construction Quality Assurance Program

Quality Assurance Plus, 401 East Winding Road, Mechanicsburg, PA was approved to be employed to provide quality assurance testing and inspection services related to the construction of secure entrance projects at the Clearview, Windsor Manor, and North Hopewell-Winterstown Elementary Schools. Cost for the services is \$23,196.00.

D. Global Data Consultants Project Change

The Global Data Consultants project change was approved.

E. Corporate Sponsorship Agreement

The three year (\$2,000 per year) Corporate Sponsorship Agreement between the Red Lion Area School District and CGA Law Firm, York, PA was approved.

F. Resolution Authorizing Proposed Final Budget Display and Advertising and Per Capita Tax Notice

RESOLVED, by the Board of School Directors of Red Lion Area School District, as follows:

1. The 2014-2015 proposed Final Budget sets expenditures and revenues at \$85,800,000.00.
2. The proposed Final Budget of the School District for the 2014-2015 fiscal year on form PDE 2028 as presented to the School Board shall be considered the proposed Final Budget of the School District for the 2014-2015 fiscal year and shall be made available for public inspection after this date.

3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise Final Budget Notice and Per Capita Tax Notice in substantially the form as presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District Offices.

J. Expenditures

1. Treasurer's Report
2. Budget Transfers
3. School Depositories Report
4. Cafeteria expenditures in the amount of \$42,414.43
5. General Fund expenditures in the amount of \$1,020,966.72
6. Capital Improvement Fund expenditures in the amount of \$4,597.45
7. Junior High Allied Finance Report
8. Senior High Allied Finance Report

Copies of these reports are included in the minute book.

By the same motion and by a roll call vote of 8 yes and 1 no (Mr. Clark), the following finance items were approved:

G. Capital Improvement Account Creation

1. The administration was granted permission to create a new Capital Improvement Account entitled Horn Field Scoreboard Replacement and to close the Capital Improvement account entitled Corporate Sponsorship, and transfer the balance of \$47,506.13 into the new account.

H. Capital Improvement Account Transfer

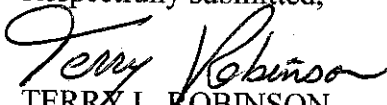
1. The administration was granted permission to transfer \$107,500.00 from the Capital Improvement Future Debt account to the Horn Field Scoreboard Replacement account. These funds will be repaid using scoreboard advertising revenue.

I. General Fund Transfer

1. The administration was granted permission to transfer \$22,823.32 from the General Fund to the Capital Improvement Horn Field Scoreboard Replacement account. The funds represent insurance and scrap metal proceeds, and donations related to the Horn Field Scoreboard.

The meeting was adjourned at 9:39 p.m.

Respectfully submitted,


TERRY L. ROBINSON
School Board Secretary