

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, March 10, 2016
Bay Haven Charter Academy
Cafeteria
4:00 pm

Board Members Attending: Dr. Jeremy Hatcher, Mr. David Haight, Mr. Jon McFatter, Mrs. Tiffany Ennis, Mrs. Scotti Haney, Mr. Mark Graham, Mrs. Sandy Porter, Mr. Scott Reeve, Mr. Waylon Thompson

Others in Attendance: Mr. Tim Sloan

- I. Call to Order – 4:03 p.m.
- II. Pledge of Allegiance – Dr. Jeremy Hatcher
- III. Prayer – Mrs. Scotti Haney
- IV. Approval of Agenda - Mr. Haight made a motion to approve the agenda. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- V. Approval of Minutes 02/04/16, 03/03/16 – Mr. Haight made a motion to approve the minutes of 2/4/16 and 3/3/16 with the correction of separating the attending Board members from other attendees (Dr. Kitts and Mr. Sloan). Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- VI. Presidents Report
Mrs. Paula Permenter from BB&T is introduced and recognized.
- VII. Principals' Report (Bolinger, McLaughlin, Gainer)
 - A. Student Recognitions
 1. Bay Haven
 - a. History Fair winners
 - b. VFW writing winner
 2. North Bay Haven
 - a. M/H – National Merit Scholar #3 – Matthew Adcock
 - i. Band – All county and Solo/Ensemble superiors
 - ii. Eagle Scout project – Brandon Hays – weather station at the outdoor classroom
 - iii. History Fair winners
 - b. Elem – Jackie Russell – Odyssey of the Mind – All five teams placed at regionals and two are moving on to state competition
 - B. Teacher Recognitions – Highest Impact Teachers
 1. BH – Christensen, Corbin, Kitts, Lewis, Lovett, McCants
 2. NBH M/H – Rhea, N. Morris, Howard, K. Herring
 3. NBH Elem – Martin, K. Therrien, Sale
 - C. Costa Rica trip information (Gainer)
Mrs. Kealy, Marine and Environmental Science teacher and Mrs. Busuttill, Spanish teacher presented a combined Science and Spanish cultural trip for High School students. They presented estimates from two reputable companies for a 7 day tour over Spring Break so that only a couple of school days of school would be missed for approximately \$2000 per person. Teachers would be allowed to sign up as well as parents. Requirements would be for students in 11th or 12th grade who have had a Spanish class or Marine science or

Environmental science class. Specific information will be sent to Ms. Maddox to disseminate to the Board. The trip will be put on next month's agenda under "Informational items".

- VIII. CFO Report
- A. NBH ES financing status
 - B. BB&T Corporate Resolution – Mr. Ramsey presented a resolution needing board acition. Mr. Haight made a motion to adopt the resolution to replace the one from 2011 authorizing setting BB&T up as our bank, maintaining exactly what accounts we have, but changing designated representatives. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries
 - C. Mrs. Permenter spoke regarding the current process for the rating and release of the bond issue.
- IX. HR Report
- Positions were presented that principals are requesting for next school year which will need board approval. Mr. Thompson commended principals for ESE workshop, and stated it was very informative.
- Dr. Hatcher asked if this was put off until the next meeting, would this allow enough time. An affirmative answer was given. Mr. Haight made a motion to table this until the next meeting. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- A. CEO, CFO, HR job descriptions – not addressed
- X. Unfinished business – This topic will not be on next agenda. If there are questions, Dr. Hatcher asked that members contact Ms. Maddox. New preferences will open contract and Dr. Hatcher asked the members to keep this in mind.
- A. Lottery preference for military
 - B. Lottery preference for 9th grade for long term enrollees
- XI. Items for Discussion
- A. NBH ES contract negotiations with GAC
Mr. Sloan may call a special meeting to approve contract after BBT completes due diligence.
 - B. CEO Hiring Procedure – Job description, minimum qualifications, job posting, interim vs. permanent
Dr. Hatcher presented a plan that was given to board members for consideration. This plan involved Mr. Larry Bolinger as the CEO of BHCA Inc. on an interim basis. Then assign Mr. McLaughlin an additional duty of deputy CEO with a stipend for this additional duty.

Discussion ensued regarding the positivity of having someone who understood the vision of Bay Haven Inc and provided continuity as well as having someone who could help mitigate the insecurities being felt by all.

Mr. Thompson made a motion to appoint Mr. Bolinger as interim CEO of Bay Haven Inc effective immediately until we follow the process of the current policy of filling positions. Mr. Haight seconded the motion. All were in favor except Mr. McFatter who voted "No". No further discussion. Motion carries.

Mr. Thompson made a motion for the Interim CEO to coordinate with HR and come up with a job title, job description and possible compensation for the deputy CEO duties to bring to the next meeting. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

Mr. Thompson asked Mr. Bolinger to speak about his vision of Bay Haven Inc moving forward. Mr. Bolinger expressed that High Expectations/High Achievement would continue at all levels, the same traditions would be continued, the legacy of Dr. Kitts, Scotti Haney and the original Board of Directors would be continued and full disclosure, clarity and direction would be given.

- C. Request from Dr. Kitts to purchase his IT equipment (IPad, Laptop, Phone) at fair market value & request to transfer phone number to personal device – Mr. Haight made a motion that the Board decline the request for the equipment and approve the request to transfer the phone number to a personal device. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- D. Recent administrative referrals at NBH HS (Haney)
The board generally agreed that although the information and explanation were appreciated, this was not a board issue. Mrs. Haney clarified that she had asked for this because there was not a CEO in place, but agrees that since an interim CEO has been appointed, no board discussion is necessary.
- E. Social media policy (Porter) – Mr. Sloan gave the Board members some things to read concerning this subject.

XII. Action Items

XIII. Announcements

- A. Next Board meeting will be held on Thursday, April 7th at 4:00 p.m. at the North Bay Haven Middle/High campus in the Cafeteria.
- B. Board elections coming up in May – please declare your intentions by April 7th meeting
- C. Lottery Saturday for K-8 – here at Bay Haven

XIV. Public Comments

Jim Works

Donna Massey

XV. Board Comments

BH track placed #1 in the mile tonight. Mrs. Porter expressed thanks for all faculty who came tonight. Mr. Haight pointed out that the Environthon teams finished 1st and 3rd.

XVI. Adjournment – 6:20 p.m.