

MILLBURN TOWNSHIP PUBLIC SCHOOLS

Millburn, New Jersey

\*\* A G E N D A \*\*

**REGULAR MEETING**

Millburn Township Board of Education

Monday, December 13, 2010

7:00 PM – EDUCATION CENTER

**A. CALL TO ORDER**

**B. SILENT COUNT OF BOARD MEMBERS**

**C. ANNOUNCEMENT OF MEETING NOTICE**

On April 27, September 1 and December 6, 2010, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. MINUTES**

1. Annual Board Retreat & Business Items of November 23, 2010
2. Closed Meeting of November 23, 2010

**E. PRESENTATION**

**F. BOARD PRESIDENT'S REPORT**

**G. BOARD COMMITTEE REPORTS**

1. Finance Committee Report
2. High School Student Liaison Committee Report
3. Personnel Committee Report
4. Program Committee Report

**H. SUPERINTENDENT'S REPORT**

1. Fire / Evacuation Drills for November 2010:

High School	November 11 & 18
Middle School	November 9 & 11
Deerfield	November 1 & 10
Glenwood	November 9 & 19
Hartshorn	November 3 & 12
South Mountain	November 2 & 11
Wyoming	November 10 & 22

**I. ASSISTANT SUPERINTENDENT'S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**K. DISCUSSION**

1. Class Size Guidelines
2. School Calendar SY 2011-2012 and SY 2012-2013 (see Agenda Item M.1.c. below)
3. Annual Financial Audit Report (CAFR) – Kathryn L. Mantell of Nisivoccia & Co, LLC
4. Refunding Schools Bonds - Representative of either McManimon & Scotland or Phoenix Advisors

**L. PUBLIC COMMENTS (not to exceed 30 minutes) – Agenda Items Only**

**M. BOARD ACTION ITEMS (Roll Call Votes)**

1. Instruction Agenda Items
  - a. Approval of Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
  - b. Approval to accept donations:
    - (1) from Hartshorn PTO in the amount of \$7,490 for the purchase of Smart Document Cameras;
    - (2) from Millburn Township Recreation Department for the purchase and installation of basketball backboards at the Middle School upstairs gym in the amount of \$8,980.
  - c. Approval of School Calendars for the SY 2011-2012 (revised) and SY 2012-2013.
  - d. Approval to accept School Nursing Plan, School Nurse assignments and District School Nursing Summaries for the SY 2010-2011.
  - e. Resolution to send Special Education tuition student to out-of-district school for the SY 2010-2011.
2. Personnel Agenda Items  
Approval of Personnel Report, dated December 13, 2010
3. Business Agenda Items
  - a. Approval of budget transfers for the month of November 2010.

- M.** 3. b. Approval of Treasurer of School Moneys report for period ending November 30, 2010.
- c. Approval and Certification of Board Secretary's Report for period ending November 30, 2010.
- d. Resolution to accept and approve the 2009-2010 Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings-Financial, Compliance and Performance (commonly referred to as "Audit") and to accept the Corrective Action Plan.
- e. Resolution to adopt the Refunding Bond Ordinance authorizing the issuance of not to exceed \$8,900,000 refunding school bonds on a Second Reading in the attached form.
- f. Resolution determining the form and other details of not to exceed \$8,900,000 principal amount of refunding school bonds of the Board of Education of the Township of Millburn in the County of Essex, New Jersey and providing for the sale and delivery of such bonds.
- g. Approval of copier lease agreements for Savin 9080 and Savin 9250 Digital Copier Systems with a term of 60 months at \$945 per month (Hartshorn School and Education Center)

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS (not to exceed 30 minutes)

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, December 13, 2010, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

- Student Related Matter
- Personnel
- Negotiation
- Litigation

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S.** ADJOURNMENT