

All students and their parent(s) or guardian(s) must read, understand and sign the last page of this document to participate in Extracurricular Activities.

Extracurricular Activities Regulation - Extracurricular Code of Conduct - Rules and Regulations for Participants

Regulation # 5280-R

STATEMENT OF PHILOSOPHY

It is the intent of the Beekmantown Central School District to provide a well-rounded educational experience for its students. All school districts, boards of cooperative educational services (BOCES), and county vocational education boards must adopt and enforce a code of conduct for the maintenance of order on school property and at school functions. The code must govern the conduct of students, teachers, other school personnel, and visitors (§ 2801(2); 8 NYCRR § 100.2(1)(2)(i). Extracurricular activities are part of this educational process. All athletics, clubs, and extracurricular activities are covered by this regulation. The combination of academics and extracurricular activities enhances the quality of our students' daily lives. The District's primary focus, however, always remains academic.

In some cases, participation in extracurricular activities provides a degree of success the student may not normally feel. This feeling of success can be nurtured and carried over into other areas of the student's academic life.

Participation and citizenship are goals of all extracurricular programs. Therefore, all members of the team, group, or club should have an opportunity to participate. In regard to athletics, the modified levels emphasize participation. Junior Varsity and Varsity levels place more emphasis on team success.

OPENING STATEMENT

Participation in extracurricular activities is a privilege granted to students who are willing to take on the responsibility of representing their school appropriately at all times. It is the hope of the Code of Conduct Committee that understanding of and adherence to handbook guidelines will ensure a positive experience for all Beekmantown students.

DURATION OF CODE OF CONDUCT:

This contract shall be in effect for the entire school year annually. There is no period of time between seasons in which this contract is not in effect, regardless of when a student participates in an extracurricular activity or sport. The school year will be defined as beginning the first day of practice or the first day of

school, whichever occurs first, and ending with the last day of school.

EXPECTATIONS

Students

It is expected that the student will:

Display appropriate behaviors – The student should exhibit appropriate behaviors by displaying good sportsmanship/teamwork and exhibiting mutual respect among all individuals.

Be responsible – The student needs to be responsible for himself/herself. Notify your coach/advisor as soon as possible if you are unable to attend the scheduled activity or contest. If a problem arises, discuss it with the coach/advisor at an appropriate time.

Show commitment – The student should demonstrate commitment to his/her activity by arriving on time and exhibiting a positive attitude at each practice and activity.

Be aware of the total benefits – The student needs to realize that taking part in an activity is a learning experience encompassing physical, mental, social and emotional well being. Have fun and enjoy your scholastic career, work closely with your coaches, advisors, and peers to establish the “team” concept.

Total Wellness - All students are expected to make healthful choices regarding their physical, emotional, and social well being. These choices will include adequate sleep, proper nutrition, suitable conditioning, and good hygiene.

Support the Code of Conduct – Students are expected to be knowledgeable about and understand the Code of Conduct and the Bullying Policy and comply with the terms and conditions of both throughout the season. Students should be responsible for accepting the consequences of their actions.

Stress academics – The student should emphasize academic achievement first and athletic/extracurricular activities second.

Equipment – Equipment (including uniforms) issued to each student must be properly cared for and not abused. It is the responsibility of the student to return all equipment to the coach/advisor at the end of the season. The student must pay for all items lost or stolen. No school awards will be granted until full restitution has been made. The student will not be allowed to participate in any other activities until the matter is resolved.

Injuries – The student is required to report any injury to his/her coach/advisor immediately. It is the coach's/advisor's responsibility to complete an Accident Report at this time. If a student is seen by a physician or athletic trainer, a written statement describing the injury and ability to return to participation must be obtained and given to the Health Office before practices may be resumed. It is the responsibility of the student and his/her responsible adult(s) to file the appropriate insurance forms with the District.

Failure to meet these expectations can result in a MINOR VIOLATION.

Coaches/Advisors

It is expected that the coach/advisor will:

Be a role model – The coach/advisor should demonstrate behaviors they expect students to display. Coaches/advisors should model and reinforce positive attitude, good sportsmanship, and appropriate behaviors.

Be responsible – The coach/advisor needs to schedule reasonable practice/meeting sessions and notify students of changes as soon as possible. Practices/meetings should be well organized and start on time.

Be honest and clear – The coach/advisor needs to inform the student where he/she stands on the team or with the activity and communicate strengths and limitations two or three times during the season. The coach/advisor should provide instruction and share ideas on how to improve.

Be aware of the total benefits – The coach/advisor must remember that taking part in an activity is a learning experience encompassing physical, mental, social, and emotional well being.

Be aware of the perception of favorites – The coach/advisor should show respect for all students and be fair and consistent in treatment of all individuals. A coach/advisor should be committed to the team as a whole.

Stress academics – The coach/advisor needs to emphasize academic achievement and work with the students and their teachers to promote academic success.

Support the Code of Conduct – The coach/advisor needs to read, explain and be knowledgeable about the Code of Conduct and School Bullying Policy and is expected to reinforce it throughout the season. The coach/advisor needs to constructively work with parents and be available to parents and students as problems arise (i.e. injuries, infractions).

Injuries – If an injury occurs it is the coach's/advisor's responsibility to complete an Accident Report at this time.

Parents/Guardians

It is expected that the parent/guardian will:

Be a role model – The parent/guardian needs to work with his/her child to develop and follow appropriate standards of behavior. Parents should be aware of the behaviors expected of the students and model those behaviors themselves.

Be responsible – The parent/guardian should recognize commitment to his/her child's activity. Please keep practice and contest/activity schedules in mind when planning trips, doctors appointments, etc. Parents should make certain that their children notify the coach/advisor when missing any practice or activity as soon in advance as possible.

Be respectful of the role of the coach/advisor – The parents should refrain from approaching a coach/advisor to voice concerns immediately following a contest. Coaching and serving as an Advisor is very similar to teaching. A meeting should be scheduled between the coach/advisor and parent at a later date.

Provide the necessary support for their child – The parent/guardian should send a child to school clean, well fed, rested and ready to learn and participate. Parents should use positive reinforcement to encourage their children to be the best they can be.

Stress academics – The parent/guardian should emphasize academic achievement first and extracurricular activities second.

Support the Code of Conduct – The parent/guardian needs to read, understand, and discuss the Code of Conduct with their child(ren). Parents need to support the expectations set forth in the document and the decisions derived from its contents.

ACADEMIC ELIGIBILITY

Students must accept responsibility for their academic endeavors. Students who choose to participate in extracurricular activities take on added responsibility. Activity participation is a privilege, not a right. Every student will receive fair treatment. High academic standards for students in extracurricular activities are an achievable goal. Parents, teachers, coaches, advisors, administrators, counselors, and staff must provide students with a realistic view of the future

and support a solid academic foundation. Students are expected to pass all subjects. This policy is meant to help students achieve passing grades, by requiring that they do their work and show efforts to improve.

Coaches, advisors and teachers will work together to identify and guide students who are at risk of being ineligible to participate in extracurricular activities.

The Coordinator of Athletics and Advisors are responsible for distributing student rosters to the building administrators (non-athletics), the Coordinator of Athletics (athletics) and the Superintendent within a week of team or club formation and to update rosters as needed.

When a teacher becomes aware that a student is failing, the teacher will issue a "Warning Notification" form which informs the student that he/she is at risk of being ineligible to participate in extracurricular activities. Students will be given only one warning per course for the duration of the course.

Once the student has received a warning notification, he/she is responsible for devising a plan for improvement with the teacher. Criteria for demonstrating an effort to improve include some or all of the following:

- I. Submits homework on time.
- II. Obtains extra help from a teacher.
- III. Cooperates and does as directed in class.
- IV. Prepares for class.
- V. Brings appropriate materials for class.
- VI. Adheres to other plans agreed upon with the teacher.

The student and teacher will sign an agreement to follow the plan. For students involved in an extracurricular only, the plan is to be sent to the Advisor and parent(s). For the students involved in athletics, the plan is to be sent to the Coordinator of Athletics, who will then notify the Coach and the parent(s).

The student will then have until the Friday of the following week when school is in session to demonstrate an effort to improve by following the plan. If the plan is not followed, the student becomes ineligible the following school day.

The student may continue to participate in all activities as long as he/she is meeting the terms of the plan for improvement.

If a student has not met all the terms of the plan that he/she developed with the teacher, he/she becomes ineligible. For students involved in an extracurricular only, the teacher will notify the Principal, Advisor, and parent(s). For students involved in athletics, the teacher will notify the Coordinator of

Athletics, who will then notify the Principal, Coach, and the parent(s). The notification will be a "Status Report" that states "that the student is not following the plan for improvement and is ineligible."

When ineligible, the student remains a member of the group or team and continues to participate with the group or team, but will not be allowed to participate in any games (or be in uniform) in the instances of athletics, or participate in shows, performances, or scheduled club field trips until effort to improve is shown in all deficient courses. The student cannot miss class time to travel with the team or club.

Once notified of ineligibility, the student will receive a "Status Report" when eligibility has been regained. If the teacher does not submit a "Status Report", the student will be considered ineligible until such report has been filed.

ACADEMICS/PRACTICE TIME

It is understood that academics is the priority for all students and that teachers requesting students to attend extra help sessions after school will receive full cooperation from the students and coach/advisor. A student coming to a practice late due to academic considerations should request a note from the specific teacher stating the purpose of their meeting and coaches/advisors are to honor the excuse without any penalties to students.

ATHLETIC SPECIFIC REGULATIONS

Beekmantown Central School participates in the Athletic Placement program in which students in Grades 7 and 8 may participate on J.V. or Varsity teams. This should be used only for the very talented athlete. It is not expected that many student athletes will qualify to participate in this program.

In addition to New York State Regulations, the following procedures must be in place for a 7th or 8th Grade student to try out for a J.V. or Varsity sport.

I. A permission slip must be signed by the parent/guardian and returned to the Coordinator of Athletics

II. A PE Teacher will administer the Athletic Placement test. (The PE Teacher, in a situation where there is a conflict of interest, should recuse him/herself from the Athletic Placement test.)

III. After successful completion of the test, the Coordinator of Athletics and coach will discuss appropriate placement of the athlete.

IV. Upon consensus between the Coordinator of Athletics and coach the athlete

may try out for the respective team.

DROPPING A SPORT

Any student who joins a team and remains on the team for at least two (2) weeks is expected to continue on that team for the remainder of the season. Any athlete who is considering dropping a sport, and believes there are significant extenuating circumstances forcing this decision, must: (1) see the present coach and discuss these extenuating circumstances and (2) receive approval from the Coordinator of Athletics to drop the sport without penalty. Any athlete dropping a sport after two (2) weeks without consulting with the present coach and Coordinator of Athletics will be assessed the following penalties:

FIRST VIOLATION

- I. Notification of parents/guardians in writing that the student has quit the sport.
- II. Suspension from a team for 25% of the next sport season in which the student participates, including subsequent years (the student athlete must practice during the suspension period.) The suspension percentage will be based upon the number of regularly scheduled season contests. Suspension becomes immediate upon confirmation of a violation by the Coordinator of Athletics. Suspension will include scrimmages, pre-season tournaments, regular season contests, and post-season playoffs.
- III. Includes loss of captain honors.
- IV. The student shall sit with the team at the contest but remain in regular dress clothes while under suspension.
- V. The student may appeal the suspension to the Superintendent within 5 days of the suspension notice.

SECOND or MORE VIOLATIONS

- I. Notification of parents/guardians in writing.
- II. Suspension from a team for 50% of the next sport season, including subsequent years, in which the student participates (the student athlete must practice during the suspension period.) The suspension percentage will be based upon the number of regularly scheduled season contests. Suspension becomes immediate upon confirmation of a violation by the Coordinator of Athletics. Suspension will include scrimmages, pre-season tournaments, regular season

contests, and post-season playoffs.

III. Loss of any athletic awards/Section VII and loss of captain honors for the very next sport season in which the student participates.

IV. Athletes who quit a subsequent sport beyond the second violation will incur another second violation penalty. This sequence will remain in effect for all quitting violations from here on out.

V. No appeals procedure.

ATTENDANCE

A student who is absent on the day of a contest or extracurricular activity is NOT eligible to participate in that activity that evening or weekend except as noted below. Absence is defined as missing 50% or more of the class period.

I. For attendance at practices, students are required to follow the guidelines established by their respective coaches/advisors. Both parents and coaches/advisors should take into account that family vacations should be carefully considered. For example, parents should give coaches/advisors proper advance notification and coaches/advisors should understand that some trips and obligations take precedence over practice or games.

II. Students admitted late to school are processed through the health office. Students reporting to school without a valid doctor's excuse (not parent note) are ineligible for participation in extracurricular activities) for that day.

III. Students marked tardy will be given one verbal warning prior to ineligibility.

IV. Students leaving school due to illness are ineligible for participation in extracurricular activities occurring on the day of the early dismissal.

V. Students leaving or returning to school shall provide a doctor/dentist/clinical excuse to be eligible for participation in extracurricular activities.

SCHOOL SUSPENSIONS/DETENTION

Any student who is serving OSS (Out of School Suspension) or ISS (In School Suspension) for half or more of a day will be ineligible to participate in any **practices or contests on the suspension day**. Students serving ASD (After School Detention) may attend practice, but their ASD is not considered a legal excuse for missing practice time.

TOBACCO, ALCOHOL, AND DRUG PHILOSOPHY:

It is known that certain substances (tobacco, alcohol, drugs, e-cigarette, pound alcohol, salts, hookah pen and other items and/or substances related to alcohol, tobacco or intoxicants) have a significant negative impact on many aspects of one's total health, and subsequently, on one's ability to perform. Therefore, it is the philosophy of Beekmantown Central School District to:

I) Forbid the use or possession of all tobacco products (including smokeless tobacco).

II) Forbid being in the presence of, or using, consuming, or possessing intoxicating beverages or drugs. A physician's prescription is necessary for the allowable use, possession, or consumption of medically necessary drugs.

III) Forbid attendance at parties or bars where alcohol is served. Only in unusual circumstances (weddings, anniversaries, etc.) will this be altered. Students attending events are strictly prohibited from consumption of alcohol.

Any violation of this policy will be considered a MAJOR VIOLATION.

ANTI-BULLYING POLICY

If upon investigation, reported events of bullying/harassment have been substantiated, the event will be minimally considered as a minor violation. The Dignity for All Students Act (DASA) Coordinator will have the discretion to assign further consequences. This will apply to all students participating in extracurricular activities.

PENAL SYSTEM IMPLICATIONS (CRIMINAL ACTIVITY POLICY)

For purposes of this policy, when the district is officially notified that a student has been convicted of a crime (as opposed to being charged) the student will be assigned a penalty based upon the severity of the crime, as per the following list:

I. Any felony will result in an immediate suspension from any/all extracurricular or athletics for a period of two consecutive school years.

II. Any misdemeanor will be considered a Major Violation.

III. Any violation will be considered as a Minor Violation.

IV. Any DWAI will result in an assignment of two (2) Major Violations.

VIOLATIONS OF CODE OF CONDUCT/PENALTIES:**MINOR VIOLATION**

The penalty for a minor violation shall be determined by the coach or advisor and may consist of one or more of the following: A suspension for all or part of one or more contests or events, related rehearsals or practices; notification of the student's parents for violation, and a warning that any subsequent violation will be considered a major violation.

FIRST MAJOR VIOLATION:

After the confirmation of a first violation, the student will incur the following consequences:

I. Notification of parents/guardians in writing.

II. Immediate suspension from the team or extracurricular activity for 25% of the contests, club meetings, related rehearsals and/or performances. (The student/athlete must attend practices during the suspension.) In instances involving athletics, the suspension percentage will be based upon the number of regularly scheduled season contests. Suspension becomes immediate upon confirmation of a violation by the Coordinator of Athletics and this suspension may be appealed to the Superintendent only. Suspensions may carry over to the following year and may include subsequent years. Suspension will include scrimmages, pre-season tournaments, regular season contests, and post-season playoffs. In instances of extracurricular activities, the suspension percentage shall be determined by the advisor. A suspension becomes immediate upon confirmation of violation by the Principal and this suspension may be appealed to the Superintendent only.

III. Loss of any captain honors.

IV. At the discretion of the Coordinator of Athletics, in consultation with the Superintendent of Schools, the student will be directed to meet with his/her guidance counselor at least once during the imposed suspension for anger/stress management, choice/consequence, insubordinate behavior, or other related counseling topics. In instances involving major violations of the Code of Conduct resulting in out of school suspensions, the student will be ineligible for reinstatement to the sport or extracurricular activity until the suspension period has passed. In addition, the student will be directed to

receive counseling from a district appointed specialist for alcohol or other substance infractions.

V. In instances involving athletics, the student shall sit with the team at contests, but remain in regular dress clothes while under suspension.

SECOND MAJOR VIOLATION:

After the confirmation of a second violation, the student will incur the following consequences:

I. Notification of parents/guardians in writing.

II. Immediate suspension from the team or extracurricular activity for 50% of the contests, club meetings, related rehearsals and/or performances. (The student/athlete must attend practices during the suspension.) In instances involving athletics, the suspension percentage will be based upon the number of regularly scheduled season contests. Suspension becomes immediate upon confirmation of a violation by the Coordinator of Athletics and this suspension may be appealed to the Superintendent only. Suspensions may carry over to the following year and may include subsequent years. Suspension will include scrimmages, pre-season tournaments, regular season contests, and post-season playoffs. In instances of extracurricular activities, the suspension percentage shall be determined by the advisor. A suspension becomes immediate upon confirmation of violation by the Principal and this suspension may be appealed to the Superintendent only.

III. Loss of any athletic awards and/or Section VII awards. This includes loss of Captain honors. IV. At the discretion of the Coordinator of Athletics, in consultation with the Superintendent of Schools, the student will be directed to meet with his/her guidance counselor at least once during the imposed suspension for anger/stress management, choice/consequence, insubordinate behavior, or other related counseling topics. In instances involving major violations of the Code of Conduct resulting in out of school suspensions, the student athlete will be ineligible for reinstatement to the sport until the suspension period has passed. In addition, the student will be directed to receive counseling from a district-appointed specialist for alcohol or other substance infractions.

V. The suspension may be appealed by the student to the Violation Review Committee (VRC) in accordance with the violation review committee guidelines.

THIRD MAJOR VIOLATION:

After confirmation of a third violation, the student will incur the following consequences:

- I. Notification of parents/guardians in writing.
- II. Suspension from participation in interscholastic athletics and extracurricular activities for one calendar year from the date of suspension. The suspension may be appealed by the student to the Violation Review Committee (VRC).
- III. Loss of any athletic awards presented by Beekmantown Central School and/or Section VII. This includes loss of Captain honors.
- IV. At the discretion of the Coordinator of Athletics, in consultation with the Superintendent of Schools, the student will be directed to meet with his/her guidance counselor at least once during the imposed suspension for anger/stress management, choice/consequence, insubordinate behavior, or other related counseling topics. In instances involving major violations of the Code of Conduct resulting in out of school suspensions, and unless an appeal to the Violation Review Committee results in a modification of the suspension period, the student will be ineligible reinstatement to the sport until the suspension period has passed. In addition, the student will be directed to receive counseling from a district-appointed specialist for alcohol or other substance infractions.

All infractions will be cumulative and will carry over to the next season, extracurricular activity or school year, and be kept on file for the duration of the student's career, grades 7 through 12.

APPEALS PROCESS

Parents or students who feel that a suspension from an extracurricular activity or sport based on this regulation is unfounded may use the following steps for further action:

- I. A student who has been assessed a suspension for a Code of Conduct violation has the right to appeal the suspension.
- II. For the first time offenders, suspended for 25% of their sport's or extracurricular season, the appeal is made directly to the Superintendent of Schools only.

III. The Superintendent will listen to the appeal and make his/her decision based on the information received. The Superintendent may call on anyone involved for information in making a determination. The suspended student may present his/her own case or call upon another adult to make the presentation.

IV. In cases involving a second time or third time offender (other than dropping a sport), the Superintendent will form a "Violation Review Committee" to listen to and determine the outcome of the appeal. The committee shall consist of the Superintendent, the Coordinator of Athletics and Coach for athletics or the advisor for extracurricular activity, the Assistant Principal, two (2) faculty members and, if requested, no more than two (2) advocates for the student named in the offense. Advocates may include, but not limited to, the athlete parent(s), coach or any other adult of the student's choice.

V. The Violation Review Committee will hear the evidence as presented by the student and any advocates the student may wish to include.

VI. The Violation Review Committee will attempt to reach consensus in making a determination on the appeal. In the absence of consensus, the Superintendent will make the final determination for which there is no additional appeal process.

VII. To be considered for reinstatement, the student and parents/guardians or a designated advocate will attend the hearing with the Violation Review Committee. The student will submit to any additional conditions and penalties for reinstatement as deemed appropriate by the Violation Review Committee.

VIII. There is no appeal process available to the student once the Violation Review Committee, or the Superintendent in the absence of a consensus by the Violation Review Committee, has rendered a decision.

CODE OF CONDUCT AND PARENT CONSENT FORM

I, the undersigned student, have read and understand the ATHLETIC CODE OF CONDUCT. For the privilege of participating in a sport, I recognize that I am subject to rules of this code.

I (we), the undersigned parent(s) or guardian(s), have read and understand the CODE and realize that my child is subject to its provisions.

I (we), also give permission for my son/daughter to participate in the sport for the school year 20____-20____.

Sport: _____

Print Name of Student: _____

Signature of Student: _____ **Date:** _____

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ **Date:** _____