

**MINUTES OF THE SPECIAL MEETING/BOARD WORKSHOP  
OF THE  
BOARD OF TRUSTEES  
CALDWELL INDEPENDENT SCHOOL DISTRICT**

August 8, 2011

6:00 p.m.

Members Present: Albert Surovik, Jr., Layne Drgac, Chester Canady, Dan Harris,  
Gerald Rodriguez

Members Absent: Steve Noack & Scott Chennault

Administrators: Dr. Janet Cummings, Rhonda Homeyer, Brad Vestal, Vance Skidmore,  
John Meckel, Kim McManus, Nathan Goodlett, Dr. Tim Cuff,  
Shaunna Savage, Gary Stout, Tracy Anderson, Karen Turner,

Guests: John Carrigan, Pam Evans, Caldwell ISD; Reba Hood & Roy Sanders

**PUBLIC HEARING:** Dr. Cummings, Superintendent, called the public hearing- Regarding District's Optional Flexible School Day Program and Pre-Application of 2011-2012 School Year, to order at approximately 6:06 p.m.

Dr. Cummings stated that an evaluation of the pre-application is required by TEA and an annual submission to complete the program. Dr. Cummings stated that the program has been offered for students for the last three years for students that may be at-risk of dropping out. The program must be assessed and be aligned with required State criteria.

Dr. Cummings directed questions to Mr. John Meckel, Administrator.

Dr. Cummings: Would you please verify the number of students currently?

John Meckel: This summer we had eight students in the program. We expect to have sixteen in the fall and sixteen in the spring.

Dr. Cummings: What is the number of students for 2010-2011 that have completed the program?

Mr. Meckel: There are nine students completed. (Three students in December and six students in June)

Dr. Cummings: Any students anticipated possibly completing at a later date?

Mr. Meckel: There may be four students completing in August.

Dr. Cummings: Are you aware of any concerns, need of new direction or attention to any changes that may need to be made?

Mr. Meckel: Yes, there will be some changes made to the program regarding the number of A+ lessons per subject assigned to the students. Students will be required to complete the number of lessons as per State standards. We will also be closely monitoring students.

Dr. Cummings: Will there be any changes of placement for at-risk or credit recovery?

Mr. Meckel: No

Dr. Cummings: Any other concerns?

Mr. Meckel: Yes, there are concerns. Students will not be allowed to see their Mastery Test.

Mr. Meckel stated that there will also be a change in the name of the whole facility. The facility will now be called the "Caldwell Community Education Center." The former MED school will be called ACE Academy School and DAEP name will remain the same. Mr. Meckel also stated that they will be adhering to new guidelines and will have a new handbook for DAEP.

Dr. Cummings: Is it your request to apply for the Optional Flexible School Day Program for 2011-2012 school year?

Mr. Meckel: Yes

Dr. Cummings: Do you have any other information that needs to be reported for the record?

Mr. Meckel: No.

Dr. Cummings: Without any further comment, needs or concerns regarding the Pre-Application considered tonight with CISD dependent upon their documentation, will or will not be filed with no further action.

The public hearing concluded at 6:15 p.m.

Members of the Board continued with their Special Meeting.

**Motion No. 3647**

On motion by member Drgac, seconded by member Harris, the Board approved the Pre-Application of Optional Flexible School Day Program for the 2011-2012 school year to be submitted to TEA for approval.

For 5                      Ag. 0                      Ab. 0

**Motion No. 3648**

On motion by member Canady, seconded by member Harris, the Board approved setting the date for the Public Meeting on Budget and the Proposed Tax Rate for the regular scheduled meeting on Monday, August 29<sup>th</sup>, as well as approved the "proposed" tax rates for the Public Notice to Discuss Budget and Proposed Tax Rate be published as follows, "A Maintenance and Operations rate of 1.04000 and a Debt Services rate of 0.06834. Total proposed tax rate of 1.10834."

For 5                      Ag. 0                      Ab. 0

**Motion No. 3649**

On motion by member Canady, seconded by member Harris, the Board approved the district's renewals for 2011-2012 for Property & Casualty (Crime & Liability) with (TAPS), Texas Association of Public School and Auto Insurance with (TIPS), Texas Political Subdivisions, in the amount of \$115,596 as presented by Rhonda Homeyer, Director of Business Services.

For 5                      Ag. 0                      Ab. 0

Dr. Cummings requested permission from the Board to be delegated to approve all campus handbooks and employee handbook due to the late Post Legislative Session in preparation for editing all handbooks in a timely manner before the start of school. Dr. Cummings stated that she will come back to the Board with an addendum in March with any changes by the legislature.

**Motion No. 3650**

On motion by member Canady, seconded by member Drgac, the Board approved delegating Dr. Cummings, Superintendent, to approve campus handbooks for Elementary, Intermediate, Middle School and High School as well as the Employee Handbook for 2011-2012.

For 5                      Ag. 0                      Ab. 0

Dr. Cummings addressed the Board regarding the required Legislative changes that have been made to the Student Code of Conduct for 2011-2012. Dr. Cummings stated that there is a pending March addendum due to findings by the Attorney General that will be presented to the Board at the March meeting.

Motion No. 3651

On motion by member Harris, seconded by member Rodriguez, the Board approved the Student Code of Conduct for 2011-2012 as presented by Dr. Cummings, Superintendent, with the required Legislative changes being made accordingly.

For 5                      Ag. 0                      Ab. 0

Motion No. 3652

On motion by member Drgac, seconded by member Canady, the Board approved awarding the bid for Student Health Insurance for the 2011-2012 school year to Health Special in the amount of \$10,253.00 effective August 1, 2011 through July 31, 2012. (See Student Insurance-Bid Comparison attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

Dr. Cummings, Superintendent, presented the 2011-2012 Student Dress Code to members of the Board for their review. The Board discussed areas of changes/modifications to the dress code and directed Dr. Cummings make the changes accordingly. Dr. Cummings will make changes and submit to the Board in their Friday Report.

Motion No. 3653

On motion by member Harris, seconded by member Canady, the Board approved the 2011-2012 Student Dress Code along with some modifications/changes being made to the areas of "Hair designs/Hair Jewelry" and directed Dr. Cummings, Superintendent, to make the recommended changes as requested by the Board.

For 5                      Ag. 0                      Ab. 0

Member of the Board enter into Executive Session at approximately 7:38 p.m. to discuss Agenda Item I. "Consider Approval of Contract with Athletic Trainer for 2011-2012."

**EXECUTIVE SESSION:**

Board President Surovik read the following: "The Board of Trustees on August 8, 2011, beginning at 7:38 p.m. convened in a closed or executive session in accordance with the Texas Open Meetings Act.

At the end of the executive session, Board President Surovik read the following: "The Board ended its closed or executive session at 8:21 p.m. on August 8, 2011. Regular session reconvened at 8:21 p.m.

Motion No. 3654

On motion by member Canady, seconded by member Harris, the Board approved the contract with Physicians Centre for the 2011-2012 school year as presented and recommended by Coach Carrigan, A.D. (See a copy of two proposals submitted from Brazos Valley Sports Medicine and Physicians Centre attached and made a part of these minutes.)

For 5                      Ag. 0                      Ab. 0

Coach Carrigan, Athletic Director, reviewed the Athletic Handbook for 2011-2012 with members of the Board.

Motion No. 3655

On motion by member Drgac, seconded by member Canady, the Board approved the 2011-2012 Athletic Handbook as presented by Coach Carrigan, Athletic Director.

For 5                      Ag. 0                      Ab. 0

Motion No. 3656

On motion by member Harris, seconded by member Rodriguez, the Board approved endorsing Marilyn Bettes, with Navasota ISD, who has been nominated to represent the district's region and serve on the TASB Board of Directors.

For 5

Ag. 0

Ab. 0

Rhonda Homeyer, Director of Business Services, distributed budget information to the Board to review in areas that the district could make cuts/changes to the 2011-2012 budget. Discussion was held by members of the Board regarding information presented.

Member of the Board enter into Executive Session to discuss Personnel and Student Issues & Proposed 2011-2012 Budget Information.

**EXECUTIVE SESSION:**

Board President Surovik read the following: "The Board of Trustees on August 8, 2011, beginning at 9:41 p.m. convened in a closed or executive session in accordance with the Texas Open Meetings Act.

At the end of the executive session, Board President Surovik read the following: "The Board ended its closed or executive session at 9:51 p.m. on August 8, 2011. Regular session reconvened at 9:53 p.m.

Motion No. 3657

On motion by member Drgac, seconded by member Harris, the Board approved the following hiring of: Gloria Giesenschlag- High School Teacher, Brian Baker- Middle School Teacher/Coach & Malsi Zambrano-Welch- High School Teacher

For 5

Ag. 0

Ab. 0

Motion No. 3658

On motion by member Drgac, seconded by member Canady, the Board approved the budget information as submitted by Rhonda Homeyer, Director of Business Services accordingly: (See copies attached and made a part of these minutes.)

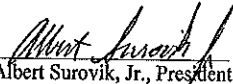
- Local Salary Schedule
- Administrative & Support Weights & Days
- Coaching Stipends
- Extra Duty Stipends
- Cancel Employer Paid Life Insurance Policy
- Remove Student Workers and Office Aides Budgets (ES, IS, MS & HS)
- Remove WEB Budget (MS)
- Remove Brazos Best Budget (HS)
- Remove Destination Imagination Budget (ES, IS, & MS)
- Commit Fund Balance in Technology Allotment for Future Instructional Technology Needs (Estimated FB= \$92,848) -- Formal approval in regular August meeting)

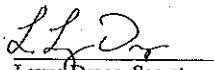
For 5

Ag. 0

Ab. 0

There being no further business at this time, the meeting adjourned at 10:17 p.m.

  
Albert Surovik, Jr., President

  
Layne Drgac, Secretary