

## **DESTRUCTION OF RECORDS**

**If you are a former student, or a parent of a former student, who last received special education services during the 2011-2012 school year and attended any one of the school districts served by the Atascosa-McMullen Cooperative (Pleasanton ISD, Poteet ISD, Jourdanton ISD, Charlotte ISD, McMullen Co. ISD), you are entitled to receive a copy of your or your child's records maintained by the school district and the Atascosa-McMullen Cooperative.**

**Federal law requires a district to maintain these records for a period of least five (5) years beyond the last date of enrollment in special education. Therefore, records maintained by the special education department for students last enrolled in special education during the 2011-2012 school year are scheduled for destruction. If you anticipate a need for services through any Texas or U.S. agency, such as Social Security, Texas Rehabilitation Commission, or the Texas Department of Mental Health/Mental Retardation, your special education records could be of some assistance. If you would like to obtain a copy of these records, please contact Atascosa-McMullen Cooperative at 1080 Bluebonnet in Pleasanton, or send a written request to 831 Stadium Drive, Pleasanton, TX 78064, or call the cooperative office at (830) 569-1355 no later than March 2, 2018.**