

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Minutes**  
**Thursday, September 21, 2017**  
**North Bay Haven Charter Academy**  
**Choir Room**  
**4:00 pm**

**Attending:** Mr. Jon McFatter, Mr. Scott Reeve, Mr. David Haight, Mrs. Scotti Haney, Mr. Robert Fleming, Mr. Waylon Thompson, Mrs. Tiffany Ennis

**Others attending:** Mr. Larry Bolinger, Ms. Laura Swindler

**Absent:** Mrs. Sandy Porter, Dr. Jeremy Hatcher

- I. **Call to Order** – 4:05 p.m.
- II. **Pledge of Allegiance** – Mr. Jon McFatter
- III. **Prayer** – Mr. Jon McFatter
- IV. **Approval of Agenda** – Mr. Haight requested adding item A and moving the current item A to item B. Mr. Haight made a motion to approve the agenda with that change. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
- V. **Action/Informational Items**

- A. Purpose and appropriateness of this meeting (addition) – Mr. McFatter gave some background information. There were some discrepancies in billing that were discussed. The question was asked regarding who in the organization was the keeper of contracts and the CFO explained that the Budget and Finance Officer was in that role. The question was asked who the person is who reads and makes sure we remain in compliance with the contracts. There was discussion about an appropriate remedy to discrepancies found in the billing.

Mr. Thompson made a motion to send the CFO, CEO, and/or Mr. McFatter to talk with Mr. Sloan and confirm that he is willing to credit \$11,444.50 to the current invoice and any balance to future invoices in order to resolve the billing discrepancies. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.

For the future, the rate is \$200 for him and \$75 for anyone else such as a clerk. Mr. Fleming added that billing errors can happen certainly, but going forward the board would want to be assured that whatever personnel problems caused part of the problem, that they have been rectified.

On our end, it was expressed that we need to implement something so that this does not happen in the future. The CFO said this is not an issue as we have a number of contracted vendors and her department diligently matches those contracts with any invoiced goods or services.

- VI. **Announcements**
  - A. Agenda meeting for the next board meeting will be Thursday, September 28<sup>th</sup> at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.

- B. Next Board meeting will be held on Thursday, October 5<sup>th</sup> at 4:00 p.m. at the North Bay Haven campus in the choir room.

**VII. Public Comments**

- VIII. Board Comments** - Mr. Haight asked for a report on the tennis courts because of the slow progress. Mr. Bolinger said he had talked to GAC and that the rain and hurricane put things behind. The concrete should be poured for the courts by Oct 1<sup>st</sup> and cured for 17 days. Mr. Haight inquired about a resolution on the shingles of the elementary building. Mr. Elmore has a proposal that will probably come up at the next meeting. He is of the opinion that while they are not the same color, they are of the grade and quality of the project.

**IX. Adjournment – 5:23 p.m.**