

Criteria	Excellent – 5pts	Good – 3-4pts	Poor/Not Present – 1-2pts
1. Project Description (10 pts)	<input type="checkbox"/> Project is described in a clear and specific manner in 100 words or less. <input type="checkbox"/> BONUS: Project demonstrates markedly innovative or creative approaches such as: community involvement, support student achievement, is cross-curricular, integrates available technology or other areas as defined by applicant. Only those that rise above the others should receive this bonus.	<input type="checkbox"/> Project description is somewhat clear.	<input type="checkbox"/> Project description is very general or not present.
2. Items Requested (15 pts)	<input type="checkbox"/> Quantity is clearly stated <input type="checkbox"/> Item description is clear and specific <input type="checkbox"/> Cost is included	<input type="checkbox"/> Quantity is more general and less clearly stated <input type="checkbox"/> Item description is more general and less specific <input type="checkbox"/> Cost is included	<input type="checkbox"/> Quantity is not present <input type="checkbox"/> Item description is not present <input type="checkbox"/> Cost not included
3. Goals and Objectives (5 pts)	<input type="checkbox"/> Goals and objectives are clearly stated and specific	<input type="checkbox"/> Goals and objectives are less specific and somewhat general	<input type="checkbox"/> Goals and objectives are not clear and are very general
4. Student Involvement (10 pts)	<input type="checkbox"/> Specifically describes how students will be involved <input type="checkbox"/> Reaches a large number of students or smaller number of at risk/or high achieving students	<input type="checkbox"/> Somewhat describes how students will be actively involved <input type="checkbox"/> Reaches a small number of students or a very small number of at risk/high achieving students	<input type="checkbox"/> Little description of how students will be actively involved <input type="checkbox"/> Reaches few students, or does not directly serve student population
5. Organizational involvement (5 pts)	<input type="checkbox"/> Specifically describes the people, organizations, or groups expected to be involved in the project	<input type="checkbox"/> Some specific descriptions of people, organizations, or groups expected to be involved in the project	<input type="checkbox"/> Insufficient or general description of the people, organizations, or groups expected to be involved in the project
6. Projects reflection of district goals/curriculum (10 pts)	<input type="checkbox"/> Strong specific connection between learning objectives and either content standards of the subject area or curriculum content <input type="checkbox"/> Project as presented is cross curricular, curriculum has a broad impact on student learning	<input type="checkbox"/> Some connection between learning objectives and either content standards or curriculum content is established, maybe somewhat general or lack depth <input type="checkbox"/> Project as presented is somewhat cross curricular, curriculum has some impact on student learning	<input type="checkbox"/> Little or no connection between learning objectives, content standards or curriculum content <input type="checkbox"/> Project as presented has little cross curricular impact, curriculum has little impact on student learning

7. Budget outline (15 pts)	<input type="checkbox"/> Financial plan is fully detailed and specific, well presented, practical and clearly tied to program activities <input type="checkbox"/> Calculations are accurate and easy to understand. Budget follows application format <input type="checkbox"/> Other financial or in-kind resources beyond requested funds are supporting the project	<input type="checkbox"/> Financial plan may be less detailed and specific, not well presented, are not practical and clearly tied to program activities <input type="checkbox"/> There are minor errors in calculation, have some gaps in allocation/support issues, and/or is not clearly tied to program activities. <input type="checkbox"/> Other financial or in-kind resources have not been explored	<input type="checkbox"/> Budget does not follow application format <input type="checkbox"/> There are many errors in calculation, many gaps in allocation, and is not clearly tied to program activities <input type="checkbox"/> Other financial or in kind resources have not been explored
8. Budget description (5 pts)	<input type="checkbox"/> Meets HEF high funding priorities, such as hands on, high student involvement, reusable resources	<input type="checkbox"/> Meets low funding priority, such as passive student involvement	<input type="checkbox"/> Does not meet HEF funding priority
9. Project time and place (5 pts)	<input type="checkbox"/> Clearly defines when and where project will take place	<input type="checkbox"/> More general description of when and where project will take place	<input type="checkbox"/> Does not provide when and where project will take place
10. Timeline (5 pts)	<input type="checkbox"/> Clearly outlines specific steps in accomplishing project and respective dates	<input type="checkbox"/> Steps in accomplishing project are less clearly defined	<input type="checkbox"/> Very general or unclear project timeline
11. Method of measuring success (5 pts)	<input type="checkbox"/> Assessment process and tools are well articulated and measurable	<input type="checkbox"/> Assessment process and tools are present but are not clear or detailed	<input type="checkbox"/> Little or no documented assessment
12. Overall Presentation (5 pts)	<input type="checkbox"/> Professionally presented <input type="checkbox"/> Clearly organized, proper grammar and spelling	<input type="checkbox"/> Somewhat professional <input type="checkbox"/> Well organized some errors in grammar and spelling	<input type="checkbox"/> Unprofessional <input type="checkbox"/> Poorly organized, poor grammar and spelling.