



**ATHLOS ACADEMY OF JEFFERSON PARISH  
BOARD OF DIRECTORS MEETING**

Date: August 3rd, 2016      Time: 6:30 PM  
 Location: Terrytown Playground Gym Rm. 102, 651 Heritage Ave, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Jason McNeil	A
Harvey Wier	P
Nina Camacho	P
Carolyn Steel	P
Kirby Hobbs	P
Landon Allen	P
Advisory Members: Andrew Webber ( A); Jason Trosclair (A); Glenn Hayes, Sr. (A) Athlos HQ: Jenn Thompson (P); Jeff Gunther (P); Guests: Frank Ingargiola, Pam Stewart	

Chair Ben Bourgeois called the meeting to order at 6:34 pm.

Topic	Discussion/Conclusion	Notes
Approval of Agenda (1 minute)	Kathleen Robert	<b>Kathleen Robert made a motion to approve the agenda as presented. Carolyn Steel seconded the motion, and the motion carries unanimously.</b>
Call for Conflicts of Interest (1-5 minutes)	Ben Bourgeois	None were noted by board members present.
Approval of Meeting Minutes (1 minute)	Kathleen Robert	<b>Kathleen Robert made a motion to approve the minutes as presented. Nina Camacho seconded the motion, and the motion carried unanimously.</b>
Public Comment (6 mins)	Ben Bourgeois	None at this time. Ben introduced Pam and Frank as welcomed guests.
<b>Board Development</b>		
Mission Statement (2 minutes)	Ben Bourgeois	Ben Bourgeois reviewed the mission statement.
School Launch Process (30 minutes)	Jeff Gunther, Athlos	Jeff Gunther discussed with the board the upcoming launching process and what is currently happening in Boise and here on

		the ground, and what to expect within the month.
<b>Reports</b>		
Governance Committee Report (5 mins)		No report at this time.
Finance Committee (5-10 minutes)		Ben Bourgeois announced Jason McNeill is moving to a new job. He is to reconcile account and the bills that need to be paid. Finance Committee to meet on 8/24.
Recruitment Committee (5 mins)	Update on Recruitment Kickoff Plan Carolyn and Nina	This committee will convert to Academic Success Committee after school launch.
Facilities Committee (5 mins)	Harvey Wier	Jeff discussed this committee will meet on 8/24 prior to the Finance Committee.
Athlos Report (3 minutes)	Jeff Gunther	Report noted
<b>Discussion Items</b>		
Discussion of Consultant Hiring (10 minutes)	Ben Bourgeois	Board discussed the potential of hiring Frank Ingargiola as a consultant to oversee grants and teacher recruitment.
Grant Strategy Policy (5 minutes)		First Review
Fundraising Policy (5 minutes)		First Review
Regular Committee Meeting Schedule (5 minutes)	Discussion of meeting times for monthly committee meetings	Governance Committee is scheduled for 8/22.
<b>Action Items</b>		
Public Comment (1 minute)		None at this time.
Adopt Public Comment Policy (2 minutes)		<b>A motion was made by Ben Bourgeois to adopt the Public Comment Policy. Kirby Hobbs seconded the motion. The motion passed unanimously.</b>
Public Comment (1 minute)		None at this time.
Adopt Policies from Initial Policy Packet (5 minutes)	Confidentiality of Employee Records Confidentiality of Student Records Equal Educational Opportunity Attendance Truancy Anti-Bullying	<b>Harvey Wier motioned to adopt reviewed versions of these policies included in the board packet. Landon Allen seconded the motion. Motion passed unanimously.</b>



	Freedom of Speech and Religion Communication and Grievance Discipline	
Public Comment (1 minute)		None
Adopt Enrollment Policy (2 minutes)		<b>Harvey Wier motioned to adopt the Enrollment Policy. Ben Bourgeois seconded the motion. It passed unanimously.</b>
Public Comment (1 minute)		None
Adopt Annual Meeting Schedule (2 minutes)	Kathleen Robert	The board meeting calendar was presented to the board. <b>Kathleen Robert made a motion to approve the dates as presented. Carolyn Steel second. Motion passes unanimously.</b>
Public Comment (1 minute)		None
Start-Up Budget (5 minutes)	Approve start-up budget with understanding that revisions may be coming after Finance Committee meeting.	<b>A motion was made by Ben Bourgeois to approve the operating budget as presented with the knowledge that there will be adjustments following the Finance Committee meeting. Harvey Wier seconded. Motion passed unanimously.</b> Finance Committee is charged with reviewing the startup budget before the next board meeting, and to adjust budget for any consultant fees.
Public Comment (1 minute)		None
Designate Contact for Public Records Requests (2 minutes)	The board needs a contact person to respond to public records requests.	<b>Ben Bourgeois motions for Kirby Hobbs to be the board contact person to respond to Public records requests. Kathleen Robert seconds this motion. The motion carries unanimously.</b> Kirby Hobbs is duly appointed.

Next Meeting: September 7<sup>th</sup>, 2016 7pm (6:30 training)  
Adjournment: **Ben adjourned the meeting at 7:55 pm**