

3737 Brock Road
Duluth, GA 30096

Principal: Mr. Anthony Smith
Dr. Eric Davidson
Assistant Principals: Ms. Sheryl Ackers
Mr. Wayne Ford, Community School
Mrs. Debra Gorvett
Mr. Scott Gravitt
Mrs. Cindy Kinchen
Dr. Gail Kise
Mr. Denny Lytle
Ms. Ann Herron
Athletic Director: Ms. Tessa Heaton

Receipt of Handbook & Policy Materials

GCPS - DULUTH HIGH SCHOOL 2016-2017

Handbooks or copies of the following materials have been provided:

<p>A. Student Planner/Agenda Book - <i>Notification of School Sponsored Clubs and Extracurricular Activities</i></p> <p>B. Student/Parent Handbook (GCPS)</p> <p>C. Academic Knowledge & Skills (AKS) Book (GCPS)</p>	<p>D. Honor Code (DHS) (<i>9th Grade, New Students only</i>)</p> <p>E. Compulsory Education Law (GCPS)</p> <p>F. Right to Search Locker Policy (GCPS)</p> <p>G. Acceptable Use of Electronic Media Policy (GCPS)</p>
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The contents have been reviewed in class by my Advisement teacher and I have been afforded the opportunity to ask questions about the provided materials.

<p>student</p>	<p>I understand that it is my responsibility to take handbook materials home, review all content with my parent or guardian, sign below, and return to my guided study teacher</p> <p>SIGNATURE: _____</p> <p>DATE:</p>	<p>parent</p>	<p>I have reviewed all handbook and policy materials with my student as acknowledged by my signature below.</p> <p>SIGNATURE: _____</p> <p>DATE:</p>
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Student Parent Discipline Handbook

The Gwinnett County Board of Education authorizes publication of the GCPS Student/Parent Handbook in accordance with School Board policies and procedures and Georgia laws. It contains important information for parents, students, school personnel, visitors, and citizens. The handbook is provided to better support schools and improve communication with students and families.

Academic Knowledge & Skills (AKS) Book

Gwinnett County Public Schools is dedicated to pursuing excellence in academic knowledge, skills and behavior for each student. The Academic Knowledge & Skills (AKS) book outlines what we, and our community, believe all children should learn at each grade level and in each subject or course.

Honor Code

The Duluth tradition of excellence requires an academic environment that rejects cheating or any other form of dishonesty. An essential part of education is developing a sense of honor, responsibility, and ethical principles that extend to all facets of life. Self-esteem and self-respect grow from meeting challenges with honesty and individual effort. Students earn respect for themselves and their academic work through academic integrity and ethical conduct. Recognition, understanding, and using academic integrity policies prepare students for college and life. It is an essential part of education and citizenship.

Compulsory Education Law

I understand the Compulsory Education Law (O.C.G.A. 20-2-690.1) states that every parent, guardian or other person who has control of any child between the ages of 6 and 16 must enroll and send their child to school. Failure to do so is punishable by a fine, community service, or a combination of the penalties.

I also understand that Gwinnett County Public Schools has an attendance protocol in place and that schools will inform parents and students of attendance expectations and the consequences for excessive unexcused absences, including notice to parents of their student's excessive absences. A pattern of absences could put a student at risk of not achieving grade level/course AKS. Under state law, a student with more than 5 unexcused absences is considered truant.

Right to Search Locker

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student's locker and may seize any illegal, unauthorized, or contraband materials discovered in the search. As used in this policy, the term, "unauthorized" means any item dangerous to the health or safety of students or school personnel, or disruptive of any lawful function, mission, or process of the school, or any item described as unauthorized in school rules found in the Gwinnett County Board of Education Student/Parent Handbook.

ACCEPTABLE USE OF ELECTRONIC MEDIA FOR STUDENTS

Failure to follow the guidelines established in school policy and the Gwinnett County Public Schools Student Conduct Behavior Code will result in disciplinary action that may include restricted or denied access to school computers and other instructional technology tools.

Electronic Media Policy & Procedure information is provided in the Student Parent Handbook (GCPS), and Student Planner Agenda Book (Section V. Student Conduct).

CONTACT NUMBER INFORMATION

Athletics	770-232-5383	Counseling	770-232-3322
Check in/out	770-232-3352	Main Office	770-476-5206
Clinic	770-232-3353		
Community school	770-232-3329	<u>Discipline Offices</u>	
Confidential Hot Line	770-822-6513	9th Grade	770-232-3368
Curriculum	770-232-3367	10th - 12th Grade A-F	770-232-3337
Field House	678-473-6230	10th - 12th Grade	G-M
770-232-3337		10th - 12th Grade N-Z	678-542-2378

2016-2017 Bell Schedule

Period	Time
1	7:15-8:12
2	8:19-9:10
3	9:17-10:08
4	10:15-11:09 Lunch A: 10:15-10:40 Lunch B: 10:45-11:09
5	11:16-12:10 Lunch A: 11:16-11:41 Lunch B: 11:46-12:10
6	12:17-1:11 Lunch A: 12:17-12:42 Lunch B: 12:47-1:11
7	1:18-2:10

Gwinnett County Public Schools

Vision

Gwinnett County Public Schools will be a system of world-class schools where students acquire the knowledge and skills to be successful as they continue their education at the postsecondary level and/or enter the workforce.

MISSION

The mission of Gwinnett County Public Schools is to pursue excellence in academic knowledge, skills, and behavior for each student resulting in measured improvement against local, national, and world-class standards.

Strategic Goals

WINNETT COUNTY PUBLIC SCHOOLS WILL...

- Ensure a world-class education for all students by focusing on teaching and learning the Academic Knowledge and Skills (AKS) curriculum.
- Ensure a safe, secure, and orderly environment for all.
- Optimize student achievement through responsible stewardship of its financial resources and the proactive pursuit of all resources necessary to meet current and future demands.
- Recruit, employ, develop, and retain a workforce that achieves the mission and goals of the organization.
- Meet the continuing and changing demand for essential information through technological systems and processes that support effective performance and desired results.
- Provide and manage the system's facilities and operations in an exemplary manner as determined by programmatic needs and best management practices.
- Apply continuous quality improvement strategies and principles as the way the organization does business.

Duluth High School

MISSION

THE MISSION OF DULUTH HIGH SCHOOL IS
Challenging All To Succeed.

Challenging – *Establishing an instructional environment that commands learning*

All- *Students, faculty & community*

To- *Celebrate & believe in learning*

Succeed- *As demonstrated by annual measured improvement on local, state & national standards*

Section I.

General Information

Alcohol & Drug Awareness Program (ADAP)

Effective August 1, 2006

All students enrolled in a Health Class are required to take and pass a State mandated course on Alcohol and Drug Awareness. On completion and passing this course, students are issued an ADAP certificate. Replacement certificate are available for \$5 at the student's expense

Clinic

The school maintains a clinic for students. Clinic personnel supervise the administration of medications, assess health care needs, and administer emergency first aid when appropriate. When students become ill or injured during the day, they should report it immediately to the teacher and request a pass to the clinic. Clinic personnel will contact parents as situations require.

Clinic Card:

It is imperative that parents complete a Clinic Card at the beginning of the school year. It must include current address and phone number, medical conditions, and emergency numbers. If changes occur during the year, parents should notify the Clinic

Over the Counter Medications:

Administering over the counter medications at school is discouraged.

If a student must have a medication in order to attend school, the parent/guardian must furnish a written request for the school to supervise administration of the medication. This request must include the student's name, name of the medication, dose and time to be administered. **Medication must be kept in the clinic in the original container.** If the medication is to be administered for more than one day, a Medication Request Form must be completed.

Students may not have over the counter medications in their possession and may not share medications of any kind with fellow students.

Prescription Medications:

Taking medications during school hours is discouraged. Parents are asked to arrange medication schedules so that it is not necessary for medication to be taken at school. If the treating physician recommends administration of the medication at school, the parent must complete the Administration of Medication Request Form and return it to the school. The information on the form must be the same as that on the prescription container label. **Duluth High School will not accept medication sent to school in a baggie or any container other than the container provided by the pharmacy with correct times and dosages specified.** If medications must be given over a long period of time, then the Administration of Medication Request must be updated yearly. Students may not have prescription medications in their possession or share these medications with others.

A student who has asthma may possess and is permitted to self-administer, at his/her discretion, asthma medication prescribed for him/her by their physician. The student will be allowed to self-administer asthma medication, epi pens and diabetic medications while at school; at a school sponsored activity; while under the supervision of school personnel; or during, before, or after school care on school operated property. **Contact clinic personnel in order to obtain the forms required for self-administration of asthma, allergy, and diabetes medications.**

Confidential hot line

HELP KEEP YOUR SCHOOL SAFE!

If you think you know that someone is carrying a weapon, drugs, or alcohol, please call 770-822-6513, 24 HOURS.

You don't need to give your name

Guidance & Counseling Services

The Counseling Department provides many services and programs for students, parents, and faculty to assist in achieving academic success and in exploring options for the future. The primary goal of the DHS counseling department is to remove barriers to student's academic success.

Counselor Services for Students

Counselors are assigned to students according to their last name and work with students individually, in small groups and in classroom guidance.

Small Group Counseling

Group Counseling is offered to students to address specific individual needs.

Examples of counseling topics

- 9th Grade Success
- Study Skills
- Academic Planning
- New Students
- Anger Management
- Career Exploration

Crisis Help Numbers		
Abused Women's Services & Shelter (Partnership Against Domestic Violence)	770-963-9799 padv.org	24 Hrs.
Alcoholics Anonymous	404-525-3178 atlantaaa.org	
Child & Elder Abuse Reporting (DFCS)	1-855-422-4453 dfcs.dhs.georgia.gov	
Cocaine Anonymous	404-255-7787 ca.org	
Gwinnett Sexual Assault Center	770-476-7407 gsac-cac.org	24 Hrs.
Nar-Anon	404-633-2421 nar-anon.org	
SAFE House (<i>Help available at any Quick Trip</i>)	678-546-8770 nationalsafeplace.org gwinnettchildrensshelter.org	24 Hrs.

How to make Appointments

Students may schedule an appointment with the Counseling Office Receptionist. Appointments are counted as instructional time and not considered a class absence.

COUNSELING ASSIGNMENTS

2016-2017

10th, 11th, & 12th Grade

A - D.....Donyale Turner

E - K.....Kim Tepker

L - Ra.....Crystal Jordan

Re - Z.....Jessica Smith

1st Time 9th Grade

Robert Lisenby

Parent Services

Informational (evening) meetings are provided throughout the year.

Counseling Calendar on the DHS website for meeting information.

Appointments and Conferences

If parents wish to confer with their student's counselor, it is necessary to schedule an appointment to ensure the counselor's availability to meet. If the parents wish to meet with all of the student's teachers, they can schedule a conference through the student's Counselor by calling 770-232-3322. Parents who wish to meet with an individual teacher should contact that teacher directly via email or at 770-476-5206.

College & Career Center Services

The college and career center, the Depot, houses a wealth of information concerning occupations and post-secondary choices. Information concerning colleges, technical schools, armed services, careers and financial aid is available.

Representatives & Guest Speakers

We invite representatives from colleges, vocational-technical schools, and military services as well as career speakers to present informational sessions during the school day. These visits can be viewed on the Counseling Calendar on the DHS website. Interested students must sign up in advance to attend. Passes are available in the Depot. The classroom teacher has the final approval of a student's attendance.

Proof of Residency & Immunization

The parent or guardian must provide proof of residency in the district and attendance zone at the time a student is initially enrolled in a school. All students must be properly immunized and have the official Georgia immunization form on file in the counseling office. Hearing, dental, and vision screening is also required. Failure to comply with these guidelines may lead to withdrawal from Duluth High School. If the student's family is residing in the home or apartment of another individual, a notarized residency affidavit and proof of residency is needed. Please call our registrar at 770-232-3322 for assistance.

Change of Address

To change an address, the student must have a mortgage statement or lease for the new residence and a utility bill. To ensure receipt of school mailings and to remain eligible for transportation, a student must update his or her address after relocation in a timely manner.

Proof of Enrollment Letters

Students who need a Proof of Enrollment letter for insurance, immigration or Social Security, can request the letter from the receptionist. Please allow a 24-48 hour processing period.

Withdrawal/Transfer Policies

Parents should see counseling personnel in the 300 Building to receive the proper withdrawal forms. Forms must be completed 24 hours prior to withdrawal. If not, withdrawal forms will be mailed to your new location. In all cases, students must return textbooks, library books, uniforms and clear all fines before any records will be released.

Governors Honors Program

Duluth High School participates in the Governors Honors Program. Students are nominated by their teachers and compete at the county and state levels. Selected students pursue academic interest areas during the summer on a college campus. Students can see Mrs. Smith in counseling for more information.

HOPE Scholarship

See www.GaCollege411.org for information about HOPE Scholarships and to view a student's HOPE GPA. Students must have a copy of their social security number on file at the school in order to be eligible for HOPE.

Records Transfer

Copies of a student's educational record may be transferred to officials of other schools or school systems in which the student seeks to enroll. Unless parents express, at the time of enrollment in the Gwinnett County Public Schools, a need for additional notice of the transfer of student records, the records transfer to the enrolling school or school system will occur without further notice.

Effective July 1, 1997, Georgia Law requires:

Students in sixth grade or higher transferring to a new school will be required to provide academic and disciplinary transcripts to school officials. Students will be required to disclose conviction of designated felony acts, whether they currently are serving a suspension or expulsion from another school, the reason for such discipline, and the term of the discipline. Schools can refuse to admit students under disciplinary action from other school systems. In lieu of compliance, a student may be admitted on a conditional basis if he or she and his or her parent or legal guardian executes a document providing the name and address of the school last attended authorizing the release of all academic and disciplinary records to the school administration. Every school system in the state will be obligated to provide complete information to a requesting school within ten (10) days of receipt of request.

Student Records

Under the Family and Educational Rights and Privacy Act of 1974, parents have several rights, which include the right to inspect and review educational records of their child, the right to challenge the content of those records, the right to control the release of educational records of their child, the right to complain to the Family Educational Rights and Privacy Office about the school's failure to comply with the law, and the right to be informed of these rights just listed.

To obtain a copy of the Gwinnett County policies on their compliance with the law, or to request the opportunity to inspect and review your child's records, contact your child's school.

Gwinnett County Public Schools provide the student and his or her parent with important rights pertaining to student records.

These rights include:

- the right to receive this information in a format understandable to student and parent;
- the right to inspect and review student records by parents (and in the case of students over the age of eighteen, by students) within 45 days of the request and the right to have the records explained;

- the right to copies of student records;
- the right to challenge the content of student records and the procedures for doing so, including the availability of formal proceedings to resolve these disputes;
- the right to request that material be removed from student records and the procedures for doing so;
- the requirement of parental or student consent and methods of consent before the disclosure of student records except in certain circumstances;
- the rights of separated or divorced parents and legal guardians pertaining to student records;
- the schedule of destruction of particular student records;
- the content, location and particulars concerning permanent records, official records and supplemental records.

The student or parent may contact the local school for more information about the above list of rights.

Transcript Requests

Transcripts are available from the Counseling Office for a fee of \$5 and the completion of a transcript request form. A transcript consists of a copy of the student's cumulative grades and, if requested, the test card containing scores on the ACT, SAT, PSAT, and Graduation Tests.

Students are responsible for mailing applications, officially sealed transcripts, and all supporting materials. This procedure enables students to have the "hands-on control" of when and where transcripts are sent.

Students can send transcripts at www.GaCollege411.org.

[Deliveries To School](#)

Parents are discouraged from bringing items such as lunches, gym bags, and books to school to be delivered to students. Interruption of classes to deliver these items interferes with instruction. We do not deliver flowers, gifts, or fast food lunches to students. Thank you.

Federal lunch program prohibits delivery of fast foods during the school day.

[Driver's EDUCATION](#)

The Duluth Community School offers a Driver's Education program throughout the year. Information about classes is available from the Community School Office. Each course has 30 classroom hours and 6 hours of behind the wheel driving. Also offered is behind the wheel instruction to complete requirements for students that take the online classes available from the state. The maximum amount of students per class is 30. You must have a learner's permit or driver's license to participate in any behind the wheel instruction. Information is available in the Community School Office.

[DRIVER'S LAW](#)

The DMV requires a notarized Certificate of Attendance and a copy of your Alcohol and Drug Awareness Program, when students age 15-17 apply for a driver's license or permit.

Certificates of Attendance are available in the attendance office for a \$3 processing fee. Students should fill out the form in the office allowing **two school days** for processing prior to the date the certificate is at the DMV. Certificate of Attendance request forms can be obtained during the summer in the main office from 8:00 a.m. – 3:00 p.m. for the same fee. ADAP cards are available in the Community School Office. There is a \$5 fee for this card which is produced by the state. Please give a forty-eight hour notice for the card.

[Elevator Access](#)

The school is equipped with 2 elevators for students unable to use the stairs. Students must provide a

doctor's note. The doctor's note must have a starting and ending date for the use. Students caught using the elevator without permission will be subject to disciplinary action.

FOOD SERVICES

Duluth provides a wide range of healthy meal options. The food court features full meals, salads, hot and cold sandwiches, pizza and a variety of fruits and vegetables. Menus can be found on the DHS or GCPS websites. Lunch is \$2.50 and includes 1 entrée, 2 different sides and 1 milk. Reduced lunch is .40 cents. Breakfast is free to all DHS students (one per student) and is served from 6:35am until the first bell.

Every student has a debit account accessible with their student ID number. Meals may be prepaid by cash or check at the register. Credit card payments may be made online at MyPaymentsPlus.com. Money must be in the "General" account for students to purchase ala carte extras. Money in the "Meal" account allows students to purchase a meal only with no extras. No charging is allowed.

HOMELESS CHILDREN & YOUTH

The Stewart B. McKinney/Vento Education for Homeless Children and Youth Act ensures educational rights and protections for children and youth experiencing homeless situations to enroll in, attend, and succeed in school and pre-school programs. In accordance with this law, Gwinnett County Public Schools affords homeless children and youth equal access to the same free, appropriate public education, including a public preschool education such as Head Start, Even Start, State Pre-K, and Title I Preschool Programs as provided to other students.

Homeless children and youth will have access to education and other services that he/she needs to have an opportunity to meet the same challenging state student academic achievement standards to which all students are held. Please contact Ms. Pam Jemerson for information.

Identification (ID cards)

Students are provided with a photo ID at the beginning of the school year.

Impaired/Handicapped Access

Gwinnett County Public Schools wishes to meet the needs of all of its students and families. If any member of your family needs assistance or has any questions regarding mobility impaired issues or handicapped access, please contact the principal of your local school or the department manager in your division.

INDIVIDUALS WITH DISABILITIES

It is the practice of the Gwinnett County Public Schools to provide instructional and related services appropriate to provide a free appropriate public education for individuals with documented disabilities.

Duluth High School wishes to meet the needs of all our students and families. If any member of your family needs assistance or has questions regarding mobility impaired issues or handicapped access, please contact (770) 972-7642 Monday through Friday, 7:00 AM – 3:30 PM, or 770-978-5064 Monday through Friday, 3:00 PM – 9:00 PM. Individuals may also contact the appropriate grade level office for information regarding such services.

LOCKERS

All students who pay a locker fee are assigned a school locker. Students are discouraged from sharing a locker or giving locker combinations to anyone.

Every effort is made to ensure that lockers are in good repair; however, an occasional problem may arise. If a locker does not lock properly, the student should notify his/her grade level office *immediately* and should not use that locker. The non-working locker will be repaired or a new locker issued as soon as possible. If the student fails to report the broken locker, he/she takes full responsibility for the items placed in it (including textbooks).

The school assumes no responsibility for lost or stolen articles, including textbooks.

Lockers are the property of Duluth High School and may be inspected and searched by school officials. No decals, stickers, or padlocks may be put on lockers.

MEDIA CENTER POLICIES

The Duluth High School media center provides a variety of materials, print and electronic resources, which support the curriculum and enable students to experience opportunities for learning. The media center is accessible for students and teachers to use according to instructional needs and personal interests. Suggestions for books, magazines, and materials to add to our collection are encouraged. Please give your ideas and requests to one of the media staff.

ACCESS

- The Media Center is open before and after school for quiet study and research.
 - 6:30 a.m. – 3:00 p.m. Monday – Thursday
 - 6:30 a.m. – 2:45 p.m. Friday
- During the school day, students coming to the Media Center may be with their class or come individually. Students not with a class should:
 - a. Have signed pass
 - b. Sign in and out on the kiosk computer, which is located near the circulation desk. The sign in protocol verifies and reflects time spent in the Media Center.
 - c. May come with a signed pass from their C-25 teachers on days for movement.
- Students should be considerate of the rights of others when using the Media Center and its materials. **Overly loud students will be asked to leave.**
- **Food and drinks are not allowed in the Media Center.**
- Please note that any tampering with computer systems, computer software, or inappropriate use of electronic resources will result in disciplinary action. Students will lose computer privileges.

AVAILABLE MATERIALS

The online catalog provides book annotations and availability. Many online reference resources and the Internet are available as well as print and electronic books and periodicals. Printing for computer applications is available. **Student access is for research purposes only, not shopping, chat rooms, or games. Inappropriate use of Media Center equipment or materials may result in disciplinary action and/or loss of computer privileges.**

CHECKOUT OF MATERIALS

General Collection policies:

- Two week check out with 2 renewals possible
- Three book limit for check out
- Check out includes school breaks except for summer break
- If a student loses a book, he/she will be charged replacement cost.
- If a student pays for a lost book and it is found and returned in good condition before the end of the current school year, a refund will be paid for cost of book.
- **Books returned late will be charged a \$.10 a day fee for every day the book is late. The total fine owed will not exceed the cost of the book. No late fines are levied on books returned on time.**

Reference Books policies

- Reference books and magazines may be used any time in the media center only and are not available for checkout.

Students may check out materials only when all overdue books and fines are cleared. Fines will be charged for unexcused absences. Proof of excused absences will be accepted.

COPY MACHINE

Black and white printing – no charge.. Color printing - \$.25 per page. If excessive, black and white copies from the printer - \$.10 per page.

LIBRARY CHECK OUT/IN

The student ID number must be known and used when checking in or out of the library as well as checking out materials..

Seniors

Those eligible for early graduation should clear records before the last day of the first semester. All overdue books and fines must be cleared before participation in graduation exercises.

USE OF ELECTRONIC MEDIA

- The Gwinnett County procedure for use of Electronic Media is available in the Local Area Network/ Electronic Media section of the Agenda book. All users of the wide area network and/or other electronic informational services must maintain strict compliance with all applicable ethical and legal rules and regulations. Users must respect intellectual property rights and understand that school system data accessible over the network constitutes property.
- Failure to comply with the Gwinnett County Electronic Media Procedures will result in immediate administrative referral.

Local Area Network/Electronic Media

The Gwinnett County Board of Education recognizes that electronic media provides access to a wide variety of instructional resources in an effort to enhance educational opportunities. Use of electronic resources must be in support of, and consistent with the vision, mission, and goals established by the Gwinnett County Board of Education. It is important that users of all networked computers recognize their responsibility to abide by the policies and procedures at Duluth High School. Users must respect intellectual property rights and understand that school system data accessible over the network constitutes property. It is imperative that the user be held accountable for the appropriate utilization of this technology.

ACCESS IS A PRIVILEGE - NOT A RIGHT. All students are expected to treat this learning tool with respect.

Acceptable Use Policy for the use of Electronic Media at Duluth High School:

DHS computers are for educational purposes only (no chat rooms, shopping or games); therefore, GCPS/DHS technology and electronic resources will not be used:

1. To harm other people
2. To interfere with other people's work
3. To steal property by way of the computer or the network
4. To gain unauthorized access to other people's files or programs
5. To gain unauthorized access to online resources by using someone else's password
6. To make changes to the hardware or software configuration of any machine, including installing or deleting any software
7. Improperly by introducing software viruses and/or bypassing local school security policies
8. To steal or damage data and/or computers and network equipment
9. To access, upload, download, print, and distribute pornographic, hate-oriented, obscene, or sexually explicit material.

Failure to follow the Acceptable Use Policy will result in school disciplinary action and /or criminal or civil prosecution according to school, state, and national laws. Note that GCPS technology use is subject to auditing for legitimate purposes as well as live monitoring where appropriate. Students are expected to demonstrate maturity and responsibility when working in any computing environment

As a student at Duluth High School, you automatically agree to abide by this Acceptable Use Policy.

Parent Portal

The go2Portal serves as a resource for parents for information about their student and his/her academic career. Parents are able to access key school information, including attendance, test and course history, schedules and discipline history. To access this information, parents must bring completed registration form and photo identification to the main office. Parent Portal registration forms are available on the Duluth High School website, Duluthhigh.org.

PARKING

Student parking at Duluth High School is available for any interested students. In accordance with GCPS policy, all students must have and maintain a valid driver's license from the State of Georgia and insurance. Please note that parking at school is a privilege and is available for a fee of \$70 per school year.

Students must leave their vehicle and the parking lot immediately upon arriving at school. Students may not reenter the parking lot during the day without written permission from an administrator or a checkout pass from the Attendance Office. **Vehicles may not be used as lockers.**

Maintaining Parking Privileges

Student parking may be revoked at the discretion of school administration for:

- One or more class failures
- AWOLs, Tardies
- Out-Of-School Suspension

* Please note that students who have their parking revoked for any reason **will not** receive a refund

Security

Efforts are made to ensure parking lot security. However, Duluth High School and Gwinnett County Public Schools assume no responsibility for damages, loss or theft.

Students drive and park on campus at their own risk. Students are not allowed in any parking areas at any time without written permission of an administrator except when arriving on campus or leaving campus.

Upon arrival at school, students should go directly to the building. Vehicles brought on campus are subject to search by school officials.

Safety & Security

Emergency procedures for evacuation are posted in classrooms throughout the campus.

Fire-drills and weather preparedness drills are conducted periodically with the intent to demonstrate real-life scenarios and establish effective responses from students, faculty and staff.

IN THE EVENT OF AN EMERGENCY RESULTING IN CAMPUS EVACUATION
TO ADJACENT FACILITIES, PARENTS ARE DIRECTED
TO LOCAL RADIO (670, 750 AM - 94.1, 97.1 FM), OR TV STATIONS (CHANNEL 2, 5),
OR OUR WEBB SITE AT WWW.DULUTHHIGH.ORG FOR UPDATES.

PARENTS CAN BE ASSURED THAT PLANNING FOR SUCH AN EVENT
HAS PREPARED BOTH OUR FACULTY AND STUDENTS FOR A SAFE RESPONSE.

Student drop-off

Students can be dropped off in front of the **600 Building** or the **Brock Road** entrance in the morning.

TITLE IX INFORMATION

If you believe you are being mistreated by a school employee on the basis of your race, color,

religion, gender, age, national origin or handicap, you have a complaint and a remedy.

Please tell any school employee in whom you have confidence that you have a complaint about the manner in which you are being treated and why.

You may also contact the school system's TITLE IX COORDINATOR for assistance by writing or calling:

Office of the chief of Staff
GWINNETT COUNTY PUBLIC SCHOOLS
437 Old Peachtree Rd. NW
Suwanee, GA 30024-2978 (678-301-6011)

If a student feels he or she has been disciplined in an unfair manner, the student does have a right to appeal through the administrative levels.

VISITORS

Any visitor with legitimate business on school grounds must sign in at the Main and request a visitor's pass. The visitor's pass must be clearly visible the entire time the visitor is on campus.

Students are not allowed to have visitors during the school day. Visitors may not check in to have lunch with students without prior approval from Administration.

Parents and visitors are encouraged to make an appointment to see a teacher, an assistant principal, the counselors, the principal, or to visit their children's classes.

NO STUDENTS OR UNAUTHORIZED VISITORS MAY REMAIN IN THE SCHOOL BUILDING AFTER REGULAR SCHOOL HOURS WITHOUT SUPERVISION.

Work Permit

Students under the age of 16 are required to have a work permit. Applications for a work permit may be obtained from the main office in the 600 Bldg. After the student and the employer complete sections of the application, it can be returned to the main office, and a work permit will be issued. Many employers now require a Certificate of Attendance. These are available in the attendance office for a \$3 processing fee. Students should fill out the form in the attendance office, allowing two school days for processing.

Section II.

Academics & Instruction

Duluth offers a strong academic program for students. A comprehensive set of learning objectives, called **Academic Knowledge and Skills (AKS)**, has been developed and is being implemented in all subjects. AKS provides a common foundation for teachers to use as they develop meaningful lessons. Teachers supplement the AKS with a variety of materials to create an academically rigorous environment for students.

DULUTH STUDENTS CONSISTENTLY ACHIEVE HIGH SCORES ON THE...

1. SAT and ACT
2. AP Exams
3. End of Course Tests
4. Gateway Tests

DHS IS ONE OF THE HIGHEST RANKING SCHOOLS IN THE METRO AREA FOR TEST SCORES AND SCHOLARSHIP AWARDS

Academic Intervention services

The following support programs are available to assist students:

TEACHER TUTORING

Office Hours

Teachers are available by "Office Hours" for student "drop-in" assistance **OR** the teacher may request that the student attend. Office hours are posted outside the classroom and on the school website.

Appointment

Students unable to meet during "Office Hours" may request help before or after school by appointment.

Credit Recovery

Each semester, students that fail to achieve credit for their classes, MAY have an opportunity to complete an optional Credit Recovery class and gain academic credit for the class they did not successfully complete. These classes are dependent on having sufficient enrollment to offer the lessons. Also, students must qualify for the classes based on requirements set by Gwinnett County Public Schools, and these qualifications are not negotiable. Potential classes are advertised through the normal channels and are promoted through the classroom teachers and counselors.

Academic Letters

Academic letters are available to students seeking the college prep or technical diploma. Academic letters are available to Freshmen who earn a 92 average at the end of the first semester. In addition, Upperclassmen who have a 92 average for fall semester of the current year and for the second semester of the previous year, may earn an academic letter. These averages are figured without rounding off scores.

Advanced Placement

The College Board's Advanced Placement Program enables students to pursue college-level studies while still in high school. AP classes are available to all students who are willing to accept the challenge of a rigorous curriculum. These classes are taught during the regular school day and can potentially lead to obtaining college credit. While many students take advanced level courses in preparation for college, the focus of these courses is at the level required to achieve success on the Advanced Placement Exam. Enrollment in an AP course implies that a student intends to take the AP exam. The exam is scored on a scale from 1 to 5 and colleges designate their own standards for awarding college credit. Duluth offers numerous AP courses. See Ms. Herron for more information.

Advisement/C25

Advisement Activities will be conducted weekly during scheduled the advisement time to provide important support systems for further development of study/testing/reading/ and leadership skills and to mentor our freshman students beginning high school at Duluth.

Class Rank

Class rank is based on cumulative grade average. The student's class rank is listed on the bottom of his/her transcript.

Grading Scale

A	=	90 and above
B	=	80 – 89
C	=	74 – 79
D	=	70 – 73
F	=	below 70

Gifted Education Programs

Gifted Science, Math, Social Studies, and Language Arts classes are available in grades 9-11. Although gifted students should consider carefully the potential impact on their transcript of rigor of schedule for the college admissions process, they may choose which gifted classes to take.

The procedures for identifying and placing students in the state funded gifted program are governed by rules and regulations required by the Georgia Department of Education.

Referrals to the gifted program may come from teachers, parents, peers, or as a result of system-wide testing. Students must submit achievement portfolios to the school referral team. If the referral team recommends the student for gifted evaluation, the school's eligibility team will review the student's mental ability, achievement, creativity, and motivation results. Private evaluations and testing may not be substituted for test data generated at the local school. Students must be attending classes at DHS before they can be referred and evaluated for the gifted program. Email Ms. Flanary for additional information: Geri_Flanary@gwinnett.k12.ga.us

Graduation

The graduation ceremony is by invitation to students in good standing who have met all credit requirements. Students must also have returned all textbooks, library books; school issued items and cleared all fines to participate.

Students who have met all requirements except for passing all parts of the Georgia High School Graduation Tests and/or the Gateway Test may walk, but they will receive a certificate of attendance rather than a diploma. Appropriate behavior before and during ceremonies is expected.

HOMEBOUND INSTRUCTION

Homebound instruction is available for students who are ill and will be absent at least 10 consecutive days. An application supported by a doctor's recommendation is necessary for placement in this program. Instruction may include a homebound teacher, online and/or "teleclass" instruction. Please contact your counselor for more information.

Homework

The Board of Education strongly endorses the use of homework to promote student learning. Through quality homework students have opportunities for enrichment, extension and remediation of instructional objectives, and practice of skills.

The teacher has the obligation to assign homework as necessary to meet instructional objectives and to use the homework to evaluate and monitor student progress. Through a strong home/school partnership, homework has the potential to increase learning time and student achievement.

Homework Requests

Students who have been, or expect to be absent 3 or more consecutive days may request homework assignments through the main office (770-476-5206), or by email request to a teacher. Please allow twenty-four hours for teachers to respond to a request.

Honor Graduates

Students who have earned a cumulative grade point average of 90 or higher at the end of their senior year will be recognized as honor graduates. Averages lower than 90 will not be rounded up for this recognition.

The Valedictorian and Salutatorian for the graduating class are selected based on class rank at the end of first semester of the senior year. The Valedictorian will be the member of the senior class with the highest numerical cumulative average of those students receiving a General Education Diploma. The Salutatorian will be the graduating senior with the second highest average of those seniors receiving a General Education Diploma. The Valedictorian and the Salutatorian must be enrolled at Duluth High School for both semesters of the senior year and must have passed all sections of the Georgia High School Graduation Test as well as all sections of the Gateway Exam.

Hope Scholarship

Helping Outstanding Students Educationally is a four-year scholarship program funded by the Georgia Lottery. This program provides funds for tuition fees in degree, diploma or certification programs at any Georgia public or private post secondary institution, university or technical institution for Georgia residents who meet certain criteria. Keep up to date on HOPE and other student financial

aid programs available from the Georgia Student Finance Commission by visiting their web site at www.gsfc.org or calling 1-800-505-GSFC. A *Free Application for Federal Student Aid (FAFSA)* must be completed after January 1st of the student's senior year. See www.fafsa.ed.gov for details

The **HOPE Grant** is available to students who are enrolled in a **diploma** or **certificate** program of study at a **technical college**. There is no minimum high school grade average requirement. Contact the financial aid office at the technical college for more information.

[Move on When Ready](#)

Dual enrollment is an opportunity for qualified high school students to earn college credits. The student is "jointly" enrolled. This means that he or she can earn college credits and high school credits needed for graduation. For additional information about the programs at Duluth High School, please contact Jessica Smith, Dual Enrollment Coordinator, at Jessica_L_Smith@gwinnett.k12.ga.us.

[Gwinnett County online CLASSES](#)

www.gwinnettonlinecampus.com

- Lessons are available any time of the day over the Internet.
- Students may make up credits or take courses for enrichment. Click the "Supplemental" tab on the website for more information.
- Students may take credit recovery courses (earn credit for courses they earned a 60-69 in on the first attempt). Click the "Guided Study" tab on the website for more information.
- Students may withdraw from their home school and enroll full-time online two times per year. See website for details under "Full-time Charter School."
- Pay for courses at www.mypaymentsplus.com.
- Courses start five times a year, including summer.

A successful online student must be a self-motivated student who will work on his/her own with little or no direct physical contact with a teacher.

[Phoenix High School](#)

Phoenix High School exists to serve the needs of high school students who prefer a nontraditional setting or who need to retake failed classes. The academic year is divided into four nine-week mini-semesters. Students may take classes after the regular school day for a fee, or attend full time at no charge. The curriculum is structured to provide for students' individual needs. Phoenix High School is accredited by the Southern Association of Schools and Colleges. *Prior to registration students must consult a counselor to obtain a signed course registration form.*

Students who have withdrawn from their home school in order to attend Phoenix High School on a full-time basis may not participate in the graduation ceremony of their home school. Phoenix High School students will be able to participate in the Phoenix High School graduation ceremony upon completion of the high school course requirements. In order for a student enrolled full-time at Phoenix High School to graduate from his/her home school, the student must withdraw from Phoenix and enroll in his/her home school for his/her entire final semester of high school.

[Progress Reports/Report Cards](#)

Progress reports are issued on a regular schedule. The report card, issued at the end of each semester, is a record of the student's final grade and credit for each class.

[Schedule Changes](#)

All requests for schedule changes must be submitted within the first week of the semester

Student has already received credit for the course

1. Student has already received credit for the course
2. Student has not passed the prerequisite course
3. Student has already failed the same under the assigned teacher (we will change if possible)

Requests for elective changes, specific teachers and/or periods will not be granted. A change in courses may require your entire schedule to be changed.

WORK-BASED LEARNING PROGRAMS

The Work-Based Learning program is open to juniors and seniors. The program provides students an opportunity to learn job-related skills through a related course taken during the morning and then allows students to leave school for 1 or 2 periods to work at an approved job.

School credit is earned and students are paid by the employers for their work. Students do not need a job to enter the program – they have the first 2 weeks of the semester to get an approved job.

To be Eligible:

Students must pass 6 out of 6 classes the semester before enrolling; have good attendance; no severe discipline issues and must have reliable transportation to and from work. See Ms. Tabatha Cown in Room 210 for an application.

Student classifications

Students entering 9th Grade Fall, 2008 and beyond
5 credits including no less than: <ul style="list-style-type: none">• .5 LA• .5 Math• .5 Science
11 credits including no less than: <ul style="list-style-type: none">• 1.5 LA• 1.5 Math• 1.5 Science• .5 Social Studies
17 credits including no less than: <ul style="list-style-type: none">• 2.5 LA• 2.5 Math• 2.5 Science• 1.5 Social Studies
23 credits

Passing the Georgia High School Graduation Writing test is a graduation requirement.

TECHNICAL PROGRAMS

Grayson High School

Program offers technical classes in 3-hour blocks of time. Students earn 1.5 units for the 3-hour block. **TRANSPORTATION IS NOT PROVIDED.** Interested students should see their counselor. Check www.graysontech.org for more information and to apply.

Maxwell School of Technology

The Maxwell School of Technology program offers technical classes in 3-hour blocks of time. Students earn 1.5 to 2.0 units for the 3-hour block. Morning and afternoon classes are available. Bus transportation between Duluth and Maxwell is provided. More than 15 technical areas are available. Interested students should see their counselor. Check www.maxwellhigh.com for more information and to apply.

TESTING dates

Tentative dates, test descriptions, and preparation resources available are provided in the following tables:

TEST	REGISTRATION DEADLINE	TEST DATES
SAT	Go to www.collegeboard.com	October 1, 2016
	for registration deadlines	November 5, 2016
		December 3, 2016
		January 21, 2017
		March 11, 2017
		May 6, 2017
		June 3, 2017
ACT	Go to www.actstudent.org for	September 10, 2016
	registration deadlines	October 22, 2016
		December 10, 2016
		February 11, 2017
		April 8, 2017
		June 10, 2017
Dates for the GA HSGT, PSAT, GA HSGT (Writing) and GATEWAY will be announced at the beginning of the school year, and will be posted on duluthhigh.org .		

TESTING PREP RESOURCES

SAT	collegeboard.com cornerstoneacademic.com (courses offered on campus)
ACT/SAT	princetonreview.com gacollege411.org
HOMEWORK	gwinnettpl.org
GHSQT	usatestprep.com gadoe.org
EOCT	usatestprep.com
TUTORING	National Honor Society/Beta Club

END OF COURSE TESTS

November 28-December 13, 2016 (approximate dates) and April 26-May 12, 2017 (approximate dates)

Georgia Milestones (End of Course) will be administered at all high schools in the state of Georgia. EOC will be required for the following courses: Algebra I, Geometry, 9th Grade Literature and Composition, 11th grade American Literature and Composition, Biology, Physical Science, United States History, and Economics. **EOC Assessments count 20% of the student's final grade.** A student must take the EOC for the courses listed in order to receive credit for that class. If the student does not take the EOC, the student will receive an "Incomplete" for the class. That can prevent the student from moving into the subsequent course in that area of study.

FINAL EXAMS

December 19-21, 2016 and May 24-26, 2017 (approximate dates)

Cumulative exams will be given the final days of each semester. We ask that you avoid scheduling appointments during the final days of the semester because of review for and administration of final exams.

Exams will not be given early. Students will not be permitted to check out during an exam period. If a student misses an exam due to an excused reason, the exam can be taken on the announced make-up day. Students may not use pre-arranged absences on exam days.

FINAL EXEMPTION POLICY

Exam exemption applies only to second semester graduating seniors. Exam exemption does not apply to state end-of-course exams. In order to exempt a final exam, graduating seniors must meet the following criteria:

Academics

Seniors who have a cumulative "A" average, 90.0 (not rounded) or greater, at the end of first semester may be eligible to exempt all exams if they meet the other criteria; **OR** Seniors who have an "A" average, 90.0 (not rounded) or greater, in a specific course may be eligible to exempt an exam in that course if they meet the other criteria.

Attendance

Seniors will **NOT** be eligible to exempt an exam in a class if they have more than **FIVE** absences in the class for the semester. All absences, except school sponsored activities count against the total of five. Students will be counted absent from class *if they miss more than half a period.*

Behavior

Seniors who have been suspended in or out of school during their final semester will **NOT** be eligible to exempt exams. Seniors may exempt all exams for which they qualify. Seniors who are eligible to exempt an exam must turn in textbooks prior to the exam day, and must have clearance from the Media Center that they have no books outstanding. Seniors who are eligible to exempt an exam may choose to take the exam without the risk of lowering the final average. *The exam can improve the average, but cannot lower it.*

GATEWAY TESTS

In addition to the State mandated Graduation Exams, Gwinnett County Public Schools will require students in the class of 2002 and beyond to pass all sections of the **Gateway Assessment**. The Gateway Assessment will measure students' ability to write effectively about 9th and 10th grade science and 10th grade social studies topics. The assessment will be administered in the spring of the 10th grade year.

Students have several opportunities to retake the assessment if they are not successful the first time.

PSAT

The **Preliminary Scholastic Assessment Test** will be given at Duluth High School. This test is excellent preparation for the required college entrance examinations such as the SAT. Eleventh

grade students who wish to qualify for any National Merit Scholarships are required to take the PSAT. It is highly recommended for 9th and 10th graders in order to improve test taking skills. Registration information will be available in early September.

TESTING TIPS

BE PREPARED	No matter what other tips you may read and use, nothing can take the place of studying on a regular basis
DO YOUR HOMEWORK	Homework and assignments are meant to give you the practice and knowledge you will need for an exam. Often, exam questions are based on what you have already read and completed.
REVIEW REGULARLY	Avoid cramming by studying and reviewing each day. Review notes, homework, and reading for a few moments every day. Quiz yourself and start the studying process early. Study key terms, definitions, examples, lists, diagrams, and charts. Pay particular attention to items your teacher emphasizes in class.
UNDERSTAND VS. MEMORIZE	Memorization techniques can be helpful if there are a lot of facts to remember. However, it is best to truly learn and understand the material.
CONTROL ANXIETY DURING THE TEST	Arrive early. Get settled, relax, and give yourself time to organize your thoughts. Listen carefully to all instructions before beginning. Quickly review the test. Answer the easiest questions first. If you get stuck on a question, leave it and go back to it later. If you have no idea of an answer, remain calm, try to recall what you do know and use other test questions to give you clues. If you do become anxious take a moment to relax. Close your eyes take deep breaths and concentrate on relaxing your body.
GET PLENTY OF SLEEP AND EAT WELL BEFORE THE TEST	Feeling rested and eating a balanced diet will go a long way in relieving stress symptoms.

CONCURRENT ENROLLMENT IN A NON-GWINNETT COUNTY PUBLIC SCHOOL

Any student taking classes through non-Gwinnett County school programs are responsible for taking End-of-Course Tests. These tests will be counted as 20% of the final average of the course. These tests are required for Economics and the second semester of the following classes:

Language Arts: 9th Grade Language Arts, 11th Grade Language Arts

Math: Algebra I, Geometry, Accelerated Geometry

Science: Physical Science, Biology

Social Studies: Economics, U.S. History

Contact your counselor or the testing office for more information.

If the non-Gwinnett County Public Schools program requires that the final exam be proctored locally, employees of Gwinnett County Public Schools may not assume this responsibility.

Course retake programs

Gwinnett County Public Schools offers several means by which students may retake courses that have been failed during the regular school year. These programs include: School Plus programs offered through Phoenix High School as well as local community Schools, Gwinnett Online, Credit Recovery, and Summer School. GCPS believes programs, coordinated through its school system, and based on its AKS will provide the best foundation for success in subsequent classes, standardized tests, and postsecondary education. Credit Recovery classes are offered based on academic need and are only offered with sufficient enrollment.

Counselors, teachers and administrators can advise students as to the appropriate GCPS classes required for graduation but cannot recommend or advise regarding other credit recovery programs outside of Gwinnett County Public Schools. However, if these alternative programs are utilized, it is the responsibility of the student and/or parent to communicate this intent to the appropriate counselor, investigate the accreditation status of the program, and have an official transcript with the grade and credit earned sent to the counseling office. Graduating seniors must have classes completed and official transcripts submitted by May 1 to participate in graduation ceremonies.

Textbooks

Students will be responsible for reimbursement to the school for lost or damaged books. Students must turn in or pay for the textbooks issued to them to take exams on the regularly scheduled day. Students who have lost a book for a class should see the teacher of that class.

Transfer Credit

Grades transferred to Gwinnett County Public Schools from home school or a non-accredited public/private schools for courses required for graduation in Gwinnett County Public schools will be accepted upon the students' passing a locally developed examination for each course for which credit is requested.

If a student scores 70% or better on the exam or exams, the grade will be recorded as pass and credit will be awarded; however, these courses will not be calculated in a student's grade point average.

If a student scores less than 70% on the locally developed test, no credit will be awarded for the course. The Office of Ancillary Student Services (770-513-6795) will coordinate the testing.

If the student passes the course assessment, they will be given a "pass" grade for that course and awarded the appropriate units of credit.

Students who attend or plan to attend a non-SACS accredited school or a home school and subsequently request credit for the experience from a Gwinnett County Public High School should check with local school personnel for information on how Gwinnett County Public Schools credit is awarded.

Section III. Attendance

Student attendance is critical to the attainment of high academic achievements and efficient use of instructional time. *School attendance is the responsibility of both parents and students.*

Excused absences

State law requires school attendance for students ages 7 to 16. Gwinnett County Board of Education Policy states that students will be excused from school under the following circumstances:

1. Personal illness or attendance in school endangering a student's health or the health of others.
2. A serious illness or death in a student's family necessitating absence from school.
3. A court order or an order by a governmental agency, including pre- induction physical

examinations for service in the armed forces, mandating absence from school.

4. Celebrating religious holidays necessitating absence from school recognized by the GCPS calendar.
5. Conditions rendering attendance impossible or hazardous to student health or safety.
6. A period not to exceed one day is allowed, at the discretion of the local unit of administration, for registering to vote or voting in a public election.

Unexcused absences

Absences are unexcused for all other reasons, including but not limited to:

Missing Bus	Family Visits	College Visits	Driver's Permit/License
Oversleeping	Power Outage	Car Trouble/Bad Weather	Trips
Vacations	Babysitting	Translating	Running Errands and/or Skipping School

Pre-arranged Absences

If parents find it necessary for students to miss school due to an out of town trip including college visits (*limit 5 days per year*), the student's absence must be approved by the Attendance Administrator. If a student has *excessive absences*, a prearranged absence may not be approved. If the prearranged absence is approved, the absence will be classified as *unexcused* but the student will be allowed to make up missed work. It is the student's responsibility to request, arrange and complete makeup work from the teacher

Prearranged absences are not granted on Exam days.

Procedure

The required pre arranged absence form should be obtained from the Attendance Office in the 600 Building. The student must complete the form following each Step, 1-4 as shown below:

- Step 1 Parent/Guardian Signature
- Step 2 All Teachers Approval / Signature
- Step 3 Administrator Approval / Signature
- Step 4 Return completed form to the Attendance Office in the 600 Building

The completed form must be returned to the Attendance Office, 3 school days PRIOR to the first day of absence to be valid.

"SENIOR SKIP DAYS" ARE A VIOLATION OF THE ATTENDANCE POLICY.

RETURNING TO SCHOOL AFTER ABSENCE

The student must bring a parent/guardian or doctor's note to the Attendance Office **within 5 days** upon returning to school. The note should include the date, reason for absence, parent/guardian signature, and phone number for verification. These notes may be delivered to the Attendance office by Parent or Student. It is the student's responsibility to request, arrange, and complete makeup work from the student's teachers.

AWOL

Once a student arrives on campus, the student is considered to be at school and must obtain permission to leave campus for any reason by checking out in the Attendance Office, even if classes have not yet begun.

You are considered AWOL and subject to behavior consequences, *including temporary or permanent revocation of campus parking privileges* if you:

- Fail to check in after 7:10am in the Attendance Office
- Leave campus without checking out

- Are absent from school without parent permission
- Skip a portion of a class, a full class, or several classes
- Are out of class without a pass from your teacher
- Fail to go to the cafeteria area during your lunch period
- Go to your vehicle without permission
- Are in an unassigned area of the school without permission

Check-Outs

Any student needing to leave campus during the day for any reason must check out through **Check-In/Out at the Attendance Office 600 Building Main Office**. Student should bring to the Attendance office, the morning of check-out, a Parent Note, with reason for check out and Parent Contact Number. Contact with parent or guardian will be required before a student is released from school. Students are not allowed to check themselves when they reach the age of 18 unless the student has a court ordered emancipated document on file with the Counseling office.

STUDENTS ARE NOT ALLOWED TO CHECK OUT DURING MAJOR TESTING, i.e. FINAL EXAMS, GATEWAY, EOC, BUT NOT LIMITED TO THOSE MENTIONED.

On days prior to school holidays or special events, student's parent/guardian may be required to come to school to check their student out.

After **ten excused absences documented by the Parent** (per semester) due to illness, medical documentation is required to excuse subsequent check outs. **Parent notes will no longer be acceptable for all day absences.**

Check-outs for formal absences (ie medical, court appointments, and funerals) will be classified as unexcused until proper documentation is received. Students are not allowed to check themselves in or out when they reach the age of 18 unless the student has a **court approved emancipated student document** on file with the Counseling Office. Student should bring to the Attendance office, the morning of check-out, a Parent Note, with reason for check out and Parent Contact Number.

PROCEDURE FOR CHECK OUT

- Students need to take his/her check-out note to the Attendance Office before 7:10 a.m. The note must include date, reason, parent signature, and parent's telephone number.
- The Attendance Office staff will call to verify the note and prepare a pass for the student, to show the teachers.
- Parents requesting that their student check out for reasons other than illness or injury should call the Attendance Office at **770-232-3352**.
 - A** For driving students prior parent verification is required.
 - B** For non-driving students: parents must sign their student out in the Attendance Office, 600 Building.
- Due to the size of the school and number of activities at the end of the school day, students will not be permitted to check-out after 1:45 pm. **Please schedule appointments accordingly.**

Excessive Absences

Chronic absenteeism affects a student's ability to learn and succeed in school.

School approved field trips / activities, medically documented absences and suspensions will NOT count toward excessive absences.

- Students with chronic illness – Students with a chronic medical condition must present medical documentation of the condition signed by the attending physician before parent notes will be accepted for absences.

If a student has a medical or legal problem, the student's parent/guardian should notify the

attendance administrator, the student's counselor, and clinic worker at the beginning of each school year.

HOUSE BILL 1190

Section 10. Minimum Number of Unexcused Absences Notification

A school system must notify the parent or guardian of a child under 16 after five unexcused absent days. Public schools must provide the parent, guardian, or person having control or charge of each child enrolled in a public school a written summary of possible consequences and penalties for failing to comply with the compulsory attendance law. The parent, guardian, or person having control or charge of the child shall sign a statement indicating receipt of the possible consequences and penalties.

Additionally, parents and students should be aware that the passage of HB 1190 places specific restrictions and requirements on individuals under the age of 18 who apply for or already possess an instructional permit or driver's license. Please see the document. "Teens Must

Stay In School To Keep Driver's License" on the Georgia.gov website for more detailed information concerning the possible consequences for both students and parents who are in violation of HB 1190. Teachers should contact parents after 5 unexcused absences. Counselors should contact parents after 7 unexcused absences, and an Administrator should contact parents when unexcused absences reach 10. Parking privileges may be suspended when a student reaches 10 unexcused absences.

Make-Up work

Excused Absences

It is the student's responsibility to request and complete makeup work. Failure to complete makeup work will result in the student receiving a grade of zero for each assignment. It is the student's responsibility to obtain review information prior to the test/quiz.

Make-up work must be completed **within five school days** of the student's return to school unless arrangements for extended time have been approved by the teacher. All incomplete work carried over into the new grading period should be completed no later than the tenth day of the following semester.

Excused Absences due to Check Out/In – Students who check out for any reason prior to a class period in which an assignment is due must turn in the assignment to his/her teacher before leaving school. If a student checks in after the class period in which an assignment is due, the student must turn in the assignment to his/her teacher by the end of the school day.

Prearranged Absences – If a student has a prearranged absence approved by the attendance office, all make-up policies regarding excused absences apply.

It is the student's responsibility to make arrangements to make up work within five (5) days upon return to school.

Tardiness To SCHOOL (Check-In)

All students are expected to be in school and/or class on time. Students are considered tardy after the First Period Tardy Bell (7:10 am). **Tardies to school are considered excused or unexcused according to the state guidelines for absences.** Tardiness to school will be classified as unexcused until proper documentation is received. Students who are on campus prior to 7:10 and are late to their class, but do not follow the appropriate guidelines (see below), will be considered AWOL and receive consequences.

Procedure

Students arriving late to school must present a note from a parent/guardian stating the date, reason for the late arrival, parent signature, and parent phone number for verification or the tardy will be classified unexcused. **Excused notes should be brought in within 2 days of the tardy.**

After 7:10 AM

Report Directly To: The Attendance Office for check in.

Tardiness To CLASS

All students are expected to be in class on time as listed on the bell schedules. There is adequate time between classes and before school for students to arrive on time. Students should be in the classroom or gym before the tardy bell begins to ring. Tardies to class may only be excused by school personnel. All other tardies are considered unexcused.

Procedures

Students who are not in class on time will be required to report the closest Grade Level Office where the student will be processed by office personnel and/or the administration and assigned consequences when needed. A late permit will be given for admission to class. Students who arrive at the **Grade Level Office** excessively late after the tardy bell will be considered AWOL and will receive additional consequences. Tardies are cumulative for a student's entire school day; therefore it is possible for a student to accumulate 6 tardies in 1 school day. Tardies will be reset at the beginning of each semester.

1st – 6th tardies = Warning

All subsequent tardies will be handled by the grade level administrator

Time out of class due to tardiness will be considered unexcused.

Section IV.

Student Conduct

Student Behavior

The Gwinnett Board of Education Discipline Handbook contains Board-adopted policies that are related to discipline in Gwinnett County Public Schools. The publication provides detailed information about these policies and the current procedures for implementation, including consequences for student misconduct.

It is the student's responsibility to be familiar with these policies and exhibit acceptable behavior.

Local school administrators have broad discretion to determine consequences for most student misconduct at the local school level.

The range of consequences for misconduct that can be assigned by a local school administrator may include but is not limited to:

- Student Conference
- Parent Conference
- Before or After School Detention
- In-School Suspension
- Saturday School
- Out-of-School Suspension up to ten days (per occurrence)
- Referral to a Student Disciplinary Panel Hearing which may result in long-term suspension or expulsion.

Depending upon the severity of the offense, Safety and Security may be contacted for referral to law enforcement officials.

All rule violations handled by an administrator are cumulative over a student's high school career.

Disciplinary Actions

For Selected Student Misconduct

ADMINISTRATOR:

The specified actions in this section are typically what will result following infractions described.

However, deviations from these guidelines may occur if the administrator determines that the individual circumstances warrant it.

Gwinnett County Public Schools

THE PURPOSE OF THE STUDENT CONDUCT BEHAVIOR CODE IS AS FOLLOWS:

- To ensure an environment for teaching and learning which is safe and protected from disruption and harassment.
- To provide information to students and parents about rules and regulations (expected student conduct) of the school system and possible penalties for violations of these rules and regulations.
- To provide uniform administrative and disciplinary procedures in the local schools.
- To provide for enforcement of school disciplinary rules when the student is on school property,
 - in attendance at school
 - or at any school sponsored activity
 - or engages at any time or place in conduct that has a direct effect on maintaining order and discipline in the schools and/or the learning environment.

“Application OF THE **Gwinnett County Board of Education** student conduct behavior code” may be found in the student/parent handbook.

GCPS STUDENT CONDUCT BEHAVIOR CODE

RULE 1

DISRUPTION AND INTERFERENCE WITH SCHOOL

RULE 2

DAMAGE, DESTRUCTION OR MISUSE OF SCHOOL PROPERTY OR EQUIPMENT

RULE 3

DAMAGE, DESTRUCTION OR MISUSE OF PRIVATE PROPERTY

RULE 4

ABUSE, THREATS, INTIMIDATION, ASSAULT OR BATTERY ON A SCHOOL EMPLOYEE (Included but not limited to teacher, bus driver, administrator, substitute, paraprofessional, etc. O. C. G. A. 20-2-751.4)

RULE 5

ABUSE, THREATS, INTIMIDATION, ASSAULT OR BATTERY BY A STUDENT ON ANOTHER STUDENT OR TO ANY OTHER PERSON NOT EMPLOYED BY THE SCHOOL

RULE 6

WEAPONS, DANGEROUS INSTRUMENTS AND EXPLOSIVE, OR IMPLOSIVE DEVICES

RULE 7

DRUGS, ALCOHOL AND TOBACCO

RULE 8

DISREGARD OF DIRECTIONS OR COMMANDS

RULE 9

SEXUAL MISCONDUCT/INDECENCY

RULE 10

UNEXCUSED ABSENCES

RULE 11

OTHER CONDUCT WHICH IS SUBVERSIVE TO GOOD ORDER

RULE 12

REPEATED VIOLATIONS/MISBEHAVIOR/CHRONIC DISCIPLINARY PROBLEM STUDENTS

RULE 13

SCHOOL BUS INFRACTIONS

IMPORTANT NOTICE:

WINNETT COUNTY PUBLIC SCHOOLS Student Conduct Behavior Code Rules 1-13 above is provided as a summary only.

Refer to the **GCPS Student Parent Handbook** for *complete* Rule Violations and Consequence information for 2015-2016.

Local School Rules

1. Students are expected to conduct themselves as mature young adults while on the DHS Campus.
2. Students are expected to comply with reasonable requests of staff, including identifying themselves by name when asked.
3. Running in the building is absolutely prohibited.
4. Loud and boisterous behavior is not allowed.
5. Do not block hallways. Do not congregate in groups in the hallways. Move in an orderly manner to class. Walk on the right side of the hallway. Be courteous in the hallways.
6. Students must exit the building by 2:30 in the afternoons unless at a school sponsored activity supervised by a teacher or coach. Students not with a teacher, sponsor or coach should either make their way off campus, or wait for their ride at the front of the 600 building.
7. When students arrive on campus they are to report to a supervised area. Students are not to loiter in the restrooms, stairwells, in the parking lot.
8. No food or drinks are allowed in the hallways or classrooms.
9. Students are not allowed to leave the cafeteria without a pass during lunch.
10. Students are to leave the cafeteria area when the warning bell rings for 1st period. Students must remain seated in the commons area in the mornings and at lunch.
11. Students are expected to ride the bus to which they have been assigned and to get off at their assigned bus stop. Only in the event of an emergency, as determined by the principal or their representative, will a student be allowed to ride a different bus. Notification of this emergency must be sent to the school in a written note signed by the parent/guardian. The school administrator may provide a bus pass granting permission.

Cell Phone / Electronics

Students are allowed to use their cell phone/electronic device before school, between classes and during lunches. During instructional time (class time), cell phones/electronics **MUST BE TURNED OFF AND OUT OF SIGHT unless otherwise prescribed by the teacher. Headphones and like electronic equipment should be used in one ear only (one in and one out). Safety and security necessitates that students are able to communicate with faculty and staff at all times.**

VIOLATION OF THIS RULE WILL RESULT IN THE FOLLOWING:

1ST Offense – Student charged with cell phone/electronics violation (and possible class disruption)

Minimum Consequence – Phone taken up, student assigned 2 days Restricted Lunch and either the parent can pick up the phone (within 24 hours) OR student can pick up after 48 hours.

2nd Offense – Student charged with cell phone/electronics violation AND Failure to follow directives (and possible class disruption)

Minimum Consequence – Phone taken up, student assigned Saturday School, and either the parent can pick up the phone (within 24 hours) OR student can pick up after 48 hours.

3rd Offense/Consequence – To be determined

It is the student's responsibility to secure personal items while at school.

the school is not responsible for loss or theft of cell phones, IPODS, or other electronic equipment.

Cheating

“Cheating includes any attempt to defraud, deceive, or mislead a teacher in arriving at an honest evaluation of student achievement.”

Cheating includes, but is not limited to:

1. Looking at a test, quiz, or exam of another student while taking an evaluation.
2. Attempting to communicate information in any way during an in-class evaluation.
3. Having cheat sheets, or information written on the body or other personal objects.
4. Using programmed calculators or other electronic devices unless expressly permitted by the teacher.
5. Looking at quiz, test, or exam materials prior to their administration.
6. Failing to properly give credit when the ideas, words, or works of others are used.
7. Giving information regarding an evaluation to another student who is scheduled to take the same evaluation.
8. Submitting work through the use of technology that is not created by the student. This includes, but is not limited to file sharing (submitting the same work with different header, copying files to and from disks) and/or receiving or purchasing solutions or works from others.

Cheating is inexcusable conduct and will be dealt with strictly. On the 1st offense, a grade of zero will be given for the assignment, the teacher will contact the parent(s), and the grade level administrator will issue a formal warning to the student and record it in the student's discipline file. On each subsequent offense, the student will receive a consequence for not following directions from their grade level administrator in addition to the student receiving the grade of zero. For any offense, if assignment counts for 10% or more of the student's final grade or if it is a final exam, the student will be given the opportunity to make-up the assignment. The make-up work will be scored and then averaged with the grade of “zero” to give the student a final grade on the assignment.

Dress Code

Duluth High School acknowledges that good grooming and personal attire positively affect student achievement and conduct. Duluth's dress code is designed to reduce the likelihood of distraction or disruption and to maintain an academic focus in the classroom and on campus.

Instruction is interrupted when a student has to be seen by an administrator because of inappropriate dress. If in the judgment of the administration or staff, a student is dressed inappropriately, the student will be required to change clothing. Often, the student has to miss instruction time while waiting for a change of clothing to be brought to the school. **Time out of class will be regarded as unexcused.**

Duluth's administration and staff would like the cooperation of the students and parents in reviewing the student's dress to insure it meets the following dress code guidelines before the student comes to school.

1. Headgear

Headgear is prohibited and must be kept out of sight on campus. This includes, but is not limited to: caps, hats, hoods, bandanas, wave caps, sweatbands, or any other head covering. No combs, rakes, curlers or picks can be worn in the hair. Sunglasses are not to be worn indoors during school hours.

*Exceptions for religious or medical reasons may be granted by the principal.

2. **Shirts/Blouses/Tops/T-shirts**

Blouses/shirts should be constructed so that the tops of the shoulders are covered (no halter tops, strapless tops, spaghetti straps, or bare shoulder tops of any type will be allowed). Blouses/shirts that expose any portion of the waist, cleavage, hips or midriff are not allowed. (If you raise your arms to shoulder level and the stomach shows, the top is unacceptable.) Other blouses/shirts that are not appropriate for school include, but are not limited to, low-cut, see through, backless, or tube tops. Rips or holes are not allowed in shirts/tops. Boys are not to wear sleeveless shirts

3. **Shorts/Skirts/Pants**

All shorts and skirts must be no shorter than 8 inches from the bottom of the knee. Tights and leggings worn under shorts and skirts do not negate the 8 inch rule. Slits in skirts cannot be above mid-thigh. Waistline of shorts/skirts/pants must be on or above the hips with no underwear showing. There should be no rips or holes above mid-thigh.

4. **Tights, Leotards**

Stretch Lycra, spandex or nylon tights, leotards, biker pants or underwear worn as an outer garment are strictly prohibited (except in dance class or P.E.)

5. **Trench Coats/Long Coats**

Students may not wear trench coats or other long coats that resemble the style of a trench coat to school. Students may not wear blankets, capes or cloaks to school. All coats must be properly worn.

6. **Shoes**

Health regulations and safety factors require that shoes be worn at all times at school (bedroom shoes are not allowed).

7. **Undergarments**

Undergarments should not be visible.

8. **Sleepwear**

No pajamas or sleepwear of any kind are allowed to be worn to school.

9. **Overalls**

Overalls must fit and be fastened appropriately. A shirt of proper length and style must be worn under the overalls at all times.

10. **Wording/Symbols**

No student clothing shall display words or symbols that advocate or depict violence, drugs, alcohol, sex, illegal gang affiliation or other illegal activity expressed or implied. No student clothing or accessories shall be disruptive or have caused past disruption to the school environment.

11. **Jewelry or accessories that are considered heavy and/or bulky that could pose a danger to others is not permitted to be worn at school.**

12. Students are not allowed to display clothing or symbols that have been identified by the Gwinnett County Police Gang Taskforce as being commonly identified with gangs. Garments, jewelry, body art and tattoos that communicate gang allegiance are not allowed to be worn at school, and no item may be worn in a manner that communicates gang affiliation.

Gang related attire includes but is not limited to the following: Students rolling up one pant leg, gang-styled belt buckles (belt buckles which have Old English script letters and symbols), large oversized pendants on necklace and chains, bandanas, altering clothing from its original form to change the names and/or intended marking on the clothing, sweat, head, and/or wrist bands, and draping articles of clothing, towels, or other objects out of pants pockets or over the shoulder or neck area.

This rule is subject to updates as additional wearing apparel becomes identified as gang affiliated or disruptive. You should consult the DHS web site frequently to be informed about additions or changes to this rule.

13. All belts must be properly fastened around the waist. The belt should not be excessive in length and should not be hanging from either side of the body.
14. Exceptions to the Duluth High School dress code may be made by the Principal or his/her designee for specific reasons.

Fighting

Any student involved in a fight will be subject to the consequences outlined in the Gwinnett County Student Discipline Handbook. In addition, students involved in a fight may face criminal charges.

Food and Drink

Eating and drinking in classrooms and hallways are prohibited. Students are allowed to consume food and beverages only in the commons area and the lobby of the new building. Food and beverage items that students bring for lunch should be kept in their lockers.

All students must eat lunch in the commons area and remain there during their lunch period. Parents/students may not bring fast food to students at lunch (prohibited by Federal guidelines).

Parents must make prior arrangements in order to eat lunch with their students.

Harassment

Harassment and/or bullying are not tolerated. If a student feels that he/she is being harassed or bullied by another student, it should be reported immediately to a teacher, counselor, or administrator.

Public Display of Affection

Students should conduct themselves in an appropriate manner. Public displays of affection are not appropriate for school and will result in consequences being issued.

Technology

Acceptable Use of Electronic Media for Students at Duluth High School

Failure to follow the guidelines established in school policy and the Gwinnett County Public Schools Student Conduct Behavior Code will result in disciplinary action that may include restricted or denied access to school computers and other instructional technology tools.

The following guidelines are in addition to the Acceptable Use of Electronic Media for Students Procedure published in the GCPS Student Discipline Handbook.

1. Failure to follow GCPS and Duluth High School acceptable use of electronic media guidelines will result in a *minimum* of a level I consequence as defined in the GCPS Student Conduct Behavior Code.
2. Any student who intentionally damages and/or vandalizes any hardware or software will receive an administrative referral to be disciplined for school property abuse in accordance with GCPS Rule 2A. Disciplinary consequences will be assigned at level II or III as deemed appropriate by the administrator.
3. Students will observe software copyright laws and fair use guidelines. They will not be permitted to copy school software or bring software from home to install on the school machines. Students may not bring personal laptops to school without receiving administrative approval and submitting the appropriate form. Students who violate this policy will receive an administrative referral with consequences assigned at the level deemed appropriate by the administrator.
4. Students will be held responsible for information viewed, received, and sent when using the Internet. The use of online services will be restricted to school-related projects. Information and graphics downloaded from the Internet must be directly related to assigned class activities. Downloading of games, screen savers and other program files with extensions such as .bat, .exe, .zip, and MP3 is strictly prohibited. Students in violation of this policy will receive an

administrative referral, and disciplinary consequences will be assigned at level II or III as deemed appropriate by the administrator.

5. Students will not attempt to access personal data or e-mail of others, including peers, teachers and administrators. Students will not share passwords to their files or try to break desktop or network security on any machine in the school. Students will not delete any files or folders that are not in their home directory. Students will not send broadcast messages across the GCPS Network. Students who violate this policy will receive an administrative referral, and disciplinary consequences will be assigned at level II or III as deemed appropriate by the administrator.

Students should be aware that conduct violations related to technology use may also constitute criminal offenses punishable by law. In accordance with Georgia Criminal Code 16-9-93:

- 1) Any person convicted of the crime of computer theft, computer trespass, computer invasion of privacy, or computer forgery shall be fined not more than \$50,000 or imprisoned not more than 15 years, or both.
Any person convicted of computer password disclosure shall be fined not more than \$5,000 or incarcerated for a period not to exceed one year, or both.

Tobacco Products

Students are not to be in possession of or use tobacco products or paraphernalia at school or school sponsored events.

Truancy, AWOL

Absent from School or Class Without Permission. Students who are not in their assigned areas without written permission will be considered AWOL and referred to an administrator for discipline. This includes but is not limited to skipping any portion of a class, being in an unassigned area, or leaving a class without permission.

If a student has parking privileges, see additional consequences below:

- 1st AWOL** Loss of parking for no less than 1 day
- 2nd AWOL** Loss of parking for no less than 5 days
- 3rd AWOL** Loss of parking for no less than 30 days
- 4th AWOL** Loss of parking for no less than 60 days

Unexcused Tardy to Class/School

Students will receive warnings for their first six tardy offenses. On the seventh offense students will receive disciplinary consequences. Students may have parking privileges revoked for excessive AWOLS/tardies.

Unexcused Failure to Serve Wednesday School

Students who fail to serve the assigned day will be suspended out of school for one day. Late students are not permitted and will receive consequences for failure to serve.

Section V.

Student Activities

Duluth offers many extracurricular activities for all levels of student involvement. We believe that many opportunities for growth and enrichment can be found through student participation in athletics, academic clubs, service organizations, and career-focused activities.

Attendance

Students must attend school at least three full class periods to be eligible to participate in

extracurricular activities for that day. Students who are serving In-School Suspension or Out-of-School Suspension are not allowed to participate in practice or games on the date of the suspension.

Eligibility Regulations

Duluth High School offers the opportunity for students to participate on various athletic teams and in academic activities. Team membership is subject to tryouts and Georgia High School Association regulations. In order to be eligible to compete in athletic and/or academic competitions, students must have passed at least five subjects the preceding semester and have a minimum number of credits earned according to grade. Sophomores must have five units, juniors must have eleven units, and seniors must have seventeen units. A student also must meet the residency requirement for athletics, i.e. live in the Duluth school district.

Field Trips

A student must obtain each of his/her teachers' signatures verifying a passing grade before being permitted to go on a field trip. Failure to follow this procedure could result in disciplinary action. Students and parents should be aware that there is no guarantee of refunds for deposits or prepaid trips. If a student is not passing all classes at the time of the trip, he or she may not be permitted to attend. Lack of attendance and/or discipline history may also affect participation.

Athletics

The following is a summary of Activities for 2015-2016

Fall Sports

Football (Boys)	Robert Swank	robert_swank@gwinnett.k12.ga.us
Volleyball (Girls)	Beau Pezoldt	beau_pezoldt@gwinnett.k12.ga.us
Softball (Girls)	Dawn Marsh	dawn_marsh@gwinnett.k12.ga.us
Cheerleading	Tiffany Borders	tiffany_borders@gwinnett.k12.ga.us
Boys Cross Country	Steve Fairchild	stephen_fairchild@gwinnett.k12.ga.us
Girls Cross Country	Brooke Wright	brooke_wright@gwinnett.k12.ga.us

Winter Sports

Basketball (Boys)	Eddie Hood	eddie_hood@gwinnett.k12.ga.us
Basketball (Girls)	Charlie Parker	charlie_parker@gwinnett.k12.ga.us
Wrestling	Steve Fairchild	steve_fairchild@gwinnett.k12.ga.us
Swim & Dive	Jim Reason	jim_reason@gwinnett.k12.ga.us

Spring Sports

Baseball	Thomas LePage	thomas_lepage@gwinnett.k12.ga.us
Track (Boys)	Robert Swank	robert_swank@gwinnett.k12.ga.us
Track (Girls)	Robert Swank	robert_swank@gwinnett.k12.ga.us
Soccer (Boys)	Adel Mohsen	adel_mohsen@gwinnett.k12.ga.us
Soccer (Girls)	Tessa Heaton	tessa_heaton@gwinnett.k12.ga.us
Lacrosse (Boys)	Simon Mawson	simon_mawson@gwinnett.k12.ga.us
Lacrosse (Girls)	Paul Hennelly	paul_hennelly@gwinnett.k12.ga.us
Tennis	Nicole Richardson	Nicole_richardson@gwinnett.k12.ga.us

Golf
Riftery

Isaiah Taulbee
James Roger

isaiah_taulbee@gwinnett.k12.ga.us
james_roger@gwinnett.k12.ga.us

SCHOOL SPONSORED CLUBS AND NATIONAL ORGANIZATIONS

Academic

Scholars Bowl
Math Team/Club
National Honor Society

Academic Team
Pre Collegiate

Career

DECA
FCCLA
FBLA
Future Ga. Educators
TSA

Communications

Broadcasting
Technology Association

Fine Arts

Art League
Band
Chorus
Color Guard
Fiddle Club
Drama Club
Music Art Honor
Society
Nu Delta Alpha
Orchestra
Thespians
Tri M Music Honor

Foreign Language

French Club
French Honor Society
Spanish Honor Society

Language Arts

Literary Magazine
ASL Club
Cats Who Love to Read
Beyond Words

Publications

Catalyst Newspaper
Yearbook

Leadership

Beta Club
ROTC
Student Government Assoc
GSLT
FCA

Science

Environmental Club
Science Olympiad
International
Genetically-Engineered
Machine
First Robotics
Robotics

Service

Interact Club
Key Club
Red Cross Club
PTSA
SADD: Students Against
Destructive Decisions
Helping Hands
Relay for Life
Human Alliance Club
B.E.S.T. Club
GSA

Social Studies

Mock Trial Team
Model United Nations
Young Republicans
Young Democrats
Philosophy Club

World Cultures

Juntos Latino Club
International Club
Cultural Awareness Club
Korean Community Club
Muslim Student Assoc.

Society

Music Tech Club

Musicians Workshop

Sports & Leisure

Fencing Club

Dance Team (P.A.W.S.)

Outdoor Student Activities Association

Flying Disc Club

Indian Cultural Experience

Japanese Club