

**MINUTES OF THE REGULAR MEETING
OF THE
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1
GOVERNING BOARD**

CALL TO ORDER: The regular meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marian Scheid, President, at 6:00 p.m., September 14, 2016, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

PRESENT: Mrs. Marian Scheid
Mrs. Beth Carlson
Mrs. Roberta Hadnot
Mrs. Marilee Ervien
Mrs. Josephine Montoya

ABSENT:

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA: Mrs. Carlson made a motion to approve the agenda. The motion was seconded by Mrs. Hadnot and carried with a vote of “aye” from all members.

APPROVAL OF MINUTES: Mrs. Carlson made a motion to approve the minutes of the regular meeting held August 17, 2016. The motion was seconded by Mrs. Ervien. All members voted “aye” and the motion carried.

CALL TO PUBLIC: Mrs. Scheid invited public comments on any listed items on the agenda at this time. She requested that anyone speaking should state their full name for the record and confine their remarks to three minutes or less. She stated that no action will be taken as a result of public comments. She reminded the public that the Board expects citizens who address the Board to present concerns regarding the activities in question rather than make personal attacks upon board members, staff or others present or absent according to Governing Board Policy BEDH. In addition, questions or comments on matters that are currently under legal review will not be accepted per Board Policy BEDH, Public Participation at Board Meetings. Anyone wishing to discuss an issue with the Governing Board that is not on the agenda should complete form WPS 511 located on the entrance table. Copies will be distributed to all board members for their consideration.

There were no comments from the public.

OLD BUSINESS:

- A. Mr. Heister called on Mrs. Darlene McCauley, Principal at Winslow Junior High School, to report on their anti-bullying program. Mrs. McCauley acknowledged the Winslow Woman's Club for their previous grant and recognized members in attendance: Susan Lawler, Margaret Rogers, Shirley Sackett and Dodie Montoya. She and Ms. Debra Lopez, Student Advisor, reported on assemblies, materials, incentives and training made possible by the grant. They said that the students in grades K-8 all received the same messages, "Be Kind" and "You're Worth It", through assemblies. They expressed thanks to the Woman's Club for their generous donation.

Mrs. Lawler informed the Board that they will be donating another \$1,900 to the District to be used for library books.

- B. Mr. Heister asked the Board to adopt three textbooks for use at Winslow High School. These are the math, Spanish and government books to be used in the NPC dual enrollment classes. He said that approximately 23 students are enrolled in these classes at this time. Mrs. Ervien asked how many books will be purchased and what the cost will be. Mr. Heister will obtain that information and report back on it.

A motion to adopt the textbooks was made by Mrs. Hadnot and seconded by Mrs. Montoya. All members voted "aye" and the motion carried.

- C. Second reading of the following Arizona School Boards Association Policy Services Advisories.

Advisory No. 552	EBAA – Reporting of Hazards/Warning Systems
Advisory No. 553	IHAMC – Instruction and Training in Cardiopulmonary Resuscitation
Advisory No. 554	IKE-RB – Promotion and Retention of Students
Advisory No. 555	IKF – Graduation Requirements
Advisory No. 556	JC – School Attendance Areas
Advisory No. 557	JFABD – Admission of Homeless Student
Advisory No. 558	JFB – Open Enrollment
Advisory No. 559	JICI – Weapons in School
Advisory No. 560	JJJ – Extracurricular Activity Eligibility
Advisory No. 561	JL-RA – Student Wellness
Advisory No. 562	JLCD – Medicines/Administering Medicines to Students
Advisory No. 563	JRR – Student Surveys
Advisory No. 564	KB – Parental Involvement in Education
Advisory No. 565	KFAA – Smoking on School Premises at Public Functions
Advisory No. 566	LC – Relations with Education Research Agencies

Mr. Heister said these advisories are recommendations by ASBA legal counsel pursuant to laws passed by the legislature this past spring. He recommends that they all be adopted.

Mrs. Ervien made a motion, which was seconded by Mrs. Carlson, to adopt all of the advisories as presented. A vote was taken, with all members voting "aye". Motion carried.

NEW BUSINESS:

- A. Request ratification of expense and payroll vouchers per Ratification List No. 789 totaling \$1,268,982.44. This is a routine procedure to allow the District to submit vouchers to the County School Superintendent between board meetings.

Mrs. Montoya made a motion to approve all vouchers on Ratification List No. 789. Mrs. Hadnot seconded the motion. All members voted "aye" and the motion carried.

- B. Mr. Heister recommended that the Governing Board approve the hiring of the following personnel:

- Kristina Croft – Emergency Substitute – District
- Renee Hardy – Emergency Substitute – District
- Jennifer Wilson – Emergency Substitute – District
- Audrey Leonard – Part-time Classroom Aide – Jefferson School
- Daniel Tafoya – FFA Sponsor – High School
- Lisa Foster – FBLA Sponsor – High School
- Eric Leonard – HOSA Sponsor – High School
- Jessica Heaton – Extra Duty Stipend for Choir – Junior High
- Tyler Allen – Extra Duty Stipend for Orchestra and Band – Junior High
- James Castleton – Extra Duty Stipend for Band – Washington School

Mr. Heister recommended that the Governing Board approve the following volunteers:

- Brandon Sedillo – Volunteer Football Coach – High School
- Jennifer Yazzie – Volunteer Freshman Girls Basketball Coach and Volunteer JV Softball Coach – High School

Mr. Heister recommended that the Governing Board approve the resignation of the following personnel:

- Jamie Montoya – Bus Driver – District – Effective 8-22-16
- Charlotte Gonzalez – Substitute Teacher – District – Effective 8-31-16
- Charles Wilckens – Bus Driver – District – Effective 9-16-16

Mrs. Hadnot made a motion, which was seconded by Mrs. Montoya, to approve the hiring, volunteers and resignation of personnel as recommended. A vote was taken and the motion passed with all members voting "aye".

- C. Mr. Heister requested that the Governing Board accept the following donation.

- \$215.99 to Jefferson School from ASD.com for participation in SchoolStore.com

Mrs. Hadnot made a motion to accept the donation. This motion was seconded by Mrs. Carlson and carried with a vote of “aye” from all members.

- D. Mr. Heister recommended that the Governing Board approve the following out-of-state travel. He stated that this is a yearly trip which is paid for by the GEAR UP grant. The GEAR UP coordinator is not able to go this time, so Mr. Chris Gilmore, WHS Principal, will be attending.
- One employee to travel to Spokane, Washington, October 15 – 18, 2016 for the GEAR UP Western Regional Conference

A motion to approve the trip as recommended was made by Mrs. Carlson and seconded by Mrs. Ervien. All members voted “aye” and the motion carried.

- E. The 2017-18 and 2018-19 school year calendars were presented for approval. Mr. Heister said the schedules are basically the same as the last four years and he asked the Board to approve them.

Mrs. Hadnot made a motion to approve the calendars as presented and Mrs. Carlson seconded it. Mrs. Ervien asked about the possibility of having Good Friday as a day off and Mr. Heister said that the snow day could be moved to that day.

Mrs. Scheid called for a vote and all members voted to approve the 2017-18 and 2018-19 calendars as presented.

REPORTS:

- A. The Board was presented with district financial reports for August, 2016. Mrs. Lomeli reported that 17% of the year had been completed at the end of August and actual expenditures were at 13%.

- B. Superintendent’s Reports

Mr. Heister asked Mr. Chris Gilmore, Principal, to report on the GEAR UP program.

Mr. Gilmore said the program is in its 5th of 6 years. He distributed a handout and discussed the partnership with Northern Arizona University. He discussed several components, including staff, statistics, the mission, demographics, goals, strategies, PEPs and other services to Winslow High School. He had many of the GEAR UP students give their testimonies. The Board heard from Juniors Rayna Perez, Madison Zamora, Santos Burrola, Jessica Beecroft, Lane Rose, Emily Arthur, Jayden Wade, Tyler Long, Keoan Wesley, Estacia Aguilera, Dutch Powers, Predecandia Salazar, Mahala Sutherland and Melcom Yazzie.

The Board made comments and complimented the students on their reports. Mr. Gilmore will email additional videos regarding GEAR UP.

Mr. Heister presented a brief report on our Healthiest You program. This is the tele-doctor service available to all district employees. He said the program seems to be working very well.

He reported that Mrs. Mattox was in the hospital following an emergency appendectomy.

Mr. Heister reminded the Board members of the ASBA County Meeting in Joseph City next Wednesday. He asked them to let Robin know by tomorrow if they wish to attend. He will get a van so everyone can travel to the meeting together.

**BOARD
COMMENTS:**

Mrs. Montoya expressed thanks to the Winslow Woman's Club for the donations they will be making to the school libraries.

Mrs. Ervien said she was glad to have the follow-up report on the anti-bullying donation and the recognition of the members of the Woman's Club. She appreciates the interaction between the community and the schools, and thanked the ladies for their generosity.

Ms. Deb Lopez added that some of the staff from Winslow Residential Hall attended the presentation at the junior high, along with some members of the Woman's Club.

Mrs. Montoya said that Mrs. Bert Cole, President of the Woman's Club, was very instrumental in making the donation possible.

Mrs. Hadnot expressed thanks as well.

Mrs. Carlson said she was very impressed with the GEAR UP program; it is really making a difference for the students.

Mrs. Scheid said she, too, was very impressed with GEAR UP. She also said that the NAU music camp was fantastic.

There was a parent in the audience that wished to address the Board. She was instructed as to the procedure for submitting Form WPS 511.

ADJOURNMENT:

Mrs. Scheid asked if there was a motion to adjourn. Mrs. Ervien made this motion and Mrs. Carlson seconded it. All members voted "aye" and the motion carried. The time was 7:24 p.m.

President

Vice-President

Clerk

Member

Member

Richard L. Heister, Superintendent

Cyndie Mattox, Assistant Superintendent