

**PENN-LINCOLN
ELEMENTARY SCHOOL**

Parent and Family Engagement Policy (ESSA, Section 1116(b)(1)).

Penn-Lincoln Elementary participates in a schoolwide Title I program. We envision that Penn-Lincoln Elementary will be a safe and secure place in which our students will learn. The Penn-Lincoln Elementary staff, parents, and the community will work collaboratively to nurture a positive and productive learning climate for all students. Students will be encouraged and taught to solve problems and make decisions that benefit themselves and others. Student achievement will be assessed continually to monitor progress. Teachers and students will be held accountable to high standards, not only academically, but in conduct as well. Penn-Lincoln Elementary students are encouraged to be responsible, respectful, self-disciplined members of the community.

Penn-Lincoln Elementary School Parent and Family Engagement Policy Assures That:

- We will convene an annual meeting during Meet the Teacher Night in August/September for Title I Parents to inform them of their participation in Title I, the Title I Parent and Family Engagement Requirements and their rights to be involved. Additionally, we will hold a Title Informational Meeting during the school day in August/September to inform those parents that were unable to attend Meet the Teacher Night. All meetings will be offered at varying times and be flexible for parent schedules.
- We will provide Title I parents timely information about Title I programs; a description of the curriculum in use at the school, the forms of assessments used to measure student progress and proficiency levels students are expected to meet; and, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any suggestions as soon as practically possible. We will involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school's parent and family engagement program. (ESSA, Section 1116(c)(3)).
- If the schoolwide program plan is not satisfactory to the parents of Title I students we will provide an opportunity for them to submit any comments on the plan. Any comments or suggestions will be reviewed by appropriate staff and taken into consideration. The school will involve parents and family members in the joint development of the Schoolwide Program Plan under Section 1114 per ESSA (ESSA, Section 1116(5)). The school-parent compact will describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging State academic standards, and the ways in which each parent will be responsible for

supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (ESSA, Section (d)(1)); and address the importance of communication between teachers and parents on an ongoing basis through, at a minimum –

- Parent-teacher conferences in elementary schools, at least annually during which the compact shall be discussed as the compact relates to the individual child's achievement;
- Frequent reports to parents on their children's progress;
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand (ESSA, Section 1116(d)(2)(A-D)).

Penn-Lincoln Elementary School Will Build a Capacity for Involvement:

Assist parents of Title I students in understanding topics:

- State's Academic Achievement Standards
 - State and Local Academic Assessments
 - Title I Requirements
 - How to monitor a child's progress
 - How to work with educators to improve the achievement of their children
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- Provide materials and training to help parents work with their children to improve achievement: literacy training, technology, academic purchases and school tutoring programs.
 - Educate teachers, principal, and other staff, with the assistance of parents, in the value of utility of contributors of parents and in how to reach out.
 - Ensure the information related to Penn-Lincoln Elementary School and Parent Programs, is sent to the parents of participating children in a format and language that parents can understand.

Penn-Lincoln Elementary School Will Conduct the Following Activities to Ensure the Effective Involvement of Parents and to Support a Partnership:

- A percentage of funds will be set aside (reservation of funds) for the purpose of carrying out the Title I Parent and Family Engagement Activities.
- Arrange School Meetings at a variety of times. Establish a group of parents to form a Parent and Family Engagement Council to provide advice on all matters related to Parent Involvement in programs supported under Title I.
- The school will, to the extent feasible and appropriate, coordinate, and integrate parent involvement programs and activities with other Federal, State, and local programs including public preschool programs and conduct other activities, that encourage and support parents and family members in more fully participating in the education of their children (ESSA, Section 1116(6)(e)(4)).
- The school will, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) (ESSA, Section 1116(7)(f)).

Examples of Possible Parent and Family Engagement Activities at Penn-Lincoln Elementary School:

- Meet the Teacher Night
- Title I Meetings
- Parent-Teacher Conferences
- Home-School Communication: School Newsletters by the Principal, Website, Skyward, Elementary Parent Handbook, Memos/Letters, Report Cards, Test Results and Student Portfolios.
- District Wide Parent Advisory Committee
- Penn-Lincoln Elementary School PTA/PTO
- Penn-Lincoln Elementary School Q-SITE Council
- School Volunteers (library, computer, homeroom, ordering resources, addressing organizations with students, assisting with ceremonies and activities, awarding incentives, sponsoring field trips, collecting fundraisers, etc.)
- School-Parent Compact
- Collaboration with various Day Care Services, Penn State Altoona and St. Francis University
- Collaboration with Community Based Organizations
- Activities based on suggestions/feedback from the Title I Parent and Family Engagement Survey