

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING**

**March 15, 2016**

**4:00 p.m.**

**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

1. Convene in a Regular Open Session – 4:00 p.m.
2. Call to Order ..... Chairman Sumpter
3. Roll Call .....Miss Tilghman
4. Declaration of a Quorum.....Chairman Sumpter
5. Adoption of Agenda .....Chairman Sumpter
6. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the **Maryland Annotated Code**:
  - a. To review and approve the closed minutes of February 16, 2016
  - b. To perform administrative functions
  - c. To discuss personnel matters – Section 3-305(b)(1)
  - d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
7. **Reconvene in Regular Open Session – 6:00 p.m.**
8. Pledge of Allegiance.....Chairman Sumpter
9. Public Participation .....Chairman Sumpter

*The purpose of the Public Participation Section of the Open Meetings of the Somerset County Board of Education is to enable members of the community to discuss matters which are of general concern to them and to the Board of Education. An individual shall not speak publicly about an incident or concern that is specific to any individual as that type of matter shall be addressed in writing to the Superintendent.*

- a. Student/Staff/Citizens Recognitions
    - SAILS Recognition
10. **Student Board Members' Activities Reports**
11. **Approval of Minutes (A)** ..... Chairman Sumpter

- a. **January 19, 2016 – Regular Open Session**
- b. **February 16, 2016 – Regular Open Session**

**12. Announcement of Closed Session Meeting**

- a. To review and approve the closed minutes of February 16, 2016
- b. To perform administrative functions
- c. To discuss personnel matters – Section 3-305(b)(1)
- d. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)

**13. OLD BUSINESS**

**A. Administrative Functions ..... Dr. Gaddis**

**Policies**

- 1. 100-03, Ethics Regulations (Second Reader)  
(Exhibit 13-A1)
- 2. 200-18, Student Transportation Policy (Second Reader)  
(Exhibit 13-A2)
- 3. 700-5, Alcohol and Drug Use in the Workplace (Second Reader)  
(Exhibit 13-A3)

**B. Curriculum and Instruction ..... Mr. Davis**

- 1. 2016-2017 School Calendar (Second Reader)  
(Exhibit 13-B1)

**14. NEW BUSINESS**

**A. Student Achievement..... Mr. Davis**

- 1. SAILS Update (I)  
(Exhibit 14-A1)
- 2. Adult Education and Workforce Development Report (I)  
(Exhibit 14-A2)
- 3. J.M. Tawes Career & Technology Center Project and Programs Update (I)

**B. Facilities and Capital Planning (I) .....Ms. Haley**

1. Crisfield Academy & High School/Head Start Project  
Construction Manager At Risk (A)  
(Exhibit 14-B1)

**C. Administrative Functions ..... Dr. Gaddis**

1. Annual Updates  
(Exhibit 14-C1)

**D. Transportation and Operations..... Dr. Gaddis**

1. Unpaid Spare Bus Purchase Request  
(Exhibit 14-D1)

**E. Monthly Finance Reports ..... Ms. Johnson**

1. February Budget Expenditures (A)  
(Exhibit 14-E1)
2. Food Services Report (I)  
(Exhibit 14-E2)
3. Category Transfer Request (A)  
(Exhibit 14-E3)

**F. Personnel Matters (A) ..... Ms. Whitelock**

1. Personnel Report  
(Exhibit 14-F1)

**15. Announcements** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, April 19, 2016 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

**16. Superintendent and Board Member Comments**

**17. Adjournment**