



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
MAY 30, 2017

In attendance:

Fred Dickey
Sylvia Alvarez
Neil Rauschhuber
Val Wood
Martha Satterlee de Prado
Colleen Fanciullo
Kris Kamandulis

Neil called the meeting to order at 3:005 p.m. Neil called for approval of the April minutes. The minutes were approved. Yolanda will post on the internet.

Committee Reports:

Sylvia Alvarez reported out for Risk Management for April:

There were 7 accidents. 3 were preventable. The committee discussed preventative measures that could be taken to reduce similar incident – there were none. The three incidents were due to slowing down and watching what they were doing.

Mariane Pham was absent. Neil stated there was one student incident that resulted in legal action. The district examined all their documentation and everything was in order. No other measures could have been taken to assist with the legal action.

Fred reported out for M&O:

Site maps are finished. The architect updated the maps and we are waiting on a budget number for the maps to be laminated. Ruth stated they could do “in house”. Neil asked for a cost on the lamination. Questionable if district will pay or the architect.

M&O will have the fourth quarter training session on June 20th. The topics will be scissor lift, scaffolding, hand and portable tools, pest management, lockout tagout, machinery and machine guards, general first aide, hearing conservation and electrical safety. The third quarter make up session will be immediately following.

Fred stated M&O will have a new Building Maintenance worker. Colleen will train on the forklift after the above trainings are finished.

Neil reported for Custodial and Transportation:

There was one bus accident. The accident was the fault of the other driver.

Custodians will have the same training as above.

Colleen stated she will be conducting Transportation Training in August when the drivers return.

Val reported for site liaison:

Val handed out the results of a survey she conducted with the teachers on safety. The committee discussed the results. Neil asked if he could get locations on the concerns. Many were due to cleanliness and custodial duties. Val stated she would get him that data.

A question of work orders were also discussed. Were work orders placed for some of the concerns.

Neil stated if he could get more information he would address the concerns.

One of the concerns were the use of Clorox wipes. Some feel the classrooms are not being cleaned, they can not use wipes, so the students are getting sick. The committee discussed the use of wipes and the danger to the kids. Microfibers are such as efficient, if not more, and can be used around the kids. Val asked who was going to supply the teachers with the microfibers. Neil and Ruth will research.

Neil reported out on the 5 year plan:

The EOC, ICS and lockdown are continually being worked on.

A committee has been formed to review all the handbooks for 2017 – 2018 revisions. Sylvia asked Colleen if she could put all the handbooks on a flash drive so she can update the documents as the committee makes the changes.

The summer newsletter was approved for publication. Neil gave the committee until Friday to make any edits. Ruth's name needs to be fixed.

Meeting was adjourned at 3:40 pm

The next meeting will be June 27, 2017 at 3:00pm.