

CAMBRIDGE PREPARATORY ACADEMY DC SOMERSET PREPARATORY ACADEMY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
January 11th, 2018

A meeting of the Board of Directors (“Board”) of Cambridge Preparatory Academy DC, dba Somerset Preparatory Academy (“Somerset DC”) was held at Building Hope on January 11th, 2018. The meeting convened at approximately 5:50 p.m. pursuant to notice duly given. The following members of the Board participated in the meeting:

Jud Starr
Amber Northern
Joe Bruno
Darya Davis
Mark Medema
Danielle Walton

Participating from management were:

Lauren Catalano (Principal/Chief Administrative Officer)
Vania Maysonet (Operations Manager)

Invited guests attending were:

Jeanette Nunez (Academica) (Phone)
Lilian Salazar (Somerset) (Phone)
Darin Newson (Finance & HR Consultant)
Brandy Tyson (Shaw- Center City Ex-Principal)
Lourdes Isla (Somerset Board Chair)

The Board approved the minutes of the Somerset Preparatory Academy, Board of Director’s Meeting dated November 15th, 2017.

Principal’s report

- Lauren Catalano provided a detailed update on the item’s listed on the Principal’s report.

Academic Operations

- 2nd round of ANet assessments will be administered January 22, 2018.
- Tutoring will begin the week of January 29th, four days a week.
- For PARCC prep, Literacy block period has been added in place of scholars’ Advisory period so that reading and writing can be remediated.

CAMBRIDGE PREPARATORY ACADEMY DC SOMERSET PREPARATORY ACADEMY
MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
January 11th, 2018

- Writing protocols are placed in both Middle and High school classes and are being monitored by the Assistant Principals.
- Increased instruction has been added in core classes, there are 3 teachers in the English and Math classes.

Student Support Services & Activities

- Parent Advisory meeting will be held on January 24th, it will be on “Managing Difficult Behavior.”

Compliance & Regulation

- Revised Charter Agreement must be signed on January 15th.
- Documents requested by the PCSB is due February 1st.

Board Discussion

- Board is hiring a third party company to analyze school records on operating relationships with vendors.
- Board is currently reviewing potential candidates to recruit new board members.
- Performance deadlines have been set to monitor improvement of school leadership team.
- Board will review ANET scores at the upcoming board meeting.

Upcoming Board events- The next board meeting is tentatively scheduled to take place at Somerset Prep DC on February 21st 2018.

Meeting Adjourned at 6:35 p.m.