

Students

Intra-district Attendance

The Norris Board of Trustees believes parents residing within the district should have the opportunity, within the established Administrative Regulations, to select the school of their choice (Ed. Code 35160.5). This placement is a privilege and annual approval shall be based upon student attendance, grades and behavior.

To accomplish such a goal, the Board directs the Superintendent to establish appropriate guidelines that include:

- An annual review of Intra-district applications to determine that the student continues to reside within the Norris School District and has maintained acceptable attendance, grades and behavior;
- That District school bus transportation shall not be provided for students who voluntarily seek and receive an Intra-district transfer;
- Maintaining appropriate and efficient classroom sizes at District Schools;
- Maintaining, taking into consideration increasing and decreasing enrollment, the design capacity of schools, not adding portable classrooms to accommodate Intra-district requests;
- Ensure, to the degree possible, that no pupil, who currently resides within the attendance area of a school, be displaced by pupils transferring from outside the attendance area as per California Education Code 35160.5;
- Priority may be given to siblings of students already in attendance in that school;
- Establish procedures to make the decision on Intra-district transfer request;
- The Board shall annually review this policy (Ed. Code 35160.5 and Ed. Code 48980).

Policy Adopted: 5/18/94  
Reviewed: 6/09 (9/07)  
Policy Revised: 7/09 (5/08)

Students

Intra-district Attendance

Intra-district transfers are requests from parents/guardians living within the Norris School District to attend a school in the Norris School District other than the one established by Norris School District boundaries.

Intra-district attendance is a privilege, not a right, which may be granted and is based upon the following conditions:

1. The District reserves the right to transfer students from one school to another within the district boundaries when, in the district's opinion, it will be for the benefit of the student(s).
2. Transportation is the sole responsibility of the parent/guardian making the Intra-district request.
3. An application must be completed and submitted, for district review, by May 31st of each school year.
4. To be approved, or to continue as an Intra-district transfer, students must be in regular attendance. Grounds for rescinding the Intra-district transfer include, but are not limited to; a truancy letter, tardies, including those that are less than 30 minutes, dropping students off on campus prior to the school gates being opened and/or failing to pick up student(s) immediately after student dismissal.
5. Students must also maintain a minimum GPA of 2.0 and/or no quarterly grades of "F's". Student must also have acceptable behavior for both the initial approval and future renewal request to continue as an Intra-district transfer.
6. There must be space available at the school and grade level sought. The Superintendent or designee shall make the determination of space availability.
7. Renewal of Intra-district transfer request must be made annually so the District may confirm continued District residency and student attendance, grades and behavior.
8. Priority may be given to siblings of students already in attendance at requested school site.
9. Norris School District employees, that bring their children to the Norris School District on an approved Inter-district transfer, will have the student's placement approved by the Superintendent or designee.

Students

Intra-district Attendance (continued)

10. Norris School District employees, who reside within the Norris District boundaries, may request an Intra-district transfer for their student(s) to attend the campus in which the employee is assigned. The Superintendent, or designee must approve this placement annually, and students must conform to Districts standards of attendance, grades and/or behavior.
11. If there are more Intra-district requests than there are spaces available, a random and unbiased drawing by lot will be conducted. (As required by Ed Code)
12. Displacement: No student of residence shall be displaced as a result of Intra-district transfers.

Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

Adopted: 5/94  
Reviewed: 9/07  
Revised: 7/09 (9/05, 5/08)