



**LEIGH HIGH SCHOOL**  
 Campbell Union High School District  
 5210 Leigh Avenue  
 San Jose, CA 95124

## Budget

Fiscal Year: \_\_\_\_\_

**Budget Adoption or Revised Budget (Circle One)**

Name of Club: \_\_\_\_\_ As of (date): \_\_\_\_\_

**Part I: Revenues** (add additional pages if necessary)

Revenue Description	Prior Year Budgeted Revenue	Current Year Estimated Revenue
<b>Total</b>		

**Part II: Expenditures** (don't forget to include expenses for the fundraisers)

Expenditure Description	Prior Year Budgeted Expenditure	Current Year Estimated Expenditure
<b>Total</b>		

**Part III: Ending Balance**

1. Difference between Current year total revenues and expenditures: \_\_\_\_\_
2. Plus carryover from prior year (ending balance on account statement): \_\_\_\_\_
3. Projected ending balance (subtract Line 2 from Line 1): \_\_\_\_\_

\*\*\*Balances in excess of 20% of the budget must be spent by June 30<sup>th</sup>. If this is not going to be possible a request to carryover excess funds must be submitted for approval\*\*\*

**Part IV: Budget Submission and Approval**

	Name	Signature	Date
Student Club Representative			
Club Advisor			
ASB Student Representative			
Principal/School Site Administrator			
Activities Director			

Reviewed by Banker: \_\_\_\_\_ Date: \_\_\_\_\_