



A CALIFORNIA DISTINGUISHED SCHOOL

**BOARD MEETING MINUTES
BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 18, 2012
5:00 PM, LIBRARY**

I. PRELIMINARY:

A. CALL TO ORDER: 5:00 PM

5:07 pm

B. ROLL CALL: 5:00 PM – 5:05 PM

ALLISON HOLDORFF POLHILL WILL CALL IN FROM: 4215 Agness Road,
Agness, Oregon 97406

	Present	Absent		Present	Absent
Allison Holdorff Polhil	By phone		Mark Epstein	x	
Chris Lee	x		Matthew Wunder		x
Jason Cutler	x		Monica Iannessa	x	
Judi Firth	x		Polly Bamberger	x	
Mystic Thompson	x		Stephanie Inyama	x	
Marike Anderson-Dam	x				

OTHERS PRESENT:

Greg Wood, Pam Magee, Nikki Washington, David Riccardi, Hailey Biscow,

II. APPROVAL OF THE MINUTES: (5:05 PM - 5:15 PM)

A. REGULAR MEETING 8/21/12

- ✓ Section VI A change illicit to elicit
- ✓ Section VII 5 add date 8/16/12 for date of first meeting
- ✓ Section IX A add after PCHS has reimbursed The unrestricted general fund balance to the designated lifetime benefit account for funds advanced, as approved by the board, to the 2011-2012 state budget deferrals.
- ✓ Separate category for non-voting board members (i.e. student representative)

Motion: Mark Epstein To approve minutes with amendments.

Seconded the motion: Stephanie

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler			X	Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	X		
Marike Anderson-Dam	x						

B. SPECIAL MEETING 9/8/12

- ✓ Add Palisades to church name
- ✓ Add additional students present at meeting Wen Yu, Helia Bidad
- ✓ Correct spelling of Tucker's last name to Reynolds
- ✓ Section Vb remove ??? add EL 3 and 5 for governance policy
- ✓ Change Tabled to next meeting for timeline and accountability to just tabled
- ✓ Change tabled to next meeting for council Reflection to just tabled

Motion: Judy Firth To approve minutes with amendments.

Seconded the motion: Polly Bamberger

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	X		
Marike Anderson-Dam	x						

III. PUBLIC COMMENT: (5:15 PM – 5:31 PM)

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give

direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

NONE

IV. PRESENTATION ITEMS:

- A. YMCA/PCHS Center for Social Responsibility (5:41 PM – 5:51 PM) Tairah Dash/Carol Pfannkuche

Handout

Tairah Dash unavailable, Carol Pfannkuche and Ashley Russell. Discussed goal of program which is to give students the opportunity to explore their passion through community service. Expansion of program throughout YMCA community and technology is being used. Including staff, clubs, and American legion opportunities are expanding due to community response. Coordinator on campus two days per week but available 24/7 via online, text, and telephone. 14,000 service hours have been recorded since the summer and first month of school. Goal is for juniors to have completed at least 40 hours.

- B. SODEXO PRESENTATION (5:51 – 6:01 PM) Cecelia Ramirez

HANDOUT

Cecilia Ramirez Food service manager and Chad Williams District manager. .06 increase per student beginning October 2. Alternatives with students with allergies. Growing our own products is an idea they are willing to explore. (program being done in other schools)

- C. COLLEGE CENTER PRESENTATION (6:01 PM – 6:11 PM)

HANDOUT

Over 100 college visits are scheduled this fall. Senior class has significantly increased over the years. Conferences attended by staff paid for by booster club.

- D. PCHS SCHOOL GOALS (6:11 PM – 6:16 PM) Chris Lee

HANDOUT

Each Board member required to list specific goals

E. INFINITE CAMPUS UPDATE (6:16 PM – 6:26 PM) Lily Pierre

HANDOUT

PCHS headed toward 21st century. LAUSD not on board with move to IC. The program itself is very intuitive particularly for a lay person to understand (if you can send email, open attachment, etc. you can use IC)

Live on January 7, 2013. Primary function of program is to be interdependent. Maintain relationship of integrity.

F. Risk Management Committee – Mark Epstein

HANDOUT

Ad Hoc Committee exempt from Brown Act 2 non-interested trustees 1 interested trustee . The role of the committee is advisory in nature. Committee will address matters that pose a “litigation” issue. May meet once or never during course of school year.

V. ORGANIZATIONAL REPORTS: (6:26 PM – 6:38 PM))

Organizational reports shall be submitted in writing, it is recommended that oral reports be limited to less than 3 minutes.

A. EXECUTIVE DIRECTOR & PRINCIPAL’S REPORT – Dr. Pam Magee

HANDOUT

K-9 unit on campus. They did not find anything. Enforces mission that we are a drug free campus. Check out video “Nightmare on Bowdoin Street” Text to give fundraiser big success raised over \$26,000 at back to school night.

B. CHIEF BUSINESS OFFICER’S REPORT–Greg Wood

HANDOUT

C. HUMAN RESOURCES DIRECTOR–Nikki Washington

HANDOUT

Question regarding soccer coach stipend for both varsity head coach position and assistant coach position. Short term services means paid for through General Fund. Not classified or certificated for specific period of time. ED Code 45103. Report should be amended to list June 2013 as year end not June 2012. Goal of HR – all salaries/stipends should be equitable.

D. DIRECTOR OF OPERATIONS-Dave Riccardi

Report included in principal's report. Additional revenue earned from filming. Cost of projects are within budget, lead/asbestos abatement cost are up due to LAUSD involvement.

E. CLASSIFIED REPORT – Judi Firth

Date of Holiday boutique changed to November 17th due to schedule conflict. Note – all school calendars need to be shared throughout various departments.

F. STUDENTS' REPORT – Haley Biscow

HANDOUT

G. FACULTY REPORT – Marike Anderson-Dam, Mystic Thompson, Chris Lee

H. BUDGET AND FINANCE COMMITTEE REPORT – Rob King

Meeting Scheduled

I. POLICY COMMITTEE REPORT – Kate Svoboda-Spanbock

HANDOUT. Major topics discussed, attendance and dress code. Dress code needs to be supported by parents and community. Chris reported to Mr. Howard.

J. EDUCATIONAL PROGRAMS COMMITTEE REPORT –

K. COMMUNICATIONS COMMITTEE REPORT – Committee Chairperson
Mr. Friedman resigned

L. OPERATIONS, FACILITIES & TECHNOLOGY COMMITTEE REPORT –
A. King & C. Herrmann

HANDOUT

VI. DISCUSSION ITEMS:

A. INDIVIDUAL TRUSTEE REPORTS (6:38 PM- 6:48 PM)

All that attended retreat to complete evaluation and review goals.

B. 2012-2013 BOARD CALENDAR REVIEW (6:48 PM – 6:58 PM)

HANDOUT

Needs to be updated with governance policies.

C. REVIEW OF CONSOLIDATED APPLICATION- PART I (6:58 PM -7:05 PM)

Application handed for information purposes only. Board previously approved. PCHS numbers increased due to lunch form being required during registration process.

D. DATA AND DASHBOARDS TO MONITOR SCHOOL GOALS (7:05 PM – 7:15 PM)

Schedule Special meeting for Thursday September 20, 2012 @ 3:30 Room F101 pm to approve AD Hoc committee of Monica, Marike, Jason, Allison and Polly.

VII. CONSENT AGENDA

A. Approval of Stephanie Inyama to the Whistleblower Committee

Motion: Chris Lee

Seconded the motion: Mark Epstein

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		

Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	X		
Marike Anderson-Dam	X						

VIII. ACTION ITEMS: (7:15 PM-7:25 PM)

A. APPROVAL OF YMCA/PCHS Center for Social Responsibility Contract- Dr. Magee

Motion: Monica Iannessa

Seconded the motion: Marike Anderson Dam

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	X		
Marike Anderson-Dam	X						

B. APPROVAL OF SCHOOL SAFETY PLAN – Actual document on website for review

Emergency Management Resolution
Palisades Charter High School Los Angeles, California

RESOLUTION : Emergency Plan

WHEREAS, Palisades Charter High School has implemented a School Emergency Operations Plan for all school sites and facilities. The objectives of the plan are to: 1) protect the safety and welfare of students, employees and staff, 2) provide a safe and coordinated response to emergencies, 3) protect the district’s facilities and property, and 4) Enable the School to restore normal conditions with minimal confusion in the shortest time possible.

WHEREAS, In an effort to fully implement the School Emergency Operations Plan, Palisades Charter High School, supports planning, training and exercising the plan at the school site level.

WHEREAS, Palisades Charter High School participates with all responding agencies within the State of California and in the National Incident Management System (NIMS) and the Standardized Emergency Management System (SEMS).

NOW, THEREFORE, BE IT RESOLVED, that the Board of Palisades Charter High School does hereby support the School Emergency Operations Plan.

READ AND ADOPTED THIS 18th DAY OF SEPTEMBER, 2012 BY THE GOVERNING BOARD OF PALISADES CHARTER HIGH SCHOOL.

Motion: Mystic Thompson
Seconded the motion: Stephanie Inyama

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil				Mark Epstein			
Chris Lee				Matthew Wunder			
Jason Cutler				Monica Iannessa			
Judi Firth				Polly Bamberger			
Mystic Thompson				Stephanie Inyama			
Marike Anderson-Dam							

C. APPROVAL OF BUDGET AND FINANCE COMMITTEE Recommendations for committee members and parent Seats

Motion: Mystic Thompson. Motion to approve members as recommended. Reconsider 2nd parent seat. Bring back recommendation and information regarding the parent seat for further review.

Seconded the motion: Polly Bamberger

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	X		
Marike Anderson-Dam	X						

Process on voting/recommendations not very clear. Procedure needs to be created to avoid similar issue in future.

D. APPROVAL FOR creating Risk Management Committee

Motion: Jason Cutler
Seconded the motion: Stephanie Inyama

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	x		
Marike Anderson-Dam	x						

E. BOARD RESOLUTION: Resolution to Support Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)

Motion: Monica Iannessa

Seconded the motion: Mystic Thompson

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhil	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder			
Jason Cutler	X			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	X			Stephanie Inyama	x		
Marike Anderson-Dam	x						

IX. OUTSTANDING BUSINESS: (7:25 PM)

X. NEW BUSINESS: (7:25 PM)

Board chair to announce items for closed session.

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1. Recommend that everyone use duplex when copying/printing
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2. Website – committees in compliance with Brown Act with regards to posting agenda, minutes and materials
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3. Board by laws – have they been approved??
 4. Charter Conference – panel to present info on Pali and its journey.
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XI. CLOSED SESSION (7:25 PM – 7:45 PM)

A. TRO Hearing September 11, 2012

TRO Denied by judge. Judge felt no direct threat of violence was evident in claim.

B. UTLA Negotiations Update

Negotiating committee

XII. OPEN SESSION:

Nothing to report

XIII. ADJOURNMENT: (7:45 PM)

8:47 pm

(Meeting Materials can be found on the Pali website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)