

Clarksville School District Parental Involvement Policy

Part I: General Expectations

The Clarksville School District agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

Part II: Parental Involvement Components

1. The Clarksville School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - Inform parents in multiple languages of how they can be actively involved in their children's education, including notice of opportunities for and holding regular meetings.
 - Inform parents of ELL students in multiple languages reasons for identification, level of English proficiency, methods of instruction, how the program will help the child, and other information.
 - Inform parents of children with disabilities how the language instruction educational programs meets the objectives of the child's individualized educational program.
 - Inform parents of ELL students in multiple languages if the ELL program has not made progress on the annual measurable achievement objectives.

2. The Clarksville School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Publicly report the district's progress review.
 - Notify parents of children enrolled in schools identified for improvement.
 - Give parents of children enrolled in schools identified for corrective action and the public information on corrective actions being taken.
 - Provide parents of students at Title I School Improvement schools with an explanation of what the identification means, how the schools compare to others, reasons for identification, the school's response, how parents can become involved, applicable options and services, and other information.
 - Provide notice to teachers and parents of schools entering the planning for restructuring phase of Title I School Improvement and provide an opportunity to comment and participate.
 - Conduct an annual meeting in the spring to update policy for the next year's Title I, Part A program. The District Parental Involvement District Coordinator and Federal Programs Director in coordination with the Building Level Parent Coordinators will conduct these meetings.

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3. The Clarksville School District will provide the necessary coordination, technical assistance, ongoing site visits to observe practices and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

4. The Clarksville School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: ELLA, Effective Literacy, Everyday Math, Literacy Lab, and ESL strategies.

5. The Clarksville School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective

parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- Annual parent evaluations will be conducted at the building level during the school year by the Parent Involvement District Coordinator in conjunction with the Building Level Parent Coordinator. Results of each evaluation will be reported to the Federal Programs Coordinator, Curriculum Coordinator, Superintendent, Board of Education, and parents no later than April 15 of each year. District Parental Involvement Coordinator in coordination with the Building Level Coordinators and parents will suggest areas of concern to address the following school year.

6. The Clarksville School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph: the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments including alternate assessments, the requirements of Part A, how to monitor their child's progress, and how to work with educators.

- Designate one administrator to serve as a parent coordinator for the district.
- Designate one certified staff member to serve as a parent facilitator in each school.
- Provide opportunities for parental involvement coordinators to attend local, state, and national conferences which will allow them to stay abreast of the latest information regarding parental involvement.
- Encourage meaningful, two-way communication with families and homes.
- Provide two hours of professional development opportunities for teachers and three hours of parental involvement for administrators annually.
- Maintain the Clarksville School District website with current information and contacts.
- Hold an Annual Report to the Public for parents and community on the state of the Clarksville School District.
- Enable the formation of PTOs.
- Enable the formation of parent engagement groups at each school.
- Recruit parents to serve on district ACSIP committee through electronic or letter invitation.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Promote responsible parenting through the use of parent centers and informational packets. These centers will contain parenting books, magazines, etc. Each school will advertise a list of the materials contained in the center and how parents may get the materials.
- Plan and implement parent involvement meetings that inform parents of what students will be learning, how students will be assessed, what parents should expect from their child's education, and how parents can make a difference in their child's education.

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in

how to implement and coordinate parent programs and build ties between parents and schools, by:

- Hold parent teacher conferences two times per year.
 - Frequently publish the process for resolving parental concerns, including how to define the problem, who to approach first, and how to develop solutions.
- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
- E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- Welcome parents in the school building and seek family support and assistance.
 - Provide a resource book which outlines the roles of volunteers, teachers, administrators, and other relevant personnel within the district. This resource book shall also contain a survey for parents who wish to volunteer. The survey will include a way to determine how frequently a parent would like to volunteer with options ranging from once per year to daily and with options for parents to volunteer from their homes. These surveys will be used to match school needs with volunteer interests.

Part III: Discretionary District Wide Parental Involvement Components

The Clarksville School District will conduct the following discretionary activities listed under section 1118(e) of the ESEA in order to build parents' capacity for involvement in the school and school system to support their children's academic achievement:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under Section 1118 as parents may request.

Part IV: Adoption

This District-wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by the Clarksville Board of Education on 01/12/2010 and revisions adopted on 03/14/2013. The school district will distribute this policy to all parents of participating Title I, Part A children on or before September 1 of each school year.

For any other questions or concerns about parental involvement, please call one of the schools listed below or refer to www.csdar.org :

Primary school: 979-6000

Pyron Elementary: 705-3256

Kraus Middle School: 705-3240

Clarksville Junior High School: 705-3224

Clarksville High School: 705-3212

(Signature of Authorized Official)