

## Summary of Attendance Rules Bowie High School 2017-2018

TEC 25.092 reads “...any grade level from kindergarten through grade 12 may not be given credit or a final grade for a class unless the student is in attendance for at least 90 percent of the days the class is offered.”

Absence Codes that must be considered **in denying credit**, per Texas Education Agency:

Absence Code	Description
ILH	Illness w/Healthcare Professional note
ILP	Illness w/Parent or Guardian note
HSS	Home Suspension
IM	Immunizations, noncompliant
MU	Made Up (Student attended Saturday School)
OTH	Other Circumstances
UNX	Unexcused Absence

Absence Codes that are **allowed in awarding credit**, per Texas Education Agency:

Absence Code	Description
MED	Medical (partial day absence only; must bring doctor office note)
FLD	Field Trip
SCH	School (i.e. in a school office, with counselor or administrator)
UIL	UIL activity
TST	Testing
VST	College Visit (2 college visits; 1 day per visit)
ISS	In-School Suspension

Though TEA considers the codes in **red** above as **denial of credit**, it is **vitaly important that students bring parent notes or doctor notes for any such absences**. The Texas Education Agency does allow school districts to put into place processes for attendance appeals, so AISD encourages parents to provide notes and/or documentation for their children’s absences. The codes in **green are allowable**, per TEA, and require no further parent documentation.

Students can make up unexcused absences by attending Saturday School or any days Bowie administrators provide attendance make-up for the 2017-2018 school year. **Attendance at Saturday School does allow students to make up unexcused absences for the purposes of credit recovery. Making up absences at Saturday School does not allow students to qualify for any attendance incentives.** Offering attendance incentives is not part of TEA regulations; whereas, per TEA attendance regulations, all schools must offer opportunities for students to make up attendance hours for credit recovery.