

# SAMPLE

## School-Wide Positive Behavior Support: Action Planning Guide

Date: 06-04-2004 District: Swamp City District Contact: Joan Smith

School: S.S. Enterprise Elementary Address: 1201 N. Third St.

Phone: 225-219-7364

Fax: 225-342-0938

Team Leader: Kara Hill

Principal: H. Houdini

E-mail: hhoudini@la.gov

Asst. Principal: B. Bird

E-mail: bbird@la.gov

Facilitator working with team: Fred Rogers

Our Team Meetings are Regularly Scheduled on:

Day of Week: Tuesday (2<sup>nd</sup> and 4<sup>th</sup> of Month)

Time of Day: 2:30pm

Location: Media Center

Length of Meeting: one hour

### **Establish a Team Goal or Purpose:**

**To facilitate positive behavior change in our students and staff. To increase instructional time through the development of effective, proactive, education-oriented interventions that result in reductions in the number of inappropriate behaviors by students and staff.**

### PBS Team Members

Names	Role	Phone	Email
Kara Hill	Team Leader	578-2298	karahill@lsu.edu
Michelle Botos	Beh. Specialist	578-2298	Mbotos1@lsu.edu
Catherine Landry	Time Keeper	578-8444	landryc@lsu.edu
Shannon O'Connor	Recorder	342-3640	soconnor@uno.edu
Wendy Allen	Snack Master	578-8444	wallen@lsu.edu
Monica Ballay	Data Specialist	342-3640	mballay@lsu.edu





<b>Critical Element</b>	<b>Action/Activity</b>	<b>Who is responsible?</b>	<b>When will it be started?</b>	<b>When will it be completed?</b>	<b>When will we evaluate it?</b>
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