

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Reorganization Meeting
December 11, 2014

The Garvey Board of Education met in regular session on December 11, 2014, at the Rice Elementary School, 2730 Angelus, Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:00 p.m., by Board President Bob Bruesch.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Mr. Robert McEntire, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Bob Gin led the recitation of the Pledge of Allegiance.

ELECTION OF BOARD OFFICERS

Election of President

Anita Chu opened nominations for President of the Board of Education. Janet Chin nominated Henry Lo. Nominations closed.

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board elected Henry Lo as President of the Board of Education.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Election of Vice President

Henry Lo opened nominations for Vice President of the Board of Education. Janet Chin nominated Maureen Chin. Nominations closed.

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board elected Maureen Chin as Vice President of the Board of Education.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Election of Clerk

Henry Lo opened nominations for Clerk of the Board of Education. Bob Bruesch nominated Ronald Trabanino. Nominations Closed.

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board elected Ronald Trabanino as Clerk of the Board of Education.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Appointment of Secretary to the Board of Education

Henry Lo opened nominations for Secretary to the Board of Education. Bob Bruesch nominated Anita Chu. Nominations Closed.

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board nominated Anita Chu as Secretary to the Board of Education.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

The Board presented a plaque to Bob Bruesch in recognition as Board President in 2014.

SPECIAL RECOGNITIONS

- The Board presented a plaque to Ginny Peterson and Dolores Preciado in recognition as Interim Superintendents in 2014.
- The Rhythmax Choir Performance.

The Board presented certificates of recognition to Rice School Principal Christina Hiraes, Teacher Marina Tahmizian, and the students in the choir who won first place at a recent contest, *Bright Night Lights*, in Rosemead.

The Rhymax Choir gave a Winter Holiday performance at the Board meeting

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Henry Lo thanked everyone for the Board's support to him as Board President. He acknowledged the many challenges in the District and the need to focus on the future. Mr. Lo thanked Bob Bruesch for his leadership in the District during the many years in the past.

Anita Chu thanked all teachers, staff, students and parents for their continued time of service in the community and helping students become great leaders in the Garvey community.

Henry Lo acknowledged the need to strengthen relations with partners in the District. He acknowledged the presence of Thomas Wong, San Gabriel Water District.

Janet Chin thanked all the student performers in the Rhythmax Choir. She indicated that the Choir recently performed at a reception hosted by Senator Ed Hernandez and that the Senator wishes to reimburse the District for the cost of transportation for this event.

Anita Chu spoke of a series of Parent Institute sessions related to Common Core English Language Arts. A total of 150 parents participated in the Institute. The sessions have been well received. Ms. Chu thanked everyone for an outstanding team effort. She indicated that parents are requesting more training, particularly on how to help the children at home.

Ms. Chu indicated that there will be visitations scheduled for the Garvey and Temple Intermediate Schools starting in January 2015. Flyers will be sent out.

Ms. Chu stated that tomorrow will be the last day for Robert McEntire, Chief Business Officer. Ms. Chu thanked Mr. McEntire for his dedicated service in the last two years and she wished him well.

Board Members Maureen Chin and Ronald Trabanino thanked Mr. McEntire for assisting them to transition as newly elected Board Members in 2014. Henry Lo expressed his thanks to Mr. McEntire for his help through a critical time and wished him well in his new appointment at Glendale Unified School District. Janet Chin thanked Mr. McEntire for helping the District in setting high expectations in the District with a corporate perspective in public service. Bob Bruesch stated he appreciated the knowledgeable work and the change in direction for the District.

Mr. Bruesch indicated that today, Anita Chu and Mr. Bruesch were interviewed in the local edition of Charter TV regarding the Leader in Me Program and the Common Core State Standards.

REPORTS FROM UNION REPRESENTATIVES

- **Garvey Education Association**

Michael Drange, President of Garvey Education Association, addressed the Board regarding the assignment changes of instructional assistants without prior notification and how this affects students, particularly students with special needs. Mr. Drange asked that the District be more proactive in handling these last minute changes.

Mr. Drange talked about surveying members regarding bargaining and hopes to have the initial bargaining proposal by the end of January, 2015.

Mr. Drange thanked Dolores Preciado and Virginia Peterson for their leadership in the District in 2014. Mr. Drange also thanked Robert McEntire for his service in the District and wished him well in his new job.

- **California School Employees Association (CSEA)**

Olivia De Leon, President of CSEA, Chapter 292, addressed the Board and thanked Dolores Preciado and Virginia Peterson for their services. Ms. De Leon thanked Anita Chu for her openness with the Association. Ms. De Leon thanked Robert McEntire for always being available and supportive of CSEA.

Ms. De Leon addressed the four items in CSEA's proposal.

Ms. De Leon is concerned about a Special Education Instructional Assistant who was moved from her assignment without adequate notification.

Ms. De Leon commented that while many positions in the District have been restored, the Human Resources Specialist position has not been filled. Ms. De Leon spoke in support of filling this position and she noted that this will be discussed at next week's collaboration meeting.

Ms. De Leon invited everyone to the CSEA Christmas celebration next Wednesday at 5:30 p.m.

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of State Preschool/Head Start, thanked Dolores Preciado, Virginia Peterson, and Robert McEntire for their support of the State Preschool/Head Start program.

Ms. Wong stated that a date has not been set for the Federal visit from the Office of Head Start for the environmental health and safety visitations.

Ms. Wong indicated that one vacancy in enrollment has not been filled. The revised recruitment flyer will be distributed in January 2015 to the families and community partners. In Education Services there were 50 percent of observations made on teacher/child interactions and all the data were entered last week and the data on desired results were also entered in the Child CLASS System. Staff is implementing a new curriculum this year and our consultant will visit classes monthly and provide information to share with parents about the success of the curriculum.

Ms. Wong spoke of a visit from LACOE monitor on nutrition; the LACOE staff was impressed with the instructional practice at Williams School. One area of concern was the need to serve all food to the children at the same time. Ms. Wong stated that the Disabilities report showed 31 Individualized Education Programs (IEPs). The current enrollment is at 29 with 5 children on the waiting list. Ms. Wong hopes to meet the 10 percent enrollment by the end of the year. Ms. Wong talked about a pilot Response to Intervention (RtI) Program with a social emotional curriculum in three classes and parents have expressed a desire to have this program in all classrooms.

Ms. Wong stated that a monitoring visit to the Health Services program had a good overall report, with 90 percent of data entry completed on different requirements, such as parent participation and parent dental hygiene. Today Community Care Licensing made a licensing visit at Hillcrest School and there were no reports of findings. The next Head Start PC meeting will be on December 17, 2014.

REPORT FROM DISTRICT REPRESENTATIVES

- **PTA**
Ariadna Banuelos reported on behalf of Joyce Tamanaha-Ho, president of Garvey Council PTA. She invited everyone to the PTA pot luck on December 17th at 3:15 p.m., the Parent Education Center.
- **SELPA Community Advisory Committee (CAC)**
Ariadna Banuelos thanked Virginia Peterson and Dolores Preciado for their support to parents with children in special education programs; and she thanked Robert McEntire for his help to the Special Education program as well. Ms. Banuelos invited everyone to the SELPA open house/pot luck on December 16, 2014, 11:30 to 2:00 p.m. Ms. Banuelos stated the next CAC meeting will be on January 5, 2015.

HEARING OF PERSONS IN THE AUDIENCE

Michael Drange addressed the Board regarding the recent rental of the Garvey auditorium when he gave some assistance to give access to storage for the performers. Mr. Drange spoke in support of repairing the ticket window and making the area safer. Mr. Drange shared upcoming student performances.

Bob Bruesch recommended actions to be taken regarding the renovation of the Garvey auditorium ticket booth.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Maureen Chin, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board adjourned at 8:12 p.m. to closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 8:40 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated there was no reportable action taken during the closed session.

REPORTS AND INFORMATION ITEMS

A. Robert McEntire made a presentation of the 2014-15 First Interim Report.

Mr. McEntire explained the annual cycle beginning with the Governor's proposal, the changes and projections to be made next month, the May revise and final adoption of the budget. Mr. McEntire stated this report is a positive certified budget which means the District will be able to meet expenses this year and two subsequent years. Over the past years, the District has had a qualified budget with expenses that could not be met in the next two years.

Mr. McEntire presented the enrollment trends with 7,400 students in 1992-93 to the current number of approximately 5,000 this year. Mr. McEntire noted the smaller size in gap between the enrollment and the average daily attendance (ADA) than other districts.

Mr. McEntire described the State funding portion, Local Control Funding Formula (LCFF), the target grant amount of 51.3 million dollars, and last year's actual funding amount of 34 million dollars, resulting in a gap of 17 million dollars.

Mr. McEntire spoke of SB858, one-time funding, of \$338,000 received and the Tier III restricted maintenance funds. Last year there was a flexibility of moving funds to unrestricted funds in the amount of \$915,000. Mr. McEntire spoke of the required budget adjustments made last year and the required reserve needed for uncertainties at three (3) percent of the total budget.

Janet Chin asked for an update on a bill expected to pass with language on spending down revenue limit and how it affects our District. Mr. McEntire stated that the State is proposing a six (6) percent reserve to plan for rainy days in ways that can be spent down to three (3) percent in emergency situations. The bill has language provisions for waivers and uses of one-time funding. Henry Lo commented that the provisions would probably impact in districts with much larger reserves than ours.

Bob Bruesch asked if the LCFF and LCAP budget is flexible enough to meet some very special needs. Anita Chu stated that the LCFF supplemental and concentration funds are allocated based on the number of English learners, low income students, and foster youth and the LCAP is developed to improve programs and services to address the needs of these student groups. The District is required

to conduct annual evaluation and report to the State the implementation status of the plan and revisions necessary to achieve the goals.

Bob Bruesch discussed the funding for foster children. Henry Lo suggested to bring this matter for discussion at the CSBA conference in December 2014. Anita Chu proposed to add an agenda item for discussion at the next Board meeting.

MOTION TO EXTEND THE MEETING

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board waived the Board bylaws and extended the Board meeting to 10:00 p.m.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

Reports and Information Item A (Continued)

Bob Bruesch asked for information regarding the use of low cost lunch funds for children in camp out as a cost savings to the District.

- B. Carolyn Wong gave a report on the Self-Assessment Plan and Process for Program Year 2014-15 for the Head Start/State Preschool Program.

Ms. Wong introduced LACOE's delegate liaison team leader Kevin Smith.

Ms. Wong explained the process of the self-assessment plan, including the timeline for planning and providing reports to the Board for approval. The assessment uses protocols and check lists in order to report findings and to submit a program improvement plan. The self-assessment is part of the annual process for the funding application which includes training for all stakeholders.

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes

It is recommended that the Board of Education approve the minutes from the November 20, 2014, Regular Board Meeting as presented. Approved.

2. Conference/Convention Attendance

It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.

3. Certification of Signatures

It is recommended that the Board of Education approve the certification of signatures as presented. Approved.

B. Human Resources

1. Personnel Assignment Report - Revised

It is recommended that the Board of Education approve the revised Personnel Assignment Report No. 13-14-08 as presented. Approved.

2. Public Hearing – District Interest-Based Bargaining Proposal

A public hearing opened at 9:16 p.m., and closed at 9:17 p.m., to discuss the Garvey School District's Interest-Based Initial Bargaining Proposal as the California School Employees Association (CSEA), Chapter 292, for the 2014-2015 school year. There were no speakers.

3. District Interest-Based Bargaining Proposal

On the motion of Bob Bruesch, seconded by Janet Chin, and carried by a vote of 5 to 0, the Board approved the District Interest-Based Bargaining Proposal.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

4. Public hearing – CSEA, Chapter 292 Interest-Based Bargaining Proposal

A public hearing opened at 9:17 p.m., and closed 9:18 p.m. to discuss the California School Employees Association (CSEA), Chapter 292, Interest-Based Initial Bargaining Proposal to the Garvey School District, for the 2014-2015 school year. There were no speakers.

5. CSEA, Chapter 292, Interest-Based Bargaining Proposal

On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board approved the California School Employees Association (CSEA), Chapter 292 Interest-Based Bargaining Proposal to the Garvey School District for the 2014-2015 school year.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

C. Learning Support Services: None

D. Student Support Services

1. Contract with Professional Tutors of America

It is recommended that the Board of Education approve the contract with Professional Tutors of America for the 2014-2015 school year. Approved.

2. Contract with Gunn Psychological Services, Inc.

It is recommended that the Board of Education approve the contract with Gunn Psychological Services Inc., for the 2014-2015 school year. Approved.

E. Business Services

1. Purchase Order Report
It is recommended that the Board of Education approve Purchase Order Report No. 13-14-08 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Ratify E-Waste Contract
It is recommended that the Board of Education ratify the contract with Computer Surplus solutions for the disposal of E-waste. Approved.
4. Notice of Completion – Hinkley & Associates
It is recommended that the Board of Education approve the Notice of Completion for Hinkley & Associates, for Garvey Intermediate School Electrical Upgrade at Auditorium Stage, Bid No. 545. Approved.
5. Resolution No. 14-15-12
It is recommended that the Board of Education approve Resolution No. 14-15-12 authorizing certain administrators/employees to sign warrants. Approved.
6. Revised Board Policy 3550 & Administrative Regulation 3550
It is recommended that the Board of Education approve revisions to Board Policy 3550 & Administrative Regulation 3550 – Food Service/Child Nutrition Program. Approved.
7. Revised Board Policy 3270 & Administrative Regulation 3270
It is recommended that the Board of Education approve revisions to Board Policy 3270 & Administrative Regulation 3270 – Sale and Disposal of books, Equipment and Supplies. Approved.
8. First Interim Report
It is recommended that the Board of Education approve the District’s First Interim Report (Positive Certification) pursuant to Education Code (EC) Section 35035(g), 42130 and 42131, certify the District’s ability to meet its financial obligation for the remainder of current fiscal year (2014-15) and subsequent two fiscal years (2015-16 & 2016-17). Approved.

ACTION ITEMS

A. Head Start Board Member Liaison

It is recommended that the Board of Education discuss and select a Board Member to be the Head Start Liaison for 2015.

Janet Chin nominated Bob Bruesch. Nominations closed.

On the motion of Janet Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board elected Bob Bruesch as Head Start Board Member Liaison.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

B. Establishment of Regular Board meetings for 2015

It is recommended that the Board of Education approve the 2015 Regular Board Meeting Schedule as presented.

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the schedule of regular Board meetings for 2015.

Vote: Bob Bruesch	Yes
Janet Chin	Yes
Maureen Chin	Yes
Henry Lo	Yes
Ronald Trabanino	Yes

C. Los Angeles County School Trustees Association Board Representative

It is recommended that the Board of Education appoint a representative to the Los Angeles County School Trustees Association (LACSTA) for 2015.

Bob Bruesch nominated Janet Chin. Nominations closed.

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board elected Janet Chin as Board representative to the Los Angeles County School Trustees Association.

D. Los Angeles County Committee on School District Organization Board Representative

It is recommended that the Board of Education appoint a representative to the Los Angeles County Committee on School District Organization for 2015.

Bob Bruesch nominated Janet Chin. Nominations closed.

On the motion of Bob Bruesch, seconded by Henry Lo and carried by a vote of 5 to 0, the Board elected Janet Chin as Board representative to the Los Angeles County Committee on School District Organization.

PUBLIC AGENDA ITEMS

A. Recommendation to consider CAN Education Group's request to be classified as Category II under the updated Facility User Fee Structure.

Janet Chin discussed the letter from CAN Education Group requesting to be classified as Category II under the updated Facility User Fee Structure. Anita Chu explained that CAN Education group had recently purchased Mid-Path Academy and has submitted a request for three additional rooms along with the re-classification.

Bob Bruesch asked for a rubric to allow the Board to evaluate and approve the levels of classification under the Facility User Fee Structure.

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board denied the request in Public Agenda Item A.

FUTURE MEETINGS

The Board reviewed the list of future meetings and potential agenda topics.

Meeting Date	Agenda Topic
January 15, 2015 (Postponed to 1/22/15)	
February 5, 2015	
February 26, 2015	

ADJOURNMENT

The Board adjourned in memory of Betty Terrazas, long-term instructional assistant. There being no more items to discuss, the Board adjourned at 9:35 p.m.

Henry Lo, President 

Anita Chu, Secretary 

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Adriana Banuelos
Hing K. Chow
Olivia De Leon
Michael Drange
Luis Gallardo
Eric Hart
Rene Hernandez
Christina Hiraes
Connie Jameson
Anna Marie Knight
Gloria Lopez
Patrick Minlato
Wendy Molina-Solis
Esther Ramirez
Jennifer Rogers
Ken Tang
Veronica Tellez