



1225 East 13200 South
Draper, Utah 84020
(801) 572-9007
FAX (801) 572-9875

EMPLOYMENT APPLICATION - Teaching

Name _____ E-mail _____
Last First Middle

Address _____ Home Phone _____
Street or P.O. Box

_____ Daytime Phone _____
City State Zip Code

Position Desired _____ Expected Pay _____ Date available _____

Certification

License Areas

Check type of Utah license(s) you hold or for which you have applied Date of expiration: _____

- Early Childhood Elementary Secondary CTE
 Library/Media Social Worker Special Ed ARL for _____
 Communication Disorders Psychologist Counselor

Endorsements

1. _____ 2. _____ 3. _____ 4. _____

If you are not licensed in Utah, have you applied? Yes No If "yes", when? _____

For NCLB

List Content area Praxis test(s) you have passed (enclose copies of test results): _____

For Utah's Entry Years Enhancement Program (EYE)

Have you passed the Principles of Learning and Teaching exam for your grade level (enclose copies of test results)?

Yes No Pending

Education

High School _____
Name City State

College/University _____
Name State Degree Date

Major _____ Minor _____

College/University _____
Name State Degree Date

Major _____ Minor _____

Student Teaching Experience

Name	District/State	Date	To/From
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Cooperating Teacher _____ Principal _____

University Sponsor _____

Teaching Experience

Years of full-time teaching experience under contract? _____

School	Address	Date	From/To	Subject/Grade
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Principal _____ Reason Left _____

School	Address	Date	From/To	Subject/Grade
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Principal _____ Reason Left _____

School	Address	Date	From/To	Subject/Grade
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Principal _____ Reason Left _____

References

List references (e.g. principals, administrators, teachers) who know your teaching ability and character.

Name	Position	Telephone
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Name	Position	Telephone
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Name	Position	Telephone
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Other Interests/Skills

Coaching _____ Honors _____

Clubs _____ Volunteer Work _____

Language spoken fluently _____ Music _____

- **Have you ever (1) forfeited bail, or been (2) convicted (3) fined (4) jailed (5) arrested/charged with, or (6) placed on probation for any violation of law other than minor traffic offenses?** Yes No
- **Have you had a certificate or license revoked or suspended?** Yes No

- **Have you ever been released from a contract, resigned to avoid termination or disciplinary action, suspended, or placed on leave with or without pay?** Yes No

If you answered “yes” to any of these questions, explain in an attached letter.

I certify that answers given are true and complete to the best of my knowledge.

I authorize Summit Academy to make such investigations and inquiries of my personal employment and other matters as deemed necessary in arriving at an employment decision. I hereby release persons giving information of past employment experiences from all liability in responding to inquiries in connection with my application. This is to include any request for personnel files from past employment. In the event of employment, I understand that false or misleading information given in my application or interview(s) will result in discharge. In accordance with Utah State Law, Summit Academy will conduct a criminal background check (including taking my fingerprints), and I hereby waive my rights to further written notice of such. I also agree to pay the entire cost of fingerprinting and background check.

Applicant Signature

Date

Applications:

Drop off, mail, or fax your **completed application packet** to Summit Academy, 1225 E. 13200 S., Draper, Utah 84020. For directions please call (801) 572-9007. A complete application packet should consist of the following:

- Completed signed application
- Cover letter (optional)
- Three letters of recommendation
- Resume
- An original transcript with degree, and date of degree, posted
- Copy of Utah License, and/or Out of State Licenses
- Copies of Praxis test results (if applicable)

Hiring Process

Screening of applications will be done by the administration at Summit Academy. Principals will choose candidates to interview from the pool that best fit Summit Academy staffing needs. Interviews will be conducted by the principal and may also be attended by teachers or other administration staff.

Applicants are asked to teach a 30 to 40 minute lesson in their licensed area to a class determined by Summit Academy. A brief follow up interview will be conducted at the conclusion of the lesson. The lesson will be observed by the principal and may also be attended by teachers or other administration staff.

Summit Academy is an equal opportunity employer. Applicants are considered on the basis of employment qualifications without regard to race, color, political affiliation, religion, sex, national origin, age, marital status, or any other factor prohibited by law or regulation.