



**BOARD OF TRUSTEES MINUTES  
TUESDAY, JANUARY 15, 2013  
5:00 PM, LIBRARY**

**I. PRELIMINARY**

A. CALL TO ORDER: 5:00 PM

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5:09 pm @ 5:00 Board members took photo for yearbook.

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B. ROLL CALL: 5:00 PM – 5:05 PM

	Present	Absent		Present	Absent
Allison Holdorff Polhill	X		Mark Epstein	X	
Chris Lee	X		Matthew Wunder	X late	
Jason Cutler		X ill	Monica Iannessa	X	
Judi Firth	X		Polly Bamberger	X	
Mystic Thompson		X ill	Stephanie Inyama	x	
Marike Anderson-Dam	x				

**NON VOTING MEMBERS**

	Present	Absent
Hailey Biscow	X	
Greg Wood	X	
Pamela Magee	X	
Nikki Washington	x	

**II. APPROVAL OF THE MINUTES (5:05 PM - 5:15 PM)**

A. REGULAR MEETING 12/13/12

*Motion:* Allison Polhill to approve minutes as amended.

*Seconded the motion:* Stephanie Inyama

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill	X			Mark Epstein	X		

Chris Lee	X			Matthew Wunder	----	----	----
Jason Cutler	---			Monica Iannessa	X		
Judi Firth	X			Polly Bamberger	X		
Mystic Thompson	----			Stephanie Inyama	x		
Marike Anderson-Dam	X						

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**III. PUBLIC COMMENT (5:15 PM – 5:30 PM)**

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

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N/A

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**IV. PRESENTATION ITEMS (5:30 PM – 6:00 PM)**

- A. ENGLISH LANGUAGE LEARNER Update and School Improvement Plan/PI2 - Myrna Cervantes

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2<sup>nd</sup> Semester started strong. 1) engagement of students - 10<sup>th</sup> graders given CASHEE light (tests mailed today for scoring) 3 key focus areas 2) teachers – 2 days of PD with expert 3) parents – meeting Meeting for ELAC Committee scheduled for 9 am Saturday. Room C204 Fuerza Unita meeting on Sat. Feb. 2 from 9-12

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- B. PLC Fall Update - Mr. Rauschuber PLC Coordinator

John will send powerpoint to Dr. Magee for distribution.

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- C. AUDIT REPORT

Auditors not available. Overall report was positive. Stephanie will prepare questions for auditors at next meeting.

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D. EMS Event Management Systems Update – Rocky Montz

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Rocky provided update on EMS and right not at about 95% completion. New system will be intergrated into new website.

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E. INFINITE CAMPUS update - Lily Pierre

IC is live as of January 7<sup>th</sup>. Mid February is the expected date for parents and students to have access to records.

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F. WEBSITE Update – Carla Levenson

Expected finish date is end of January. Certain issues have caused delay in timeline due to lack of responsiveness with requests for information.

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**V. ORGANIZATIONAL REPORTS: (6:00 PM – 6:30 PM)**

Organizational reports shall be submitted in writing, it is recommended that oral reports be limited to less than 3 minutes.

A. EXECUTIVE DIRECTOR & PRINCIPAL’S REPORT – Dr. Pam Magee

Report submitted. Boys Water Polo acknowledged for highest academic performance.

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B. CHIEF BUSINESS OFFICER’S REPORT (Civic Center, 2013-14 Budget, P & L Cash Flow, 2013 Government/State)–Greg Wood

Report submitted. 35% Title 1

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C. HUMAN RESOURCES DIRECTOR–Nikki Washington

Report submitted.

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C. DIRECTOR OF OPERATIONS-Dave Riccardi

Report submitted. Heat ongoing issue. Currently waiting for LAUSD to fix problem.

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E. CLASSIFIED REPORT – Judi Firth

N/A

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F. STUDENTS’ REPORT – Haley Biscow

Events planned: Winter Formal Feb. 9<sup>th</sup>. Casino Night March 8<sup>th</sup>

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G. FACULTY REPORT – Marike Anderson-Dam, Mystic Thompson, Chris Lee

EL PD opened dialogue about what we are doing. Charter office walk through suggestions. Speaker demonstrated lesson in Spanish for 90 minutes as example of what students face in classroom as EL Students.

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H. BUDGET AND FINANCE COMMITTEE REPORT – Rob King

Committee met on Monday.

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**I. POLICY COMMITTEE REPORT**

Concerned about future of this committee and others. New Visitor policy mentioned.

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**J. EDUCATIONAL PROGRAMS COMMITTEE REPORT**

N/A

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**K. COMMUNICATIONS COMMITTEE REPORT**

N/A

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**L. OPERATIONS, FACILITIES & TECHNOLOGY COMMITTEE REPORT**

N/A

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**VI. DISCUSSION ITEMS: (6:30 PM -7:00 PM)**

A. SAFETY/SECURITY update – Monica Iannessa and Dr. Magee

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Lock down drill on Thursday January 17<sup>th</sup>. Officer Michael Moore from LAPD on site. New Signage with current contact numbers to be purchased. Fence around campus discussed.

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B. INDEPENDENT STUDY – Mary Bush

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Legal requirements handed out as additional document for Independent Study policy.

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C. CCSA CONFERENCE SAN DIEGO MARCH 11-14

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Confirm number of attendees and register before Jan. 20<sup>th</sup> deadline.

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Reserve 2 tables for award dinner.

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D. AD HOC CHARTER COMMITTEE update –Allison Polhill

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E. EVALUATION COMMITTEE Mid Year Executive Director/Principal

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Conference call set for January 25<sup>th</sup>. A date in February must be selected to do evaluation. Update will be provided at next meeting – closed session. Committee of community members.

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F. PLC

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How do PLC tie into strategic plan. Goals are accountability. Written document. Increase collaboration. Keep fresh and up to date. Regular updates bi monthly.

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G. ELL

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English/Social Science and Math/Science

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**VII. CONSENT AGENDA**

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**VIII. ACTION ITEMS: (7:00 PM-7:15 PM)**

**A. INDEPENDENT STUDY POLICY**

*Motion:* Marike Anderson Dam

*Secoded the motion:* Stephanie Inyama

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill	X			Mark Epstein	X		
Chris Lee	X			Matthew Wunder	X		
Jason Cutler	---			Monica Iannessa	X		
Judi Firth			X	Polly Bamberger	X		
Mystic Thompson	---			Stephanie Inyama	x		
Marike Anderson-Dam	x						

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**B. SCHOOL IMPROVEMENT PLAN**

*Motion:*

*Secoded the motion:*

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill				Mark Epstein			
Chris Lee				Matthew Wunder			
Jason Cutler				Monica Iannessa			
Judi Firth				Polly Bamberger			
Mystic Thompson				Stephanie Inyama			

Marike Anderson-Dam							
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ITEM NOT DISCUSSED - SCRATCHED

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C. CHARTER SCHOOL ASSOCIATION CONFERENCE

*Motion:*

*Seconded the motion:*

	YES	NO	AB		YES	NO	AB
Allison Holdorff Polhill				Mark Epstein			
Chris Lee				Matthew Wunder			
Jason Cutler				Monica Iannessa			
Judi Firth				Polly Bamberger			
Mystic Thompson				Stephanie Inyama			
Marike Anderson-Dam							

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ITEM NOT DISCUSSED - SCRATCHED

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**IX. OUTSTANDING BUSINESS: (7:15 PM)**

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**X. NEW BUSINESS: (7:20 PM)**

A. FORM 700 (Statement of Economic Interests)

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Forms given to each board member. Forms will also be given to all Administration and managers.

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*Board chair to announce items for closed session.*

**XI. CLOSED SESSION (7:25 PM – 8:00 PM)**

**A. UTLA/PESPU NEGOTIATIONS**

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**XII. OPEN SESSION (8:00 PM – 8:05 PM)**

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**XIII. ADJOURNMENT (8:05 PM)**

9:05 PM

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*Meeting Materials can be found on the Pali website under Governance, Board of Trustees, Agendas and Minutes, Material for Board Meetings)*