

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
MATH, ENGINEERING, AND SCIENCE ACADEMY
CHARTER HIGH SCHOOL

March 7, 2013

A regular meeting of the Board of Trustees (the "Board") of the Math, Engineering, And Science Academy Charter High School (the "School"), was held at **111 Broadway in New York, NY** on **March 7, 2013** beginning at 6:30p.m. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: **Rebecca Daverin, Ralia Polechronis, Rajeev Nath, Ellis Scope, Hilary Allen, and Raul Rubio**

The following Trustees were present via webcam at the meeting: **William Short**

Tracie Benjamin-Van Lierop and Jon Davidson were absent from the meeting. Also **Art Samuels** was present at the meeting. Mrs. Ralia Polechronis presided as Board Chair of the meeting, and Ms. Rebecca Daverin recorded the minutes as secretary. **All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School's bylaws.**

After noting that a quorum was present, Mrs. Polechronis called the meeting to order.

Public Comment. The Chair opened the floor for public comment on matters previously discussed at the meeting in accordance with Board policy regarding public comments, which policy was made available at the meeting. No one from the public was in attendance.

Motions

- Rajeev motioned to approve the Employee Manual, Raul seconded. All voted to approve with no opposition.
- Ellis motioned to approve the hiring letter template with a revision to the end date raised by Hillary, Hillary seconded. All voted to approve with no opposition.
- Rajeev motioned to approve Initial Statement of Financial Controls, Ellis seconded. All voted to approve with no opposition.
- Raj motioned to approve retention of Fruchter & Rosen as our Auditors, Hillary seconded. All voted to approve with no opposition.

- Ellis motioned to approve February Minutes, Rajeev seconded. Raul and Hillary abstained all other present members voted to approve with no opposition.

Other Agenda Items:

- We will review the Formal Complaint Procedure Policy in our April meeting.

This concludes our formal approval portion of the meeting.

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Rebecca Daverin
Secretary

APPROVED:



Ralia Polechronis
Board Chair