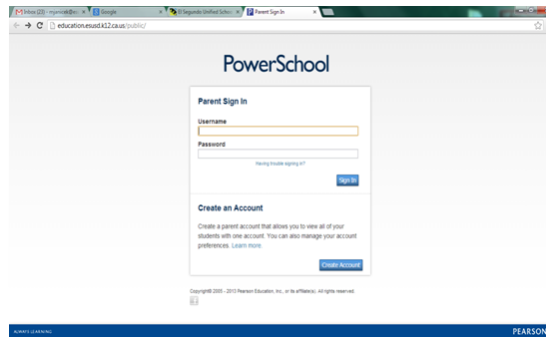


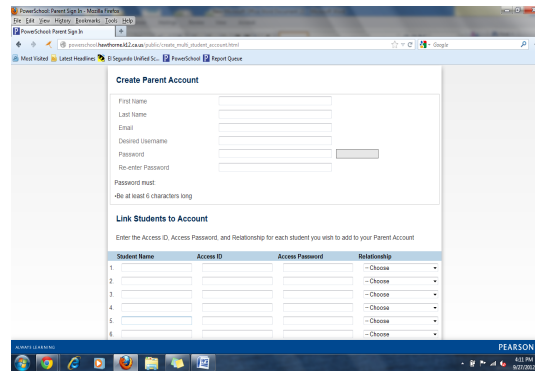
Dear Parent/Guardian,

To accommodate overwhelming demand from families with more than one child enrolled in ESUSD, we are incorporating a **“single sign-on” solution** for PowerSchool in grades 4- 12. This means you can set up an account that will allow you to access ALL your children’s PowerSchool records without having to maintain several different accounts. You will need to follow the steps below even if you only have one child in grades 4-12. (If you have a child at the elementary level in 4th or 5th grade, you will receive your password and user name on Back To School Night and you can add them in at that time. Directions will be provided again at that time.)

To set up your account please go to: <http://education.esusd.k12.ca.us/public/> to access the PowerSchool Parent Portal. Please click on “create an account” at the lower portion of the page.



Please fill out your name, email, desired username, and password.



In the bottom half of the page (see above) simply enter your student’s name. Under “Access ID” please enter YOUR access ID. Under “Access Password” enter YOUR powerschool password. On the dropdown next to each of your children’s name, please select either “son” or “daughter.” (There are many many other selections – please ignore, PowerSchool is configured for the needs of thousands of institutions across the United States).

When completed, press the “ENTER” button on the bottom right hand corner of the page. Done!

Next please go to the icon called “Email Notifications” to set up any reports you would like to receive from the Parent Portal. You do not have to use this but it is a very helpful way to stay up-to-date on grade, attendance and assignments.