

Sunset Lane Elementary School

2030 Sunset Lane
Fullerton, CA 92833

Office: (714) 447-7750
Fax: (714) 447-7768



Principal: Dr. Tracy Gyurina
Assistant Principal: Mrs. Escaleras-Nappi

March 23, 2018

Dear Sunset Lane Parents, Teachers, and Community Members,

Our pledge to you is to continue to put your student's safety as a top priority. Over the past few weeks the importance of making sure we follow our safety plans has taken on a greater meaning. As a parent, you should feel assured that we are monitoring recent events that have happened in our schools as well as in our nation. We will continue to evaluate and act upon our current plan to ensure that we are doing everything possible to keep your student(s) safe.

Here are some immediate steps we have taken to ensure student safety for Sunset Lane and in all of our Fullerton School District schools.

1. Completed lockdown drills for all schools throughout the Fullerton School District. We will continue to hold lockdown drills on a regular basis. Completion of these drills was reported to the Risk Management Department.
2. Staff delivered a message to all students offering immediate and ongoing mental health support to those in need.
3. Teachers were asked to reevaluate student behavior and refer students for mental health follow-up, and counseling has been provided with parent permission to those who are demonstrating at-risk behaviors.
4. Active shooter trainings have been scheduled with staff participating in a simulated active shooter scenario. These training have been scheduled at Fern Drive on April 18, 2018 and Golden Hill on May 9, 2018. This training will be scheduled with the rest of the schools next year.
5. We scheduled (4) two-hour training sessions on threat assessment for all staff to be held on every Saturday during the month of April.
6. Began a security evaluation with an outside consultant for both the Sunset Lane and Parks Junior schools. We will be responding to this evaluation with facility security upgrades.
7. Continued our partnership with Fullerton Police to ensure a unified approach to school emergencies. Specifically, we are taking next steps for retraining staff on Police entering classrooms during an emergency. Fullerton Police Department will also participate in April's training with our staff. Additionally, FPD will be issued master keys for their police officers responding to school emergencies.

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8. We expanded our parent notification system to include social media, texting with our existing Blackboard Connect program, and simplifying our safety informational portal on the District website.
9. We will be increasing staffing by adding a new position called a *Campus Safety Monitor*. This position will have a dedicated effort towards ensure safety and security within all FSD schools.
10. From a student participation perspective, we are creating materials that parents can use to help support student safety at the school. Additionally, FSD is producing an age-appropriate video that addresses the importance of bringing forward threats and reminds all students that everyone has a right to feel safe in their schools. You will also notice a great emphasis on the important safety message of “*See Something or Hear Something, Say Something.*”

Lastly, we will continue to train, learn, and improve safety for students and staff wherever we can – it’s our pledge to you as a parent. It should be known that all of our schools and our amazing staff take preparations for a variety of emergency situations very seriously.

We appreciate your support and commitment to our students, staff, and community.

Please contact me at any time if you have any questions.

Thank you,

Tracy Gyurina, Ed.D.
Principal, Sunset Lane