

Chapter V

Schoolwide Action Plan

Growth Area	Assessment
Rationale	We are in need of consistent data in all core subject areas that is useful for improving and planning our programs, and for meeting individual student needs.
LCAP Goal Addressed	Aligns with LCAP goal #1 CSMH will provide students with an academically challenging core curriculum that utilizes Common Core State standards and Next Generation Science standards and that is taught by highly qualified professionals. Project-based learning will serve as the primary instructional strategy and students will demonstrate upward mobility through multiple forms of assessments.
Student Outcomes Addressed	SOs addressed by this critical need: Academic Achievers, Critical Thinkers, Personal Responsibility
Goal	Create an assessment portfolio that is consistent with CSMH's teaching methodologies that will be used to inform instruction and improve student learning throughout the grade levels.

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Evaluate the effectiveness of formative and summative assessments being used at each grade level	June 2018 - June 2019	Teachers, administration	Grade level meeting notes	Collaboration time	Sharing out at staff meeting
Grade level teams evaluate which	June 2018 - June 2019	Teachers, administration	Grade level meeting notes	Collaboration time	Sharing out at a staff meeting, written

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
pieces of evidence best illustrate student growth and achievement to be included in the students portfolio					record of which evidence to gather
Continue to revise and refine current in house reading and math assessments	Ongoing	Teachers, administration	Minutes from staff meetings, grade level planning notes	Current assessments - DRA, MARS, TenMarks	Up to date and useful assessments
Develop/find a writing assessment protocol used across grade levels	June 2019	Language arts team, grade level teachers	Meeting notes	Current research, staff members, language arts teachers	Written protocol with measures for evaluating student growth
Develop NGSS aligned assessment to track student progress	June 2020	Science team, grade level teachers, subject teachers	Meeting notes	NGSS websites, other NGSS resources	Process/method to measure student growth in science
Develop/find a social studies assessment	June 2021	Social studies team, grade level teachers, subject teachers	Meeting notes	PBL aligned websites and other resources related to social studies	Process/method to measure student growth in social studies
Identify a team or individual responsible for data collection and analysis	June 2018 - ongoing	Administration	Team identified and recorded	Staff, possibly parents or outside community	Team identified and recorded Regular reporting from identified team/individuals
Research, create a system to capture student data and follow student	June 2021	Administration	Meeting notes	Parents, programs on the market	System in place by 2021

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
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progress from grade level to grade level					
Develop an electronic portfolio containing specific required assessments per grade level	June 2024	PLC	Meeting notes	Innovative publications and research on effective assessment procedures and or packages	Useable portfolio system

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Growth Area	Math
Rationale	All students are not meeting or exceeding grade level standards in the area of math. Some students lack basic computational skills and automaticity making higher level math difficult for them.
LCAP Goal Addressed	Aligns with LCAP Goal #3 <i>CSMH will provide students with an academically challenging core curriculum that utilizes Common Core State standards and Next Generation Science standards and that is taught by highly qualified professionals. Project-based learning will serve as the primary instructional strategy and students will demonstrate upward mobility through multiple forms of assessments.</i>
Student Outcomes Addressed	SOs addressed by this critical need: <i>Academic Achievers, Critical Thinkers, and Personal Responsibility</i>
Goal	Provide all students with a rigorous math program that supports the Common Core State Standards, improves mathematical achievement, and encourages real world, inquiry based problem solving.

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Analyze what we do well at each grade level and what needs improvement	2018-19	Grade level teachers	Meeting notes	Current math curriculum, teachers, math team	Teacher awareness of curriculum strengths and areas to improve
Choose curricular resources / supplemental	2018-2020	Math team, grade level teachers, administrations	Pilot tests & evaluation	Jo Boaler math, other recommended	Student improvement based

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
curriculum to pilot at each grade level that will be consistent among all teachers at that grade level				curriculum that fits our philosophies, professional development	on student assessments
Link math teaching to assessment portfolio	By 2024	Math Team and Data team	Staff meetings or team meeting notes addressing this	Research on best practices, articulation between data team and math team	Math teaching correlates with math assessments
Create a protocol/system for grade level articulation of student math work based on the training completed by Jen Munson	August 2019	Teachers, administration	Notes from meetings / protocols completed / sample math work	Grade level articulation time	Student improvement based on student assessments Differentiated lesson plans based on data collected / individual student needs
Create a protocol/system for cross grade level articulation of math concepts to ensure students are prepared for the next grade level	June 2020	Teachers, administration	Notes from meetings	Cross grade level articulation time	Student improvement based on student assessments
Set up intervention protocols and a method to measure	2018-2020	Math team, teachers, administration	Protocols in place, professional development	Peer coaching models "math mates" , math club	Student improvement based

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
student progress towards grade level standards for those students who need extra help				formats, possibly parent “math buddies”, professional development	on student assessments
Develop a plan/protocol for students who need to be more challenged in math and provide opportunities for them to advance	2018-2020	Math team, teachers, administration	Protocols in place, professional development	Peer coaching models “math mates” “, math club formats, possibly parent “math buddies”, professional development	Student improvement based on student assessments
Develop a framework of methodologies that are expected to be used in each classroom (number talks, POM, fact practice, MARS, etc)	Aug 2018	Administration & math team	Hold a meeting and make a decision by the end of the 2018 school year Framework in place	Math Coach, Jo Boler resources	Student improvement based on student assessments
Implement a standardized hw/in class protocol that incorporates skill development that should be automatic	Aug 2018	Administration & math team, all math teachers	All math teachers implement this protocol	Xtra math or similar resource	Student improvement based on student assessments

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
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Provide education and help parents learn strategies to support student growth in math	Aug 2020	Administration & math team, all math teachers	Parent education program in place. Resources and webinars available to parents.	Math speakers, books and articles, webinars.	Parents use of the resources, parent survey
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Growth Area	Science Curriculum
Rationale	California has adopted new NGSS and our teaching staff needs the training and curricular resources (especially in the area of engineering) in order to teach these standards in a project-based learning format. In order to be college and career ready in the 21st century, students need to deepen their understanding of scientific ideas by engaging in practices that scientists and engineers actually use.
LCAP Goal Addressed	Aligns with LCAP Goal #1 CSMH will provide students with an academically challenging core curriculum that utilizes Common Core State standards and Next Generation Science standards and that is taught by highly qualified professionals. Project-based learning will serve as the primary instructional strategy and students will demonstrate upward mobility through multiple forms of assessments.
Student Outcomes Addressed	SOs addressed by this critical need: Academic Achievers, Critical Thinkers, Effective Communicators, Personal Responsibility and Social Responsibility
Goal	All students will participate in a robust science and engineering curriculum that leads toward mastery of the Next Generation Science Standards.

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Provide all staff with training on the NGSS	Aug 2018-ongoing	Administration & science team	Staff attend training session	Internal & external trainers	Teachers develop lessons using NGSS
Identify curriculum resources for NGSS	2018-ongoing	Teachers & science team	List of resources generated and shared with staff	Teachers, internet	List of resources made available for teachers. Grade level sequence of

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
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					curriculum aligned with NGSS
Select needed learning materials to align current science curriculum to NGSS	2018-19 SY	Science team, teachers, administration	Science team collects input from teachers, conducts research and reports	NGSS, teachers, budget for purchasing materials	Experiments, activities and projects developed using NGSS
Grade level teams work together to develop projects incorporating engineering design and NGSS	2018-19/ongoing	Grade level teams	Grade level team meeting notes, long range goals	Planning time, engineering materials, project planning forms	Each grade level team produces 2 new projects incorporating NGSS and engineering over the next 2 years
Sharing of projects developed with whole staff	2018-2020/ongoing	Teachers, admin	Tuning protocols placed on staff development calendar	Staff development calendar	Each grade level presents a tuning protocol incorporating NGSS over the next 3 years.
Develop an assessment model to determine student mastery of NGSS at each grade level	2024	Science team, administration & teachers	Research and develop an assessment	Assessment modules	Student performance on developed assessment
Provide education and help parents learn strategies to support student growth in science	2020	Science team, administration, parent engagement team	Education events planned and scheduled on calendar	Parents, staff, possibly guest speakers, current research	Increased student engagement and parent participation-surveys

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Growth Area	Parent Engagement
Rationale	All parents, regardless of income, education level, or cultural background, are involved in their students' learning and want them to be successful. Research shows that parent engagement in schools is closely linked to better student behavior, higher academic achievement, and enhanced social skills. Parent engagement also makes it more likely that children and adolescents will avoid unhealthy behaviors, such as sexual risk behaviors and tobacco, alcohol, and other drug use.
LCAP Goal Addressed	Aligns with LCAP goal # 4 CSMH will engage all families as essential partners and encourage consistent participation in School experiences that support student success.
Student Outcomes Addressed	SOs addressed by this critical need: Academic Achievers, Critical Thinkers, Effective Communicators, Personal Responsibility and Social Responsibility
Goal	Collaborate with families as full partners in the education and development of their children

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Establish a Parent Engagement Team	August 2018	Administration, staff, and parents	Team meeting notes/minutes	Meeting time	Increased staff commitment to parent partnership
Provide a welcoming environment for families and invite them to participate as equal partners in the education of their children	ongoing	All staff, administration	Communication to parents, website, blogs, email	Website, class pages, newsletters, school wide events	Positive feedback from family surveys

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Educate parents on how to best communicate with school personnel	ongoing	teachers, staff, administration	Communication to parents, website, blogs, email, principal coffee talks	Website, class pages, newsletters, school wide events	Positive feedback on family survey results
Provide parents opportunities to acquire necessary information and skills to support student learning at home and at school	ongoing	Administration, staff, Community Liaison	Email, class pages, newsletters, BTSN, goal setting conferences, CSMH website, parent workshops / trainings	Created videos, created webinars, parent book clubs, on campus parent education classes	Positive feedback on teacher and family survey results
Provide opportunities for parents to participate in the classroom	ongoing	all teachers, parents	BTSN, newsletters, info from Community Liaison, social media, website	BTSN, newsletters, info from Community Liaison, social media, website	Records of parent volunteer hours logged, positive feedback on family survey
Provide training for volunteers	ongoing	All teachers, parents	lists of classroom volunteers	Scheduled time and training materials	Attendance logs from trainings, more knowledgeable volunteers based on feedback from parents and teacher surveys
Provide staff with resources and training on best practices for increasing parent engagement	Summer 2018	All staff	Participation in training on parent engagement	Books, articles, staff development time	
Develop one smart goal per year that relates to increasing parent engagement at CSMH	2017 - ongoing	All teachers, administration	SMART GOALS	SMART GOAL forms	Increased parent engagement at CSMH as documented on SMART GOALS

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Conduct goal setting conferences early in school year. Parents have an opportunity to showcase their children, provide insight, and solidify partnership	2016 - ongoing	Administration all teachers, parents	Completed goal setting forms	Days allocated for conferencing	Positive feedback on teacher and family survey results
Assign homework that involves family participation	ongoing	All teachers students, parents	Teacher lesson plans, completed family assignments	Teachers	Increased parent engagement as reported on family surveys
Continue to plan events and workshops that bring families to school	ongoing	Administration, teachers, Community Liaison	Office calendar with events and workshops scheduled	Community Liaison, CSMH community	Attendance at workshops and events
Create a parent education system	Completed by 2022	Administration, staff, Community Liaison, school counselor and parents	Webinar/video library, training modules, welcome packets	Parents, staff	Increased parent engagement, attendance at events and workshops, increased volunteer hours logged in computer sign in
Establish a parent outreach system / parent advisory	ongoing - all in place by 2024	Community Liaison, staff, administration, and parents	Workshops developed, book clubs, coffee talks, community outreach	Current research and articles, look at best practices	Increased parent engagement, attendance at events and workshops, increased volunteer hours logged in computer sign in
Create a physical parent resource center	Completed by 2020	School counselor, administration	Space provided, resources identified and set up	Current research, parents	Parent use of space - logged in

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Growth Area	Technology
Rationale	Technology enhances learning, instruction, and student engagement. As technology becomes more pervasive in society, students need to learn to be responsible consumers and users.
LCAP Goal Addressed	Aligns with LCAP Goal #3 CSMH will create a safe and modern learning environment for our community and continue to provide students with 21st century learning tools.
Student Outcomes Addressed	SOs addressed by this critical need: Academic Achievement, Critical Thinking, Effective Communicator, Personal Responsibility and Social Responsibility
Goal	Create personally and socially responsible learners who remain technologically current and effectively utilize technology to access and convey information.

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Research and select a comprehensive digital citizenship curriculum for schoolwide implementation.	August 2018	Administration and tech support team	Report from responsible parties	Articles, reviews of programs, internet	Digital citizenship program in place
Staff trained on comprehensive digital citizenship curriculum	Edcamp 2018	All staff	Sign in sheets indicating staff participation in training	See above	Students are instructed in digital citizenship

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Implementation of digital citizenship curriculum	2018-2019 school year	All staff	Lesson plans, formal and informal observations, formative and summative assessments Student certificates	Class / grade level Chromebooks & devices	Survey results - perceptions of responsible use Increased digital citizenship Records of completion
Professional development in technology, specifically Smart Board training	2019 - ongoing	Tech team, administration	Teacher completion of professional development, use smart boards in classrooms	Smart board, trainers	Increase student engagement, student surveys, teacher observations
Increase use of website and the tools available	Ed. Camp 2018 ongoing	Tech team, administration	Website tools used by all staff	Website trainers and/or webinars	Increased use of website tools by all staff, Google analytics, parent survey
Use of technology to evaluate data / student portfolios	June 2024	Tech team, PLC, administration	Formative and summative assessments, sign in sheets indicating staff participation in training	Data tools, electronic portfolios, training	Teachers and administration using the tools available to examine data and make decisions
Procedure for staying up to date and embracing new technologies as they are developed, for example virtual reality	Ongoing	Tech team, administration, all staff	Lesson plans, formal and informal observation	Trainers, articles, sharing amongst staff of new ideas, attendance at technology conferences	Teachers and students using technology to increase engagement, knowledge, practice skills, for projects / presentations, etc. Survey results, sharing of resources on teacher website

STEPS

TIMELINE

RESPONSIBLE

ACCOUNTABILITY

RESOURCES

**MEASURABLE
OUTCOMES**

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Growth Area	Language Arts
Rationale	There needs to be a consistent and progressive language arts program, as well as a commitment to teaching language arts standards across the curriculum.
LCAP Goal Addressed	Aligns with LCAP Goal #1 CSMH will provide students with an academically challenging core curriculum that utilizes Common Core State standards and Next Generation Science standards and that is taught by highly qualified professionals. Project-based learning will serve as the primary instructional strategy and students will demonstrate upward mobility through multiple forms of assessments.
Student Outcomes Addressed	SOs addressed by this critical need: Academic Achievers, Critical Thinkers, Effective Communicators, Personal Responsibility
Goal	Provide all students with a challenging language arts program that supports the Common Core State Standards, engages students, and encourages real world, inquiry based problem solving.

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
Continue to provide opportunities for students to develop speaking & listening skills through projects and middle school communication electives	In place - ongoing	All teachers, administration	Presentation / speaking /listening component built into PBL plans	PBL plans, current research	Students are effective communicators, report cards, 8th grade exit projects
Recommit to reading and writing workshop structure across the grade levels	2018 - all on board by Aug of 2019	LA team, administration	All grade levels using	Expert staff, current research	All LA teachers will use reader/writers workshop model as

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					evidenced by lesson plans
Schedule planning time each semester for teachers to meet across grade levels.	Late fall and mid spring each school year	Administration	Planned discussion points and meeting notes	TBD, CSMH LA Scope	Rubric calibration
Add a component to PBL reporting form which addresses how literacy is taught within projects across a variety of curricular areas	End of 2018	Administration & teachers	Calendar of presentations, sign-in sheets of attendance	Teachers	Enhanced PBL feedback and increase audience engagement.
Continue to provide support through RTI program and programs such as Reading Buddies to support students below grade level	ongoing	Administration	RTI program continues, reading buddies re-evaluated and continues	Fountas & Pinnell RTI program, current research	Student improvement based on student assessments
Provide a framework for shared responsibility of teaching literacy skills across a variety of curricular areas	Aug 2018	Administration, LA team	Framework developed	Professional development, literacy frameworks, current research	Teacher lesson plans and project plans reflect literacy across the curriculum
Link language arts standards to assessment portfolio	By 2024	Administration, LA team & data team	Language arts assessments included in assessment portfolio	Teacher teams, curriculum teams, current research, staff development	Assessments for LA that match our teaching philosophy and methodologies
Hold a yearly schoolwide literacy event	2018 - ongoing	LA team, administration, teachers	Event scheduled on calendar	Research on ideas, teachers, LA team	Increased student engagement, survey responses

STEPS	TIMELINE	RESPONSIBLE	ACCOUNTABILITY	RESOURCES	MEASURABLE OUTCOMES
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Provide education and help parents learn strategies to support growth in language arts	2018 - ongoing	Parent partnership team, LA team, administration	Plan developed	Current research, teachers, parent partnership team	Increased student and parent engagement, survey responses