



DAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
November 29, 2016

In attendance:

Neil Rauschhuber
Fred Dickey
Karen Lemm
Anthony Valdez
Becky Schwartz
Colleen Fanciullo
Brian Brown
Jeannette Edwards

Fred called the meeting to order at 3:05 p.m. Fred called for approval of the October minutes. The minutes were approved. Yolanda will post on the internet.

Committee Reports:

Karen Lemm reported out for Risk Management:

There were 18 injuries for the month of October. 11 were tagged as preventable. Employees need to be more aware of their surroundings.

Mariane Pham was absent. No student report.

Fred reported out for M&O:

- Alarm system is moving forward. The fire drill was moved from December to January 11th. The alarm system should be completed by the end of December.
- The M&O handbook is ready to move to the Print Shop.
- There has been zero incidents or accidents in the yard
- Training on November 21st went well. The topics were:
 - Asbestos
 - Lead
 - PCB
 - Indoor Air Quality
 - Confined Spaces
 - Storm Water
 - Ladder Safety
 - Slip Trips and Falls including roof safety
 - Back and lifting
 - Safety handbooks

Neil reported for Custodial and Transportation:

- Custodial had no safety issues.
- Transportation – no bus accidents

- There is an IPM concern at Ledesma. There has been a lot of field mice on the site. Teachers have been educated in leaving food out for the mice. If you take food and water away it will help deter the mice. Mice has also been caught at Santa Teresa.

Becky reported for site liaison:

Becky would like to see standardizing emergency procedures. The first step is having a person at each site assigned to Safety. This person should be released for a half day during the year to work on the arc, ordering supplies, attending meetings, etc. It was discussed last year the AB day would be a great day to dedicate to Safety. Neil will move this item to Laura Phan.

Becky asked how she could get yellow caution tape to help corral parents during an emergency. Neil asked Fred to have 4 rolls of tape be sent over to Becky. Becky also asked about the wrench for the gas shut off. All custodians stated at training they have a wrench next to the turn off. Becky will ask when she returns. Colleen stated the custodian should not be the only one that knows where the wrench is. Becky had notes on how the Great Shake Out went. She will send them to the committee as a learning tool.

Becky did ask how she could get first aid and CPR training for her medical team on the ICS. Neil reported that Sylvia in HR is responsible for CPR/First Aid training at the District. She would be the place to start. If she just wants basics, Sheila could assist her.

Becky mentioned she had numerous teachers that had problems with the red straps. She showed another red strap that had broken. Becky stated two teachers used other means to secure their doors and it worked well. She will research what they did and will share it. Colleen asked if she could find out so she can share with other sites.

Ron Gonzalez's serves were mentioned. Becky would like to contract with Knowledge Saves Lives Incorporated to see if they give suggestions on evacuation. She mentioned the company that was contracted with last year to evaluate the site's SB187 plan but did not hear back from them. Neil stated a copy of the SB187 was supposed to be sent to the company. Was that done? Becky will research. The company was Emergency Preparedness Group, Inc. The scope of the work was to make sure site's SB187 plan was in compliance.

Neil reported out on the 5 year plan:

He will look into a date for the DO Lockdown training and drill. Colleen suggested a Tuesday. The police have a hard time getting free on a Wednesday.

Neil reported AEDs will be provided, through a grant with Racing Hearts.org, to the middle schools and DO. He is having one installed in the gym and another in the locker room. The DO will have one in the front building and another in Transportation. No training is required to use an AED. Colleen stated she will update the IIPP and any other OSHA required plan concerned AEDs. Neil stated the only requirement the District has is to check the AED quarterly. This will be a task the custodians will do. They will be responsible for logging the inspection date and time on the machine.

Elementary schools may get them in the future.

Great Shake Out went well. The water in the barrels was scheduled to be changed. Colleen will confirm with Anthony that it was completed. The committee needs to discuss food for the ARC.

Meeting was adjourned at 4:05 pm

The next meeting will be January 31, 2017 at 3:00pm.