

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of scheduled meetings were conveyed to the Burlington County Times and the Trenton Times on January 12, 2015. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on May 13, 2015. The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Mercantini, and Mr. Drew. **ABSENT:** Ms. Brennan, Mr. Tyler, Mr. Roselli (Arrived 6:38), and Mr. Creegan (Arrived 7:02, Conflicted).

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary, Jesse Adams, NJSBA Field Representative.

Staff attending: Rob Walder, Ray, Snook, Paula Mann, Stephanie Kohnke, Megan Jonigkeit, Amy Jablonski, Kristin Henry, Liz, Brotherton, and Sam Tola.

Visitors attending: Melanie Kunkler, Todd Kunkler, Matthew Kunkler, Evella Parks, Prakash Ketkar, Hannah Heberling, Jaydeep Singh, Jaspreet Singh, Brendon Weskott, Larry Glaser, Farrel Mann, Michele Roberson, Wade Roberson, Charles Peyton, Elizabeth Roberson, Liza Beharrysignh, Lindeses Beharrysignh, Dylan Wood, Kyle Kato, Mary Wood, Todd Kato, Keira McAteer, Mark McAteer, Richard Sfraga, Lisa Sfraga, Ruben Kambham, Rathna Kambham, and Jim Brotherton.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Ms. Zablow and unanimously approved at 6:35pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy _____);

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is (Superintendent Evaluation _____));

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/2015.

The Board returned to open session at 7:02pm.

E. RECOGNITION/PRESENTATION

1. Ms. Paula Mann; Jack Zaifman Humanitarian Award Recipient
2. BRMS "Perennial Math" competition winners.
3. NJSBA, Strategic Future Planning; Mr. Jesse Adams

F. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

G. STUDENT REPRESENTATIVES - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, April 1, 2015
3. +Motion to approve Bill List, April 2015
4. +Motion to approve Board Secretary/Treasurer Report, April 2015
5. +Motion to approve Substitute List
6. +Motion to approve Student Teacher and Practicum Requests for 2015-2016 S.Y.
7. +Motion to approve Special Education Student Placements
8. +Motion to accept Director of Special Services Report
9. +Motion to accept Director of Curriculum and Instruction Report
10. +Motion to accept District Support Staff Report
11. +Motion to accept Enrollment & Principal Reports:

BRHS	736
BRMS	579
MIS	406
CBS	256
PMS	605
	2,582

ON A ROLL CALL VOTE (Items 1; 4-11):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Roselli. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 3):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, Mr. Roselli (all, except for the NOES shown) and Mr. Drew. NOES: Mr. Roselli (Parker McCay).

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

J. COMMITTEE REPORTS - None

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Roselli, seconded by Mr. Hartmann to approve the following:

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	4	1
BRMS	0	0
BRHS	3	1
TOTAL:	7	2

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Heberling, seconded by Mr. Roselli to table the following:

1. +Motion to approve field trip proposals for the 2015-2016 school year. (Tabled)

ON A ROLL CALL VOTE (Item 1 - Tabled):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: Mr. Creegan.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

A motion was made by Mr. Hartmann, seconded by Ms. Zablow to approve the following:

2. +Motion to approve an amendment to our Race to the Top grant in order to use the remaining \$13,137 to purchase 41 Chromebooks and an accompanying storage cart for student technology use.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation of Ms. Jennefer Creese from the position of custodian, effective June 19, 2015.
2. Motion to approve Mr. Donald Richardson, full time Custodian, to receive the Head Groundskeeper stipend of \$67.98 per pay from April 30, 2015 through approximately August 2, 2015. Mr.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

Richardson is filling in for a staff member who is out on medical leave.

3. +Motion to approve Ms. Megan Jonigkeit as a full time Teacher at MIS, effective 9/1/15, Step 1, BA +24, with a salary of \$52,764. Ms. Jonigkeit has served as a yearlong leave replacement. This replaces a resignation.
4. Motion to amend Ms. Leona Stanton's stipend for the summer Extended School Year Program (ESY) to Coordinator with a stipend of \$450. Ms. Stanton was inadvertently approved as receiving a stipend for teacher and coordinator.
5. Motion to approve extending Mr. Joseph Slavin's contract to continue to be the interim Assistant Principal for the Bordentown Regional Middle School through June 30, 2015. There is no change in compensation.
6. +Motion to approve CDA 2015-16 summer employees per attached list.
7. Be it resolved that the commencement of leave of absence requested by employee #5140, effective May 18, 2015 through approximately June 19, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Be it resolved that the commencement of leave of absence requested by employee #5628, effective September 1, 2015 through November 30, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
9. Be it resolved that the commencement of leave of absence requested by employee #6188, effective April 24, 2015 until further notice is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
10. Be it resolved that the commencement of leave of absence requested by employee #5311, effective September 1, 2015 through August 31, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.

INFORMAION

11. +JOB POSTINGS: Extra Curricular Positions - K-5 Elementary Art Teacher, Leave Position -

ON A ROLL CALL VOTE (Items 1-4):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

ON A ROLL CALL VOTE (Item 5):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Mercantini, and Mr. Drew. NOES: None.
ABSTENTIONS: Mr. Creegan. ABSENT: Ms. Brennan and Mr. Tyler.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 6):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Mercantini; Ms. Zablow (except for Abstentions shown below); Mr. Creegan (except for Abstentions shown below). NOES: Mr. Roselli and Mr. Drew.
ABSTENTIONS: Ms. Zablow (J. Zablow) and Mr. Creegan (Kole & Kaylee Creegan). ABSENT: Ms. Brennan and Mr. Tyler.
Motion approved by majority, (except for hiring of the children of the Board members abstaining; these children only received three of the five affirmative votes needed by NJ Statutes).

N. BUSINESS, FINANCE & OPERATIONS

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to To approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for April, 2015.
2. +Motion to approve Transfer of Funds.
3. Motion to approve one out of district placement to Delaware Valley School, effective 5/15/15 with a pro-rated tuition of \$55,766.
4. Motion to dispose of obsolete and/or non-functioning laptops (36 Dell Latitude D630 and 109 Dell Latitude D610) acquired between 2006 and 2007 which are deemed not cost justified to retain, along with 10 similarly obsolete laptop carts, for the best offer received or otherwise for scrap value.
5. Motion to approve agreement between Preferred Home Health Care & Nursing Services and Bordentown Regional School District to provide nursing services for an 8 hour day to one student at a rate of \$52/hr. by a LPN or \$57/hr. by an RN.
6. +Motion to accept Student Accident Insurance renewal from QBE Insurance Corporation for the 2015-16 SY, effective beginning September 1, 2015:
 - Basic Interscholastic Policy Renewal Premium \$6,449 (prior year \$6,153)
 - Catastrophic Policy Renewal Premium \$2,724 (no increases)
7. +Motion to renew contract with Phoenix Advisors, LLC, for FY15/16 to provide assistance as agents to undertake the filing and other actions required under the Security and Exchange Commission's Municipalities Continuing Disclosure Compliance initiative concerning the District's outstanding bonds, at an estimated fee of \$650 for up to three (3) outstanding issues and \$100 for each additional issues, if any, for which filing are required. [Note: The District presently has two (2) issues outstanding].
8. +Motion to award a contract to the firm of John Maley, CPA, to provide annual auditing services to the District as independent auditor for the contract period: July 1, 2015 to June 30, 2018 at fees that are not expected to exceed the following levels: FY2016: \$33,000 (same as FY15); FY2017: \$33,000; FY 2018: \$34,000. Additional services requested, (i.e.: required annual

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 20, 2015

Securities and Exchange Commission filings on the District's outstanding bonds) will be billed at a standard rate of \$130 per hour. This award is based on results from an open solicitation [Request for Proposal (RFP)] issued in April 2015; two inquiries were received; one proposal was submitted.

9. +Motion to award a contract to Lourdes Medical Associates, PA as the District's school physician, for the contract period July 1, 2015 to June 30, 2018 at fees that are not expected to exceed the following levels: FY16: \$25,000 (same as FY15); FY17: \$27,500; FY18: \$30,000. This award is based on results from an open solicitation [Request for Proposal (RFP)] issued in April 2015; one proposal was submitted.
10. Motion to approve the following annual appointments and/or contracts for the 2015-2016 school year (unless a shorter period is otherwise noted):
 - a. EJA Associates as the District's Insurance Broker of Record for property, casualty, and workers' compensation services, at no additional out-of-pocket costs, given the District's membership in the underlying School Alliance Fund (SAIF) insurance jointure for the period July 1, 2014 to July 1, 2017 in conjunction with this broker.
 - b. Abate Insurance Agency as the Insurance Broker of Record for medical and dental insurance (through up to June 30, 2016) at no additional out-of-pocket costs.
 - c. Wage Works and Aflac, jointly, as brokers and administrators for the District's tax shelter annuity and flexible spending account programs at no additional out-of-pocket expenses.
 - d. Mr. Eloi Richardson, School Business Administrator, as Purchasing Agent Compliance Officer and Board Secretary.—no additional cost.
 - e. Mr. Brian Usilton, Facility Director as Asbestos Management and PEOSHA Officer; Integrated Pest Management Coordinator; and Indoor Air Quality Designee—no additional cost.
 - f. Daniel Riether as Affirmative Action Officer, per PL 1975, c.127 at a stipend of \$2,000 per year; no change from prior year.
 - g. Mr. Daniel Cumming, as web-master for the district's website, at a stipend of \$5,000 per year; no change from prior year.
 - h. Mr. Andrew Stewart as the HVAC Backup Systems Technician for the district, at a stipend of \$4,000 per year, no change from prior year.
 - i. Christina Zack as Child Study Team Coordinator/Homeless Liaison, at a stipend of \$7,300 per year as Coordinator; no change from prior year.
 - j. Melissa Guido as NJSMART data coordinator at a her hourly pay rate of \$26.73 for up to 40 hours per month, (estimated annual cost of up to \$14,000; actual rate and estimated annual cost is subject to revision based on final settlement with the labor unit covering this employee).
 - k. Stephanie Ashton as PowerSchool data coordinator at a rate negotiated of \$35.89 for up to 25 hours per month (estimated annual cost of up to \$11,000; actual rate and estimated annual cost is subject to revision based on final settlement with the labor unit covering this employee).

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 20, 2015

1. Helen ("Nell") Geiger as the Substance Abuse Coordinator (SAC)-no additional cost.
11. Motion to approve the following annual adoptions and/or contracts for the 2015-2016 school year on an as needed basis:
 - a. Establish a maximum district-wide travel limit of \$60,000 as required by N.J.A.C. 6A:23A.
 - b. Within the maximum district-wide travel limit, pre-approve annual limits for "regular business travel" for employees whose duties require such, as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). Cumulative reimbursements for "regular business travel" up to the specified individual limits shown below would be deemed pre-approved by the Board; any cumulative amounts in excess of these individual limits during the year will require Board approvals prior to reimbursements. These employees will still need to submit proper evidence of their "regular business travel". Moreover, any employee incurring allowable expenses may request reimbursement, which will be submitted for Board approval. The specific employees with such Board pre-approval as stipulated above are as follows:

At annual maximum of up to \$300.00 each:

> Barrera, Jane	> Katz, Gail
> Bekarciak, Vanessa	> Kittel, Christina
> Callahan, Kristin	> McNeil, Diana
> Chen, Jackie	> Mizerak, Dianne
> Corbin, Doug	> Montalto, Michael
> Corey, Xiaofan	> Moore, William
> Costigan, Patricia	> Pina, Ricardo
> Covington, Ernest	> Priano, Michael
> D'Antoni, Christina	> Rivera, Amy
> Ehner, Denise	> Sigler, Adrienne
> Esposito, Donna	> Vieira, Robert
> Finn, Courtney	> Walker, Kim
> Geiger, Helen	> Wills, Allison
> Henry, Michele	> Wingo, Jillian
> Kafer, Jennifer	> Zack, Christina

At annual maximum of up to \$420.00 each:

> Cumming, Daniel	> Lympert, James
> Frumin, Robert	> Stewart, Andrew
> Henrie, Seth	>

At annual maximum of up to \$900.00 each:

> Mohacsi, Suzann
> Sprague, Joseph

- c. Payment of bills between Board Meetings, as permitted by N.J.S.A. 18A:19.4.1.
- d. Establishment of Petty Cash funds of \$125 for each school as well as the Superintendent's; Business; Special Education; Maintenance central offices; \$200 for Transportation services; \$200 for CDA, to more closely reflect their respective experiences. All petty cash

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 20, 2015

reimbursements continue to require appropriate supporting documentation.

- e. Tuition revenue contract for \$954,189 with New Hanover Public School for its high school students attending the District. This amount is reflective of tuition for 2015-16 in the amount of \$903,114 (based on a 2% increase) and a tuition adjustment for the 2012-13 SY in the amount of \$51,075.
- f. +Procurement of goods and services utilizing State contracts when deemed cost-justified.
- g. Approve 2nd Addendum/renewal of the Food Service Management Contract with Sodexo (representing 3rd year of a contract awarded 5/22/2013 via a bid, commencing for SY 2013-14, and subject to up to 4 annual renewals) for the following fees and guarantees, which are unchanged from FY13-14:
- **General Support Services Allowance:** General Support Services Allowance equal to \$47,000.00 for the 2015-16 contract year, payable in ten equal installments of \$4,700.00 September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
 - **Management Fee:** District shall pay Sodexo a Management Fee in an amount equal to \$30,000 per year payable in 10 equal installments of \$3,000.00, September through June for the 2015-16 contract year. The Management Fee shall be calculated at the end of each Account Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
 - **Surplus Guarantee:** Sodexo guarantees that District shall receive an annual financial return of \$50,000 for the 2015-16 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed 100% of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.
- h. +J.P. Pest Services, to renew the district pest control contract at \$3,897 (no increase from prior year, based on May 2014 proposal for two one year extensions for FY 15 and FY 16 at the same price).
- i. +Professional Services from Burlington County Special Services School District/Educational Services Unit (ESU) for the 2015-2016 school year at the fee schedule per the attached agreement.
- j. Continuation of services from the following outside providers (fees are for the 2014-15 school year and may change for the 2015-16 school year):
- 1) Audiology Partners
851 Route 73 North, Suite B, Marlton, NJ 08053
Re: Central Auditory Processing Assessments
Cost: \$405

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

- 2) Audiology Dept at Robert Wood Johnson
5 Hamilton Health Place, Hamilton, NJ 08690
Re: Central Auditory Processing Assessments
Cost: \$595
- 3) Dr. Jesse Mintz
10-D Auer Court, East Brunswick, NJ 08816
Re: Neurological Assessments
Cost: \$450
- 4) The Center for Neurological and Neurodevelopmental Health (CNNH)
250 Haddonfield-Berlin Road, Suite 105, Gibbsboro, NJ 08026
Re: Neurological Assessments
Cost: \$550
- 5) Dr. Liya Beyderman
Nemours DuPont Pediatrics
443 Laurel Oak Rd, Voorhees, NJ 08043
Re: Neurological Assessments
Cost: \$491 to \$621
- 6) Dr. Zoe Wilson Salman
212 West Route 38, Suite 105 Moorestown, NJ 08057
Re: Psychiatric Evaluation
Cost: \$500
- 7) Dr. Jagwinder S. Sandhu
194 N Harrison St. Princeton, NJ 08540
Re: Psychiatric Evaluations
Cost: \$450
- 8) Advancing Opportunities
1005 Whitehead Road Extension, Suite 1 Ewing, NJ 08638
Re: On-Demand Contract for Assistive Technology
Cost Evaluation: \$880
Cost Support & Training: \$115/hr.
- 9) Language Services Consultants
P.O. Box 412 Ardmore, PA 19003
Re: Interpreting
Cost \$70/hour, plus mileage, tolls, administrative fees
- 10) The Jewish Family & Children Services of Southern New Jersey
1301 Springdale Road, Suite 150 Cherry Hill, NJ 08003
Re: Vocational Assessments
Cost \$1,200
- 11) Dr. Barbara Leech
1218 Brinton Circle, West Chester, PA 19380
Re: Neuropsychological Assessments
Cost \$1,400
- 12) Cross County Clinical & Educational Services
P.O. Box 150, Ringwood, NJ 07456
Re: Bilingual Child Study Team Evaluations
Cost: \$825 per evaluation

The following are providers used for emergency (Zero Tolerance) psychiatric services:

- 13) Dr. Mala Gupta
Centra Professional Corporation, Marlton, NJ
Cost \$450
- 14) Dr. Alexander Strauss
Centra Professional Corporation, Marlton, NJ 08053
Cost \$450
- 15) Dr. Christopher Lam
South Jersey Psychopharmacology, Cherry Hill, NJ
Re: \$450

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 20, 2015

16) Dr. Zoe Wilson Salman
212 West Route 38, Suite 105 Moorestown, NJ 08057
Cost \$700

12. Motion to approve breakfast/lunch prices for the 2015-2016 SY
(no changes from prior year; the last adjustment was effective for FY 12-13):

Breakfast-BRHS	Daily \$1.85 [\$ 9.25 per week]
Breakfast-BRMS	Daily \$1.60 [\$ 8.00 per week]
Breakfast-Elementary	Daily \$1.35 [\$ 6.75 per week]
Lunch-BRHS	Daily \$3.05 [\$15.25 per week]
Lunch-BRMS	Daily \$2.75 [\$13.75 per week]
Lunch-Elementary	Daily \$2.55 [\$12.75 per week]
Adult	Daily \$3.85 [\$19.25 per week]
Reduced breakfast:	\$.25 per day
Reduced lunch:	\$.40 per day

13. Motion to approve the following School Bus Emergency Evacuation Drills. As per NJAC 6A:27-11.2, school bus evacuation drills must be board approved. Bus Evacuations were conducted on the following dates:

- On April 21, 2015 at BRHS, 318 Ward Ave. Routes 5, 8, 1, 16, 6, 19, 15, 21 22, 10, 24, & 96. Overseeing the drill was Security Personnel and Administration.
- On April 22, 2015 at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 35, 51, 38, 47, 33, 46, 49, 41, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, Assistant Principal, & School Staff.
- On April 23, 2015 at 8:25am at CBS & MIS, 100 Crosswicks Street, Routes 56, 61, 67, 44, 66, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
- On April 23, 2015 at 9:00am at PMS, 323 Ward Ave. Routes 87, 88, 81, 78, 89, 83, 73, 76, 79, 72, 77, & 96C. Overseeing the drill were the School Principal, School Staff, & Security.

14. Motion to approve the following Joint Agreements payable to other school districts:

- Gloucester County Special Services School District
To transport one student to and from Frog Pond Home to Archway School, Atco, Route # S5577, effective April 27, 2015 to June 15, 2015. **Total cost \$3,446.80**
- Archway Programs Lower School
Archway Programs Lower School will supply an one on one aide to our student for transportation to and from school, effective April 27, 2015 to June 15, 2015. **Total cost \$1,162.70**

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 6; 9):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and. NOES: Mr. Roselli and Mr. Drew.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - May 20, 2015

ON A ROLL CALL VOTE (Item 7):

AYES: Mr. Hartmann, Ms. Zablow, Mr. Creegan, and Mr. Mercantini.

NOES: Mr. Roselli and Mr. Drew. ABSTENTIONS: Mr. Heberling.

ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 8):

AYES: Mr. Hartmann, Ms. Zablow, Mr. Creegan, and Mr. Mercantini, Mr. Drew. NOES: Mr. Roselli. ABSTENTIONS: Mr. Heberling.

ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 10):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Mercantini, Mr. Creegan (all, except for Abstention shown below) and Mr. Drew. NOES: None. ABSTENTIONS: Mr. Creegan (10.d).

ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 11-12):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini (all, except for Abstentions shown below), and Mr. Drew. NOES: None. ABSTENTIONS: Mr. Mercantini (11.g and 12). ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

ON A ROLL CALL VOTE (Items 13-14):

AYES: Mr. Heberling, Mr. Hartmann, Mr. Roselli, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

O. POLICY

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to
To approve the following:

1. 1st Reading: (Policies on website for viewing)

- a. Motion to amend Policy # 4000 & 4010, Concepts and Roles in Personnel Goals and Objectives
- b. Motion to amend Policy # 4111, Recruitment, Hiring and Selection
- c. Motion to amend Policy # 4111.1 & 4211.1, Nondiscrimination & Affirmative Action
- d. Motion to amend Policy # 4111.1 & 4211.1, Nondiscrimination & Affirmative Action Grievance Regulation
- e. Motion to amend Policy # 4112.2, Certification Mentoring Regulation
- f. Motion to amend Policy # 4112.4 & 4212.4, Employee Health
- g. Motion to amend Policy # 4112.6 & 4212.6, Personnel Records
- h. Motion to amend Policy # 4112.8 & 4212.8, Nepotism
- i. Motion to amend Policy # 4113 & 4213, Assignment & Transfer
- j. Motion to amend Policy # 4115, Supervision
- k. Motion to amend Policy # 4116, Evaluation of Teaching Staff Members
- l. Motion to amend Policy # 4116, Evaluation of Teaching Staff Members Regulation
- m. Motion to amend Policy # 4117.4 & 4217.4, Reduction in Force - Abolishing a position
- n. Motion to amend Policy # 4117.41, Nonrenewal
- o. Motion to amend Policy # 4119.21 & 4219.21, Conflict of Interest
- p. Motion to amend Policy # 4119.22, Conduct and Dress
- q. Motion to amend Policy # 4119.23 & 4219.23, Employee Substance Abuse

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES – May 20, 2015

- r. Motion to amend Policy # 4119.23 & 4219.23, Employee Substance Abuse Bus Drivers Regulation
- s. Motion to amend Policy # 4119.26 & 4219.26, Electronic Communication
- t. Motion to amend Policy # 4121, Substitute Teachers
- u. Motion to amend Policy # 4122, Student Teachers-Interns
- v. Motion to amend Policy # 4123, Classroom Aides
- w. Motion to amend Policy # 4131, Staff Development; In-service Education, Visitation, Conferences
- x. Motion to amend Policy # 4138 & 4238, Non-school Employment
- y. Motion to amend Policy # 4138.2, Private Tutoring
- z. Motion to amend Policy # 4146 & 4246, Modified Duty
- aa. Motion to amend Policy # 4146.2 & 4246.2, Staff and Board Service
- bb. Motion to amend Policy # 4147 & 4247, Employee Safety
- cc. Motion to amend Policy # 4151 & 4251, Attendance Pattern
- dd. Motion to amend Policy # 4151.1 & 4251.1, Personal Illness and Injury
- ee. Motion to amend Policy # 4151.2 & 4251.2, Family and Medical Leave
- ff. Motion to amend Policy # 4211, Recruitment, Selection and Hiring of Support Staff
- gg. Motion to amend Policy # 4215, Supervision of Support Staff
- hh. Motion to amend Policy # 4216, Evaluation of Support Staff
- ii. Motion to amend Policy # 4222, Non-instructional Aides
- jj. **+Motion to amend Policy # 4231, Staff Development for Support Staff; In-service Education/ Visitations/Conferences**

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Hartmann, Ms. Zablow, Mr. Creegan, Mr. Mercantini, and Mr. Drew. NOES: None.

ABSTENTIONS: Mr. Roselli. ABSENT: Ms. Brennan and Mr. Tyler.

Motion approved by majority.

P. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

- Mr. Brotherton thanked Dr. Forsthoffer and Mr. Drew on behalf of Bordentown's Educations Foundation's recent St. Patrick's Day 5K run/walk; the District can expect approximately \$8K in scholarships funds to award its students.
- Mr. Sfraga commented/inquired on the following:
 1. Proposal for a 2016 Spring Golf Outing/Fund Raiser, sponsored in coordination with the Bordentown Educational Foundation; asked the Board to become committee members and for involvement by the National Honor Society and other students.
 2. Questioned the use of Mission One for teacher's aides and the need for such staff, with reference to a specific personal employment incident(s); questioned how the district dispatches substitutes. [Dr. Forsthoffer recommended that he refer his personal employment matter directly to Mission One.]

Q. NEW BUSINESS – None

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

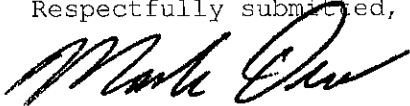
MINUTES - May 20, 2015

R. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to adjourn the meeting at 8:56 p.m.

Motion unanimously approved.

Respectfully submitted,



Mark Drew, President



Eloi Richardson, SBA/BS