

**SECAUCUS BOARD OF EDUCATION
REGULAR MEETING AGENDA
Location: Huber Street School
DATED: November 20, 2014**

- A. Call to Order – Mr. Gary Riebesell, President, at **5:00 PM**
- B. Open Public Meeting Act Statement
- C. Flag Salute
- D. Roll Call
- E. Executive Session
- F. Regular Meeting 7:00PM
- G. Roll Call
- H. Approval of Regular Meeting Minutes of October 16, 2014:
Introduced by _____, seconded by _____,
- I. Organization Reports
- J. Correspondence
- K. **Superintendent Report:**
Recommended action on resolutions and motions to be presented under Committee Reports.

Harassment/Intimidation/Bullying Report for the period _____

Introduced by _____, seconded by _____,
Motion to accept the Harassment/Intimidation/Bullying findings as reported by the Superintendent, and are available at the Administrative Offices for review.
- S1.1 Approval to submit to the County Superintendent the Merit Goals for the Superintendent for school year 2014-2015 for review
- L. **Report of the Business Administrator/Board Secretary**
Recommended action on resolutions and motions to be presented under Committee Reports.

- M. Presentation: Architects DiCara Rubino Update on Additions/Renovations to Secaucus High School/Middle School**
- N. Presentation: Auditor, Michael McGuire, Samuel Klein & Company report on audit findings for school year 2013-2014**

Public Forum regarding Agenda Items

This meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy No. 1100, the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

Recommended action on resolutions and motions to be presented under Committee Reports.

1. School Government:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R1.1 through R1.25 M1.1 as described below for the following:

- R1.1 Approval to** appoint Brittany E. Kramer, Long Term Leave Replacement Elementary Special Education Resource Room Teacher, Huber Street (Mary-Cate Binetti replacement), from December 1, 2014 through March 13, 2015 at Huber Street School on BA Step 1 \$57,484, account number 11-213-100-101-00-13.
- R1.2 Approval to** appoint Stephanie L. Ramos, Elementary Third Grade Teacher, Clarendon (Theresa Mongiello replacement) effective December 8, 2014, through June 30, 2015 BA+15 Step 1 \$58,634, account number 11-130-100-101-00-13.
- R1.3 Approval to** appoint the following individuals as Substitute Teachers for the 2014-2015 school year:
 - Charles K. Nesheiwat - Substitute Certificate \$75/day
 - Jacqueline McCaffery - Substitute Certificate \$75/day
 - Briana Parrella - Substitute Certificate \$75/day
 - Scarlet Benavente-Sayani - Substitute Certificate \$75/day
 - Leah Wang - Substitute Certificate \$75/day

R1.4 Approval to extend Aneta J. Kapusnk, High School Social Studies Leave Replacement Teacher, (Louis Giele replacement) through December 18, 2014 (date subject to change) account number 11-140-100-101-000-14.

R1.5 Approval of three (3) year contract and salary increase for Deborah Zapoluch, Transportation Supervisor for FY15 \$76,856.55 retroactive from July 1, 2014 through June 30, 2015.

R1.6 Approval of salary increases for SEA Professional Staff for the 2014-2017 fiscal years; for FY15 salary guide effective November 16, 2014.

R1.7 Approval of a 35¢/hour salary increases for Per Diem Bus Drivers and 25¢/hour Per Diem Bus Aides for the FY15 effective November 16, 2014.

R1.8 Approval to appoint the following Transportation Staff effective November 21, 2014

- Kathleen Uttariello, Per Diem Bus Driver \$15.35/hour
- Robert Acerra, Per Diem Bus Driver \$15.35/hour

R1.9 Approval of salary increments for the following staff who have acquired advanced degrees and/or additional credits. Salaries will be retroactive to September 1, 2014. (based on FY14 salary guide; compensation from September 1 through November 15)

First Name	Last Name	FY15 Step	FY15 Salary
Fury	Baker	MA 6th Yr Step 7	\$66,108
Mayling	Cardenas	MA +15 Step 7	\$63,463
Nicole	Hernandez	MA +15 Step 6	\$63,059
Amanda	Jones	MA 6th Yr Step 4	\$65,297
Padraig	Mara	MA Step 1	\$60,879
Edward	Roesing	BA +15 Step 2	\$58,534
Krystle	Snarski	BA +15 Step 3	\$58,734
Sean	Sonnett	MA Step 17	\$83,274
Lora	Wegner	MA 6th Yr Step 7	\$66,108

R1.10 Approval to appoint Allan Bonin as mentor to Christina Sielski, novice teacher for the 2014-2015 school year effective October 14, 2014 through February 27, 2015 for \$1,000 (employee funded and pro-rated for the employment period).

R1.11 Approval to appoint Santos Smith as a translator for 1 hour per day at High School as per student IEP requirement at \$15.35/hr retroactive October 20, 2014.

R1.12 Approval to appoint the following to extra-curricular positions for the 2014-2015 school year retroactive.

Name	Extra Curricular	School	Stipend
Diane Quail	Challenge Club	High School	\$800 per session retroactive 9/19/14 (maximum of 2 sessions/yr)
Amanda De Angelo	National English Honor Society	High School	\$1,500

R1.13 Approval to appoint the following to co-curricular positions for the 2014-2015 school year:

Name	Co-Curricular Curricular	Activity Location	Stipend
Amber Butler	BASKETBALL – ASST. COACH (BOYS)	High School	\$3,590
Keith Schneider	BASEBALL - HEAD COACH	High School	\$6,380
<i>*Neal Czechowski</i>	<i>BASEBALL – ASST. COACH</i>	<i>High School</i>	<i>\$3,590</i>
<i>*Raphael Pastor</i>	<i>BASEBALL - VOLUNTEER ASST. COACH</i>	<i>High School</i>	<i>Pro-bono</i>
Amanda Jones	SOFTBALL – HEAD COACH	High School	\$6,380
Stephanie Beatini	SOFTBALL – ASST. COACH	High School (external)	\$3,590
Krystal Snarski	SOFTBALL – ASST. COACH	High School	\$3,590
Bayu Sutrisno	TRACK & FIELD - HEAD COACH	High School (external)	\$5,680
Michael Vitulano	TRACK & FIELD – ASST. COACH	High School	\$3,140
Janet Regensburg	TRACK & FIELD – ASST. COACH Split	High School	\$1,570
Pasquale Cocucci	TRACK & FIELD – ASST. COACH Split	Middle School	\$1,570
Mark Schrobach	TENNIS – HEAD COACH (BOYS)	<i>Middle School(External)</i>	\$5,180
<i>*Ron Mroz</i>	<i>TENNIS – ASST. COACH (BOYS)</i>	<i>Middle School</i>	<i>\$2,890</i>
<i>*David Segro</i>	<i>TRACK & FIELD COACH (MIDDLE SCHOOL)</i>	<i>Middle School</i>	<i>\$2,700</i>
<i>*Christine Candela</i>	<i>TRACK & FIELD COACH (MIDDLE SCHOOL)</i>	<i>Middle School</i>	<i>\$2,700</i>
Michael Vitulano	Weight Room Supervisor	High School	\$ 15/hr
David Segro	Weight Room Supervisor	High School	\$ 15/hr
Edward Roesing	Weight Room Supervisor	High School	\$ 15/hr

*Pending CPR Certification

R1.14 Approval to rescind resolution R1.1 from the July 17, 2014 board meeting appointing the following teachers from BA Step 1 at \$57,184 and appoint them to BA Step 2 at \$57,384 retroactive to September 1, 2014 through November 15, 2014.

- Stephanie Forgacz
- Danielle L. Giunta (Holland)

R1.15 Approval to rescind resolution R1.3 dated July 17, 2014 board meeting appointing Rebecca Zerkowitz from MA Step 1 at \$60,879 and appoint her to MA Step 2 at \$61,079 retroactive to September 1, 2014 through November 15, 2014.

R1.16 Approval to accept Medical Leave request for:

Name	Position	School	From	To
Annette Homenik	Language Teacher	Middle/High	11/10/14	01/30/15
Kerri Stamm	Sixth Grade Teacher	Huber Street	11/21/14	1/19/15
Vincent Gulino	Custodian	Clarendon	11/14/14	12/14/14
Louis Giele	Social Studies	High School	12/1/14	01/30/15

R1.17 Approval to accept with regret letters of retirement for:

Name	Position	School	Effective Date
Sharon Dellafave	English Teacher	High School	December 31, 2014
Louis Giele	Social Studies	High School	January 30, 2015

R1.18 Approval to accept the resignation of Theresa Mongiello Clarendon School Safety Patrol from effective December 8, 2014.

R1.19 Approval to rescind resolution R1.18 dated August 21, 2014 board meeting appointing Michele Martinelli-Wurst, Gifted & Talented Coordinator for the 2014-2015 school year at Step 2 \$8,250 approval to appointed Martinelli-Wurst Gifted & Talented Coordinator for the 2014-2015 school year at Step 3 \$9,000 of the coordinator salary guide.

R1.20 Approval to rescind resolution R1.5 dated July 17, 2014 board meeting appointing Jonathan Mimmo to Long Term Maternity Leave Replacement School Psychologist (Zahava Pianko), Middle School & Huber Street School effective September 1, 2014 through October 17, 2014.

R1.21 Approval to rescind resolution R1.3 on the October 15, 2014 board meeting appointing Barbara Bivin– Elementary Environmental Chaperone at \$450; and correct and appoint her for school nurse activities for- Elementary Environmental Trip at \$1,100 as per SEA contract.

R1.22 Approval of Memorandum of Agreement between the Secaucus Board of Education and Administrators.

R1.23 Approval of Memorandum of Agreement between the Secaucus Board of Education and Directors.

R1.24 Approval of job description for Supervisor of Social Studies and World Language

R1.25 Approval to rescind the appointment of Walter Durham as Per Diem Security Guard, (R1.15 dated August 21, 2014)

M1.1 Motion to post for:

- H.S. English Teacher, (Sharon Dellafave replacement)
- H.S. Social Studies Teacher, (Louis Giele replacement)
- Supervisor of Social Studies and World Language
- School Bus Drivers (including advertisement in Home News & Jersey Journal& online)
- Safety Patrol at Clarendon School (Theresa Mongiello replacement) pro-rated based on date of appointment.

2. Curriculum Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R2.1 through R2.4 as described below for the following:

R2.1 Approval of Field Trips

R2.2 Approval to add a Special Education LLD self-contained class at the Middle School and approval to change the use of the space from an office to a classroom.

R2.3 Approval to accept revised Pre-K Unit Plans.

R2.4 Approval of Secaucus School District Nursing Plan as submitted to County Executive

3. Finance Committee:

Introduced by _____, seconded by _____, to accept the recommendation of the Business Administrator/Board Secretary to approve and adopt Resolutions R3.1 through R3.11 and Motions R3.1 through M3.2 as described below for the following:

R3.1 Approval of Bill List

R3.2 Approval of Budgetary Transfer

R3.3 Approval of September Financial Reports – September

R3.4 Approval of Out of District Travel – Employees

R3.5 Approval to Participate in Cooperative Pricing System with Hunterdon County Education Services Commission

R3.6 Approval to Undertake of Continuing Disclosure Review, and Participation in the “Municipalities Continuing Disclosure Cooperation” with the Securities Exchange Commission

R3.7 Approval of Acacia Financial Group professional services contract relative to Disclosure Compliance Services with the Securities Exchange Commission at a rate of \$150/hr. not to exceed \$1000.

R3.8 Approval of Addendum to contract with EPIC Events for June 4, 2015 Sr. Prom in the amount of \$3503.

R3.9 Approval of the Audit Report for school year 2013-2014

R3.10 Approval to apply to the Department of Education for New Jersey Achievement Coaches Grant

R3.11 Approval of Addendum to contract with DJ Express

M3.1 Motion to accept a donation from the Broadridge Financial Inc., for seven (7) pallets (48 cases) of copier paper (approximate value \$8750)

M3.2 Motion to accept a donation from Meadowlands Hospital and United Way of Hudson County for school supplies for each teacher in the district valued at approximately \$3150.

4. Safety/Security/Buildings& Grounds Committee

Meeting conducted on November 11, 2014. No action to be taken at this board meeting.

5. Technology Committee

Meeting conducted on November 11, 2014. No action to be taken at this board meeting.

6. Policy Committee

Introduced by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt Resolutions and/or Motions R6.1 through R6.2 as described below for the following:

R6.1 Approval of the second reading of the following

Health Services – Revised	5305
Student Health Records- Mandatory Revised	5308
Health Services – Mandatory Revised	5310
Screening for Dyslexia – Mandatory –New	5339
Dress Code – Revised	5511
Substance Abuse – Mandatory Revised	5530
Student Discipline/Code of Conduct – Mandatory Revised	5600
Transgender Student – New	5756
Wellness/Nutrient Standards for Meals & Other Foods-Mandatory Rev.	8505
Dress Code Update	5511

R6.2 Approval of the first reading of Policy 6471 regarding school district travel

7. Athletic Committee

Meeting conducted on November 10, 2014. No action to be taken at this board meeting.

8. Shared Services Committee

Meeting Scheduled for December 3, 2014

9. Legislative Report

Public Forum – General This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the Secaucus Public School District. Residents wishing to speak on such items must sign the register provided for this purpose, and are required to state their names, addresses and subject matter. Comments are limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

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10. Board Member Comments

11. Adjournment