

School Governance Team

Meeting Minutes

Omega Elementary School

150 College Ave

Omega, Ga 31775

229-387-2418

November 14, 2017

I. Call to order (Dr. Melton)

Dr. Melton called to order the fourth meeting of the year for Omega School's SGT, beginning at 3:30 pm, November 14, 2017, at Omega Elementary School, Room 206.

II. Member Sign In

Members in attendance included Mrs. Tammy Hornbuckle, Mrs. Peggy Hawkins, Mrs. Lauren Grimes, Mrs. Jessica Powell and Mrs. Kristy Stone.

III. Opening Prayer (Dr. Melton)

IV. Pledge of Allegiance

V. Welcome Visitors (Dr. Melton)

Dr. Melton introduced Mr. Robby Dasher, Director of Operations, as guest speaker and Mrs. Lacy Cargle, Media Specialist, as guest speaker. Mr. Jim Byers, AP was also in attendance.

VI. Approval of Agenda

- a. Dr. Melton asked for input and approval of the agenda. Mrs. Powell made the motion to accept the agenda with the addition of an Accelerated Reader program update by Mrs. Cargle and Mrs. Hornbuckle seconded the motion. All approved.

VII. Approval of minutes from last meeting

- a. Mrs. Hawkins sent minutes from the previous meeting by email to the team so they could have a chance to review. Mrs. Stone motioned to accept the minutes as is and Mrs. Grimes seconded the motion. All approved.

VIII. Unfinished Business

- a. Mr. Dasher gave a time line for bids and installation of the new playground equipment associated with the district realignment project for the next school year. He explained how the decision was made as to which schools needed new or additional equipment to accommodate the realignment. He said Omega School will receive one play set and one swing set. The team asked; if we are considering purchasing more equipment, would he help us choose wisely the companies that meet guidelines and specifications for school system purchases? He said he would be glad to and he would guide us through the sealed bid procedure that may be required if it is a large purchase.

Mr. Dasher was asked about the system's requirements for sandboxes on campus. He said there's not really any guidelines set up, but schools are encouraged not to install them due to

health and sanitation issues in an uncontrolled environment as well as the maintenance issues and property damage caused by sand being brought into the building on student's clothes and shoes, which damages floors as well as carpet and furniture.

- b. Mrs. Cargle was given the floor to continue the discussion of purchasing the Accelerated Reader program for Omega School. She has spoken with a Renaissance Accelerated Reader representative and was given a quote to purchase this program for up to 250 students at \$2900.00 for next year and receive it the remainder of this school year for free. Discussion was held as to not requiring P-K and K to participate because of their limited computer and reading skills. Another discussion by the team was concerning teachers having time in their schedule to actively participate with their students in the program. Mrs. Stone suggested creating a survey for teachers to vote yes or no if they would be interested in adding A/R back to our school and make suggestions on scheduling time to include A/R for their students. The team agreed this would be a good idea. After the poll is tallied, we may need to have a called meeting to vote for the purchase of the program according to teacher response or to table for another time. It was suggested to leave December 6th open as a date for the called meeting.

Mrs. Cargle continued her discussion with ideas and information she obtained at the Ga. Educational Technology Conference she attended last week. First, was a microphone and speaker system that could be used in the classroom to magnify the students' voice. The price for this system was \$1,000.00 and included 4 mics per system. The second idea was a web based keyboarding online program that allows students to practice keyboarding skills in class as well as at home. The program costs \$500.00 for 300 students and \$60.00 per 100 students above 300. Discussion with team resulted in a positive response to this program because 3rd and 5th grade students need to increase their typing skills for state testing. Mrs. Stone said she would look at the free trial and try it out with a few students to see if it is something that would work for our students. She will get back with the team after she examines the program.

- c. Members continued the discussion held during the previous SGT meeting regarding the balanced school calendar proposal. Mrs. Stone presented the survey she created for staff for preview by the team. Suggestions were made to change the video to a more informational video promoting the balanced calendar schedule as well as presenting the cons of this calendar. Mrs. Stone said once she made the adjustments she would first present it to the Omega staff for input and tally the votes before going forward with other stakeholders.

IX. New business

Mrs. Hawkins presented the PE Dept.'s fundraiser created by Coach Purvis, which would involve students purchasing a strip of duct tape for \$1.00 to use to tape Coach Purvis to the wall. This will take place in the lunchroom during lunch one day the week before Christmas break. Mrs. Hornbuckle made the motion to approve the fundraiser and Mrs. Grimes seconded the motion. All approved.

X. Discussion for topics/presenters for next meeting

Ask Mr. Judy to follow up with results of the microphone system he was working on that connects through the teacher's laptop to the Dell boards.

Get results of staff survey regarding a balanced calendar school year so we can begin to move forward with stakeholder input.

Pending the A/R survey results with staff, a called meeting will be announced to approve or table the A/R program purchase.

XI. Questions/Comments

XII. Adjournment

Mrs. Stone made a motion to adjourn and Mrs. Grimes seconded the motion. All agreed.

Minutes submitted by: Mrs. Peggy Hawkins, Secretary

Minutes approved by: Dr. Victoria Melton, Chairperson