

**REGULAR BOARD MINUTES  
BOARD OF TRUSTEES  
FLORENCE COUNTY SCHOOL DISTRICT NO. TWO  
DISTRICT OFFICE  
April 23, 2012  
7:00 p.m.**

A regular meeting of the Board of Trustees of Florence County School District No. Two was held in the District Administrative Office of Florence County School District No. Two on Monday, April 23, 2012.

**Those present:**       **Mrs. Elleveen T. Poston  
Mr. Thadis D. Calcutt, Jr.  
Dr. W. L. Coleman  
Mrs. Mona Lisa M. Andrews  
Mr. Johnny R. Jenkins  
Mr. Raleigh O. Ward, Jr.**

**Absent:**               **Mr. Lawrence S. Kennedy, Jr.**

**Call to Order**

Mrs. Elleveen T. Poston, called the meeting to order at 7:00 p.m. by welcoming the visitors. Dr. W. L. Coleman, served as secretary.

**Recognition of Visitors**

**New Board Member Induction**

According to *Policy BBB - Board Membership* - Election the regular term of office for each trustee is three years and the individual will be sworn in at the next regularly scheduled board meeting following the certification of his/her election. The two incumbent board members, Mr. Johnny R. Jenkins and Mrs. Elleveen T. Poston took the **Oath of Office**. Since the two were incumbent board members, a new Code of Ethics was not signed. Their terms of office will end 2015

**Minutes**

A motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Raleigh O. Ward, Jr., to accept the March 26, 2012, minutes as written. The motion carried unanimously.

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**Communication to the Board**

Mr. Sullivan presented the **Classified Recommendation for 2012-2013** as information to the Board. Mrs. Poston made a request on behalf of the Board to vote on the classified recommendations. After several questions were answered, a motion was made by Mr. Thadis D. Calcutt, Jr., and seconded by Mr. Johnny R. Jenkins to accept the classified recommendations for 2012-2013. The motion carried 6-0. At this time, we have fifty-nine (59) full-time classified employees and eight (8) part-time being recommended for the 2012-2013 school year. Mr. Sullivan reminded the Board that due to budgetary constraints, the maintenance department consisted of Mr. Marvin Wise and Mr. Herbert McNeil who are working on a part-time basis and Mr. John Allison working full-time. Mr. Sullivan stated if a problem arises, they would first contact Mr. Allison, along with, a custodian to assist. If they were unable to fix the problem, then Mr. Wise or Mr. McNeil would be contacted. Copies of the classified recommendations are on file in the Superintendent's office.

Mr. Sullivan offered to the Board as information the **SCSBA Board Member Training Hours** from July 1, 2011, through April 13, 2012. Mr. Sullivan reminded the Board that it is very important that they sign in and be on the roll whenever they attend a SCSBA-Sponsored program. He also reminded the Board that the state report card will reflect the average hours of training for the board. Mr. Sullivan stated if any Board member saw a discrepancy in their hours, to please report it so he could contact Mrs. Gwen Hampton, SCSBA Director of Leadership. Mr. Ward noted a variance in his New Board Orientation and Annual Conference training hours. Mr. Sullivan said he would review them with Mrs. Hampton. A copy of the SCSBA Board Member Training Hours is on file in the Superintendent's office.

**Report of the Superintendent**

Mr. Sullivan presented the Board with **1<sup>st</sup> Reading of the Finance Update - Budget** which included the cashflow sheet as of March 31, 2012. During April and May, the district will be receiving local tax money from the remainder of the Homestead Exemption fund and \$29,000 in residential state relief. He informed the Board that the CD's were not growing as fast at this time, however, he felt comfortable with the district's cashflow. He also included a copy of the updated CSI detail budget report for March 1-31, 2012. Mr. Sullivan said this sheet was current and did not include an accrued payroll information for July and August ( Teachers' salaries run from September through August). He also explained to the Board that several accounts on the report have been changed by the state department (some fund numbers were still present and some were deleted from the report because they were changed to either a new fund number or the programs were no longer funded). In some instances, this has caused journal entries to be made to rollback funds to the general fund account.  
*(See the 03/26/2012, Board Minutes)*

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Mr. Sullivan presented to the Board the handbook for the **2013 Citizens' Budget Meeting on May 8, 2012**, in the following order:

**Budget**  
**(Will Be Given in the Form of a PowerPoint Presentation)**

1. Administrative Organizational Chart
2. 135 Day Membership for the Last 22 Years
3. Scholarships Awarded to Hannah-Pamplico High School Seniors 1990-2011 - *Mr. Jenkins voiced his sediments concerning media coverage for the four students who currently signed with Morris College to play basketball. Mr. Hyman stated the signing was videotaped by the HPHS Media Specialist. Mr. Sullivan who was attending a meeting out of the district at that time, stated many of our educational events are not being covered by the media. He informed the Board that he would follow-up with the Morris College scholarships' recipients, as well as, the NASA student winners - See the 03/26/2012, Board Minutes*
4. Hannah-Pamplico High School Graduate Survey
5. Extracurricular Activities Unduplicated Count - Grades 7-12
6. Draft 1 Budget
7. Projected Revenue 2012-2013
8. Projected Expenditures 2012-2013
9. EFA Base Student Cost as of April
10. Tax Rates
11. Tax Collections
12. Act 388

Mr. Sullivan continued with a detailed explanation of Numbers 7-12 of the budget handbook as follows:

1. Draft 1 - 2012-2013 General Fund Budget Summary (Page 7) - reflects a \$728,205.90 deficit, along with the 2012-2013 EFA Projection Based on \$1,975 Student Base Cost with 87.92% State Support (Pages 7 & 10). The EFA Projected Revenue (Page 7 & 8) is projected at \$2,655,986 (These projections are based on the actual 135<sup>th</sup> Day Report for 2011-2012 and there were no increases from 2009-2012 salary & fringes, no step increases, and the CPI inflation factor rose to 3.16%, but allocations remained equal to the previous year for supplies, equipment, purchased services & travel). However, salaries are expected to be unfrozen and brought up to the current figures for the 2012-2013 school year with a 2% state increase. Mr. Sullivan stated the health insurance will be computed using employee/child status. He said last year full family insurance cost the district \$8,741 and this year it is estimated to cost \$9,300. In addition, supplies and equipment is shown with a 2% increase for the upcoming school. Mr. Sullivan reassured the Board that the District will try to fill several positions while being cognizant of the years of experience of the new employees. The 2012-2013 Projected Local & State Revenue (Page 7 & 8) is \$4,110,076.

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2. The 2012-2013 Millage Cap and the Consumer Price Index (Page 10) will increase from Calendar Year 2010 to Calendar Year 2011 to 3.16%. The population of Florence School District Two increased .43%. Adding these two components together yields a millage cap of 3.59% for Florence School District Two for FY 2012-2013. This will give the district an increased millage by 6.5 mills (Page 7 & 10, 11) resulting in an additional \$47,613.74 and the local millage increasing to 187.4 (180.93 + 6.5). One mill is currently equal to \$13,500 and 4% of this will be backed out of this figure to be used for Tier III Reimbursements (*See 01/25/10 & 01/24/11, Board Minutes*). Tier III funds are received from the Department of Revenue. The ACT 388 (Page 12) explains how the district is impacted by the Consumer Price Index and population growth of Florence County School District Two which has now replaced the Maintenance of Local Effort
  
3. At this time, the projected expenditure (Page 9) is \$7,494,267.90 Thus, the compilation of the following figures show how the deficit was tabulated (Page 7) \$7,494,267.90 - (2,655,986 + 4,110,076 = \$6,766, 062) = (\$728,205.90)

Mr. Sullivan answered the Board on whether the state will ever see school districts receiving 100 mills across the board. He said there was no new information at this time, however, Mr. Sullivan informed the Board that a subcommittee was being organized to address the bus privatization initiative. He said this was a positive move by the legislature to include two school finance officials on this subcommittee. He said the two officials will be able to show how state and federal mandates effect the school districts' budgets, especially in larger districts.

After highlighting the handbook, along with, corresponding data sheets, a motion was made by Dr. W. L. Coleman and seconded by Mr. Thadis D. Calcutt, Jr., to set the 2013 Citizens' Budget Meeting at 7:00 p.m. on Tuesday, May 8, 2012, at the Hannah-Pamplico High School Gymnasium. The meeting will be posted in a local newspaper ten (10) days prior to the May 8 date. This is the second year the meeting was presented on a different night from the Annual Board of Trustees' Election. The motion carried 6-0. A copy of the handbook and the budget information is on file in the Superintendent's office. (*See the 3/22/10, 4/26/10, 2/28/11, and 4/28/11, Board Minutes*)

*\*The Board will have final reading of the budget prior to the Citizens' Budget Meeting.*

Mr. Sullivan presented as information the **HPS SAT/ACT Test Scores** as follows:

**SAT Scores**

	<b>Verbal</b>	<b>Math</b>	<b>Total</b>
2010-2011	449	477	926
2011-2012	405	445	850

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**ACT Scores**

	<b>Total Tested</b>	<b>English</b>	<b>Math</b>	<b>Reading</b>	<b>Science</b>	<b>Composite</b>
<b>2011</b>	15	15.53	20.13	16.73	18.93	17.83
<b>2012</b>	17	15.41	18.18	16.12	17.94	16.91

Mr. Sullivan provided the Board with graphs of the SAT and ACT scores. He highlighted how the SAT and ACT average have dropped since the 2010-2011 school year. He stated the district will continue to work on raising the scores.

**Old Business**

None at this time.

**New Business**

A motion was made by Dr. W. L. Coleman and seconded by Mr. Thadis D. Calcutt, Jr., to accept the following teacher resignations:

- 1. Ms. Regina Graham, Social Studies Teacher (HPS)**
- 2. Mrs. Paulette W. Latta, 3<sup>rd</sup> Grade Elementary Teacher (HPEM)**
- 3. Mrs. Sally Munn, 4<sup>th</sup> Grade Elementary Teacher (HPEM)**

The motion carried 6-0. Copies of the teacher resignations are on file in the Superintendent's office.

On recommendation of the Administration, a motion was made by Mr. Raleigh O. Ward, Jr., and seconded by Mr. Thadis D. Calcutt, Jr., to approve **1<sup>st</sup> Reading of Policy Update IJNDB - Use of Technology Resources in Education**. Mr. Sullivan stated the policy includes updates from the federal and state government based on the technological advances that are rapidly taking place with the world in general which in effect, is causing schools to look at such things as tunneling, social networking, and cyberbullying. The motion carried 6-0. A copy of the policy update is on file in the Superintendent's office.

Mr. Ward requested that Mr. Sullivan update the Board on what teaching positions would have a bearing on an Athlete Coach position for the 2012-2013 school year. Mr. Sullivan said the Social Studies position would be a stereotypical position to attract a coach. In addition, Elementary, English, Science, Math, and Special Education could potentially attract coaches if all these positions are fully funded in the near future.

Mr. Sullivan proceeded with the **Election of Board Officers** for Chairman, Vice-Chairman, and Secretary after Mrs. Elleveen T. Poston relinquished her seat as Board Chair. The Board was given Policy BD - Organization of the School Board and Policy BDB - Board Officers to review prior to the Board meeting. Mr. Sullivan proceeded with the voting process. Mr. Hyman collected and tabulated the ballots. The results of the Board election were as follows:

**Mr. Raleigh O. Ward, Jr., Chairman**  
**Dr. W. L. Coleman, Vice-Chairman**  
**Mr. Johnny R. Jenkins, Secretary**

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The following acknowledgments were made during the tabulation of the votes:

1. Mr. Sullivan thanked Mrs. Mona Lisa Andrews for accompanying fourteen students from her church during Spring break to the Statehouse in Columbia. She stated it was a good educational experience for the students. The group received a DVD where Senator Hugh Leatherman and Senator Kent Williams acknowledged their visit.
2. Mrs. Elleveen T. Poston thanked the Board for their support and stated she looks forward to her continued service on the Board.
3. Mr. Sullivan thanked the Board for their continued support and noted the upcoming federal and state budgetary changes. He also reminded the Board that the classified personnel is projecting a 2% salary increase.
4. Mr. Thadis D. Calcutt, Jr., encouraged the Board and the Administration to do all they can to continue to raise the morale for the staff of Florence District Two.
5. Mr. Sullivan ended the meeting by updating the Board on upcoming sporting events.

The following documents were mailed to the Board on **April 5, 2012**, as information.

1. **Board Minutes - March 26, 2012 [Please Review]**
2. **Board of Trustees Election Results**
3. **Thank You Letters/SCSBA Data Sheet [Jenkins & Poston Only]**
4. **Board of Trustees Election Filing Information [Please Save for Future Reference]**
5. **2012-2013 Teacher Recommendations [Revision]**
6. **HPEM Calendar of Events - April 2012**
7. **HPHS Calendar of Events - April 2012**
8. **Out-of-District Travel - April 2012**

Copies of these documents are available in the Superintendent's office.

### **Adjournment**

At 8:15 p.m., Dr. W. L. Coleman made the motion to adjourn. The motion was seconded by Mr. Johnny R. Jenkins. The motion carried 6-0.

*In accordance with the South Carolina Code of Laws, 1976, Section 30-4-89 (d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Morning News, Florence County School District No. Two, Faculty, Staff, Parents, and Administrators of Florence County School District No. Two.*

There being no further business to discuss, on motion duly made and seconded, the meeting adjourned at 8:15 p.m.

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Mrs. Elleveen T. Poston  
Board Chairman

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Dr. W. L. Coleman  
Secretary