



MINUTES OF A MEETING OF THE SCHOOL LEADERSHIP TEAM OF
MASPETH HIGH SCHOOL

Room 317, 4:00pm
October 15th, 2014

Present:

Khurshid Abdul-Mutakabbir (*Principal*), Maria Luppino (*PTA President*), Denise Smith (*Parent*), Brandon Camacho (*SG President*), Briggitte Escobar (*Student*), Rocco Sanabria (*Student*), Stephanie Mager (*Teacher*), James DiMeglio (*Teacher*), Brandon Defilippis (*UFT Chapter Chair*), Michelle Jiminez (*Parent*)

Absent:

Frank Derop (*Parent*), Natalia Jurek (*Student*) - Excused

Guest(s):

Keith Powell (History Teacher, MHS)

- I. Call to order
- II. Approval of last meeting's minutes
 1. On a motion to postpone the approval of the September minutes due to the discovery of a few minor typographical errors, the SLT adopted the resolution by unanimous consent.
- III. Solicitation of new agenda items
 1. No new items were presented to be added to the agenda.
 2. Principal Abdul clarifies that binders should remain in the building due to privacy matters but can be requested along with the school budget at any time.
- IV. Committee Reports
 1. Principal Report:
 - a) Principal Abdul-Mutakabbir informed the SLT that we emailed the link to the NYCDOE's SLT training webinar to all members of the SLT and that they should watch the webinar to inform themselves of the duties and responsibilities of SLT
 - b) An updated form for remuneration was distributed to the SLT and they were reminded to fill in their hours and present the finalized form to the Treasurer, Maria Luppino after the June meeting.
 - c) The school is in the process of purchasing two 16 passenger vans to transport students to and from games and club activities.

- d) The stage in the auditorium is a very dangerous state. The SLT needs to take action so that the stage can be repaired as soon as possible.
- e) November 8th will be the start of Saturday academy for students taking Regents in January.
- f) We would like to expand the China program to grow relations with our sister school Hangzhou Foreign Languages School in China.
- g) Progress reports have changed and do not have a letter grade any more.
- h) CUNY network will hold Saturday data meetings for all MHS teachers.

2. Parents Report:

- a) Maria Luppino stated that the new PTA Treasurer will be Koula Gacsal.
- b) There will be a PTA fundraiser selling tupperware coming soon.
- c) A potluck dinner for November 14th was being arranged.

3. Students Report:

- a) Brandon Camacho reported that each student council is in the process of supporting and funding a charity.
- b) MHSSG will participate in "Lights, Camera, Save!" as a way to fundraise for the school.
- c) MHSSG is working on establishing the student court system and judges have been appointed.
- d) MHS and the JFK, Jr. school have partnered and will go forward with a "Best Buddy" program.

4. Teachers Report: Brandon Defilippis stated that the teachers had nothing to report to the SLT at that time.

- V. Principal Abdul-Mutakabbir informed the SLT that a C-30 for Assistant Principal Boris Munoz would not be necessary as AP Munoz transferred in as an appointed Assistant Principal.
- VI. Principal Abdul-Mutakabbir handed out the five initial goals for this year's Comprehensive Educational Plan. The SLT went through each goal to clarify and discuss them. The CEP sub-committee will meet over the next few week to expand on the goals and to begin constructing this year's CEP.
- VII. Principal Abdul-Mutakabbir spearheaded a conversation or Chancellor's Regulation A-655.
 - 1. Bylaws are aligned with CR A-655

2. Principal Abdul handed our updated forms for remuneration that were easier to process and reminded SLT to hand in their completed forms to the SLT treasurer by the June meeting.
- VIII. A link was sent to all SLT members containing the SLT Webinar. Principal Abdul reminded all SLT members to view the webinar at their earliest convenience. We will discuss the webinar at our next SLT meeting and Pedro Rivera could also be brought back to provide further training.
- IX. Open Forum
1. Maximum of 10 minutes to Open Forum was motioned by Principal Abdul and unanimously approved.
 2. Mr. DiMeglio raises concerns about the heating in room 200. Principal Abdul suggests penning a letter to the SCA regarding the concern and that as a unified voice we will be taken very seriously.
 3. Maria Luppino inquires about what will happen for performances. Principal Abdul states that they alternative plans should be made in the interim as the SCA has stated that the auditorium cannot be used indefinitely.
 4. Principal Abdul motions to conclude open forum. It is seconded by Mr. DeFilippis.
- X. Solicitation of items for next month's agenda
1. Principal Abdul-Mutakabbir will conduct an SLT training as part of next month's meeting.
- XI. Next Meeting
November, 19th, 2014 at Maspeth High School, 54-40 74th Street, Queens, NY 11373
- XII. Motion to Adjourn
Upon motion by Mr. Defilippis and seconded by Mr. James DiMeglio, the School Leadership team unanimously voted to adjourn the meeting.

There being no further business to come before the SLT, the meeting was adjourned at 6:00pm.

Respectfully submitted,



Rocco Sanabria
Secretary