



MOANALUA HIGH SUMMER SCHOOL 2018 APPLICATION

Student's Name: _____
Last (LEGAL name) First (LEGAL name) M.I.

School CURRENTLY attending _____

School attending in AUGUST: _____ Year of HS Grad. **20** _____

Mailing Address _____
Street Apt. #

City, State Zip Code

IEP/504: Please check if your child currently has an IEP or 504 Plan: IEP 504

Father/Guardian's name _____ Best Phone # () _____

Mother/Guardian's name _____ Best Phone # () _____

	Name of Course Requesting	Reason (Circle One)	Counselor Approval
1 st Choice		R I A	Required for all courses <i>except</i> PE and Health
2 nd Choice		R I A	
3 rd Choice		R I A	

Reason Code: **R** = Credit Recovery (course previously failed) **I** = Improvement (course previously taken, but want to improve understanding or improve GPA) **A** = Advancement (have not taken course yet)

Cost: \$190.00 per credit, \$95.00 per 1/2 credit (checks payable to **MOANALUA HIGH SUMMER SCHOOL**)

Please *initial* below for each statement:

- _____ We have read and understand the summer school registration process.
- _____ We have read and understand that the regular school rules pertaining to conduct and attendance must be observed during summer school. Any student forced to withdraw for reasons of misconduct or non-attendance will forfeit their complete tuition. He/She will receive no credit for portion of the session already attended.
- _____ We have read the attendance policy and understand that multiple absences may lead to dismissal from summer school with no refund.
- _____ We have read and understand the policy for refunds.
- _____ [For PE and Health only] We understand that we will be notified via mail by **April 30th** if my child has been enrolled in a class and that we will submit payment to the front office by **May 11th** (closing 3:30pm) to secure that spot. Failure to meet this deadline may result in the spot being given to another student.

SIGNATURE OF FATHER / GUARDIAN

SIGNATURE OF MOTHER / GUARDIAN

.....
FOR OFFICE USE ONLY:

PAYMENT TYPE: Cash Check Check # _____ ALU LIKE (original voucher required**)

CHECKMAKER (PRINT) _____ (\$25.00 charge per each returned check)
Last name, First name

AMOUNT OF PAYMENT: 1 semester (1/2 credit), \$95.00 2 semesters / 1 year (1.0 credit), \$190.00

.....

**MOANALUA HIGH SUMMER SCHOOL
EMERGENCY AND ATTENDANCE FORM**

2018

--	--

PRINT OR TYPE ALL INFO:
STUDENT LIVES WITH
(1st Emergency Contact)

	MI	
First Name		Last Name

ADDRESS

Street	Zip

	Relationship to student
Home #	
Work #	
Cell #	

***** ADDITIONAL CONTACTS IN CASE OF EMERGENCY *****

First Name	Last Name
Relationship to student	

	Relationship to student
Home #	
Work #	
Cell #	

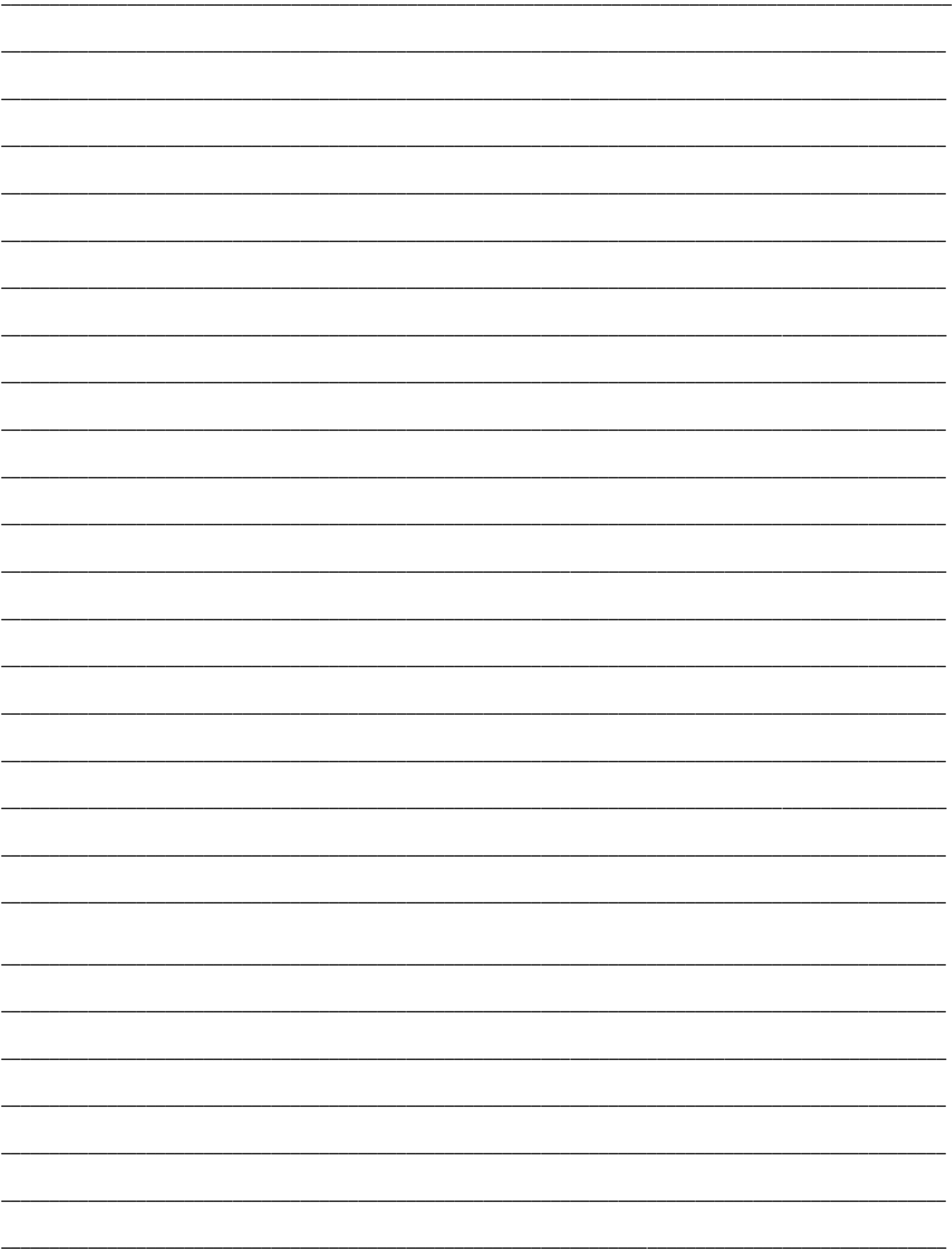
First Name	Last name
Relationship to student	

	Relationship to student
Home #	
Work #	
Cell #	

ATTENDANCE

DATES	6/13	6/14	6/15	6/18	6/19	6/20	6/21	6/22	6/25	6/26	6/27	6/28	ABSENCES	TARDIES
1ST SEM.														
Time														
DATES	6/29	7/2	7/3	7/5	7/6	7/9	7/10	7/11	7/12	7/13	7/16	7/17	ABSENCES	TARDIES
2ND SEM.														
Time														

SYMBOLS: / = ABSENCE /< = TARDY X = EXCUSED ABSENCE E = ENTER L = LEFT S = SENT HOME



Moanalua High Summer School Agreement for Parents/Guardians & Students

REGISTRATION PROCESS

First Priority will be given to Moanalua High School (MoHS) students who are in need to remediation or credit recovery to insure graduation on time. Students who have failed, or are in danger of failing, a core class should work with their counselor to submit an application AND payment as priority beginning Tuesday, March 27, 2018. Applications AND payments for all other students will be accepted in the front office beginning Monday, April 9, 2018. Applications for all classes except for Physical Education (PE) and Health classes will be accepted on a first come, first served basis.

Procedures for PE and Health classes: Because of the high demand for PE and Health, seats in those classes will be offered to students via lottery. Applications (**without** payment) will be accepted beginning Monday, April 9, 2018. All applications must be submitted before Friday, April 20, 2018 (by 3:30pm) to be eligible for the lottery. Additional registration forms will be available & posted online. Students selected by the lottery to be offered a spot in a class will be notified via mail by Monday, April 30, 2018 and will need to submit payment to secure their seat in the class.

Payment must be submitted to the front office by Friday, May 11, 2018 (closing 3:30pm). After this date, any spots not secured with full payment will be offered to a student on the waiting list. If a check is returned by the bank, the student's registration will be cancelled and a \$25.00 service fee will be assessed. Applications from students who have applied for Geographic Exception (GE) will be accepted for courses contingent upon GE acceptance to MoHS.

PURPOSE FOR ENROLLING IN SUMMER SCHOOL

1. Credit Recovery: Students may make-up credits failed during the regular school year or may review a course taken during the academic year. **While we will make every effort to enroll every student who needs a course for credit recovery, we can only guarantee a spot prior to April 9th. Please speak with your child's counselor prior to the application deadline.**
2. Review and Improvement: Students may repeat a course taken during the regular school year, but wish to improve their understanding or their GPA. These students may be given priority registration prior to April 9th with counselor approval.
3. **Acceleration: Acceleration may be defined as progress through an education program at rates faster or at ages younger than is conventional. Students may take a course during the summer to allow time during the regular school year for another elective. The MoHS Math Dept. does not recommend any courses be taken for acceleration during the summer. The MoHS Social Studies Dept. does not recommend more than one social studies course be taken for acceleration during the summer.

** Enrolling for these purposes are subject to available slots in each class.

ATTENDANCE POLICY

Please make every effort to have your son/daughter in school on time every day. In order for a student to earn a full credit for Summer School, he/she must meet a minimum instructional time requirement to earn credits. All courses are eligible for regular high school credit unless prior credit was earned. The following guidelines will be used for taking attendance for this year's summer session. Please read them carefully, and then sign at the appropriate line on the front page.

- A. 2 tardies (excused or unexcused) equals one absence
- B. 2 absences in a 12 day session (excused or unexcused) will result in dismissal
- C. 4 absences in a 5 week session (excused or unexcused) will result in dismissal

Of course, emergencies do arise. If one does occur, the administration will evaluate the situation on an individual basis. Whenever a student is absent or tardy because of such an emergency, parents should notify the school with a call by 10:00am, if possible, AND send a note signed by the parent or doctor with the student upon return.

On the other hand, medical, dental or personal appointments (i.e. job interviews, road tests for licensing) should be scheduled AFTER school hours. Please remember that ONE DAY of Summer School is equivalent to ONE WEEK of the regular school year.

RELEASE

A student may be dismissed from summer school (**and not be eligible to earn credit**) for the following reasons:

1. 2 or more absence, cuts or excessive tardies
2. Smoking of any type
3. Violations of state & federal laws
4. Consumption of alcoholic beverages
5. Abuse of drugs
6. Forgery
7. Gambling
8. Unruly behavior
9. Vandalism

OFF-LIMITS AREAS:

To ensure the safety and well-being of all students enrolled in summer school, the following areas have been established as off-limit areas:

- All construction areas
- All parking lots (students may not park in the lot between M Building and Q Building)
- All stairwells, areas behind and around portable classroom buildings, cafeteria, stadium, gym, and buildings not in use during summer school.
- All other area designated as off-limits during the regular school year.

GRADES

Report cards will be made only for those who request them. Report cards will be mailed by August 1 to students who provide a self-addressed stamped LEGAL SIZED envelope before the end of the summer session. A Progress Report to parents of students who are in danger of failing will be sent home after the first six days for the 12 day sessions and after two and one-half weeks of the 5 week session. Requests for the other progress reports should be made by parents through the summer school director.

CREDIT/NO CREDIT

All courses are eligible for regular high school credit. If a credit has already been earned for a course, no credit will be given, however, the grade earned may be computed for a higher GPA. A decision to take a course for credit or no credit should be decided prior to the last day of class. When making up credit failed during the regular school year, students are responsible for registering for the appropriate courses for the following school year.

REFUND POLICY

Students may voluntarily withdraw from summer school upon submitting a written parental consent form and returning all books and equipment. Students will be charged until withdrawal clearance is obtained. Failure to notify the school of withdrawal will result in an "F" appearing on the student's transcript and no refund. Refund fees will be as follows:

"Year" Session, 1st semester, 24-day semester schedule

Three days before 1st day of instruction (6/07/18)....100%

Before 1st day (6/12/18).....50%

1st day through 5th day (6/13/18 – 6/19/18).....25%**

6th day or after (6/20/18)....0%

2nd semester (12-day) schedule:

Three days before 1st day of instruction (6/26/18)....100%

Before 1st day (6/28/18).....50%

**

After instruction begins (6/29/18)....0%

****1st through 5th day refunds do NOT apply to semester courses**

Refund checks may take up to 8 weeks to process and must be picked up in the Administration Office after notification by the school. We will not mail refund checks. **Refunds will not be made if a student is dismissed from summer school.**

COURSE OFFERINGS

The following courses will be offered (subject to enrollment requirements & teacher availability)

Semester Courses – ½ Credit (\$95.00 per ½ credit)

2 ½ hours daily (24 days)

- Health Today and Tomorrow (Gr. 9)
- Physical Education Life Fitness (Gr. 9)
- Physical Education Life Activities (Gr. 10)

24 Day semester courses run from June 13th to July 17th, for 2.5 hours each class period, daily.

5 hours daily (12 days)

- Modern History of Hawaii (1st Semester Only)
- Participation in Democracy (2nd Semester Only)
- Expository Writing I (1st Semester Only)
- American Literature (2nd Semester Only)

Please Note:
Two PE courses should not be taken concurrently

Year Courses – 1 Credit (\$190.00 per credit)

5 hours daily (24 days)

- Language Arts 1 (Gr. 9)
- Language Arts 2 (Gr. 10)
- Marine Science (*special schedule may apply; teacher approval is REQUIRED prior to registration)
- U.S. History
- World History
- Algebra I
- Geometry
- Algebra II

MeneMac students must not enroll in Modern History of Hawaii, Participation in Democracy, or English Language Arts 1

CORE students must not enroll in Modern History of Hawaii, Participation in Democracy, English Language Arts 1, Algebra 1 or Geometry.

Summer School Dates:

1st Semester: June 13th – June 28th

2nd Semester: June 29th – July 17th