

Jayton Public Schools

JÁYTON-GIRARD INDEPENDENT SCHOOL DISTRICT
P.O. Box 168 • Phone (806) 237-2991 • Fax No. (806) 237-2670

Jayton, Texas 79528

www.jaytonjaybirds.com

Criminal History Information Addendum Confidential*

Jayton-Girard ISD is authorized by Texas Education Code 22.083 to obtain criminal history record information on persons the District intends to employ. The information requested below is necessary to obtain criminal history record information.

| Full name: | | | | | (print) |
|--------------|-------|--------------------------------------------------------------|--------|--------|---------|
| | Last | First | Middle | | · · · |
| Date of Bir | th: | | Sex: | Male _ | Female |
| Ethnicity: _ | Black | White/Other | | | |
| determine | | ion I am providing about mployment but will be us formation. | | | |
| Signature | dari | | | Date | |

*This form will be removed from the application and filed separately.

DPS Computerized Criminal History (CCH) Verification (AGENCY COPY)

| I, | , have been notified that a Computerized Criminal |
|-----------|---------------------------------------------------------------------------------------------|
| | JICANT or EMPLOYEE NAME (Please print) |
| | CH) verification check will be performed by accessing the Texas Department of Public Safety |
| Secure We | bsite and will be based on name and DOB identifiers I supply. |

Because the name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history, the organization conducting the criminal history check for background screening is not allowed to discuss <u>any</u> criminal history record information obtained using the <u>name and DOB</u> method. Therefore, the agency may request that I have a fingerprint search performed to clear any misidentification based on the result of the <u>name and DOB</u> search.

For the fingerprinting process I will be required to submit a full and complete set of my fingerprints for analysis through the Texas Department of Public Safety AFIS (Automated Fingerprint Identification System). I have been made aware that in order to complete this process I must make an appointment with L1 Enrollment Services, submit a full and complete set of my fingerprints, request a copy be sent to the agency listed below, and pay a fee of \$24.95 to the fingerprinting services company, L1 Enrollment Services.

Once this process is completed and the agency receives the data from DPS, the information on my fingerprint criminal history record may be discussed with me.

(This copy must remain on file by your agency. Required for future DPS Audits)

| Signature of Applicant or Employee | | | |
|------------------------------------|--------------------------------|--|--|
| | | | |
| Date | | | |
| | Jayton-Girard ISD | | |
| Agency Name | e (Please print) | | |
| Ashley L'l | Rae Lee | | |
| Agency Repre | esentative Name (Please print) | | |
| | | | |
| Signature of A | Agency Representative | | |
| | | | |
| | | | |
| Date | | | |

| Please: Check and Initial each Applicable Space | | | | |
|----------------------------------------------------|---------|--|--|--|
| CCH Report Printed: | | | | |
| YES C NO C | initial | | | |
| Purpose of CCH: | <u></u> | | | |
| Hire Not Hired | initial | | | |
| Date Printed: | initial | | | |
| Destroyed Date: | initial | | | |
| Retain in your files | | | | |