

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - November 14, 2012

A. CALL TO ORDER

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on March 8, 2012.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. **ABSENT:** Mr. Drew, Mr. Potts and Ms. Wehrman.

Also attending: Dr. Constance J. Bauer, Superintendent, and Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Maria Moshinsky, Roberta Hance, Elizabeth Sterling, Patrick Lynch, Liz Brotherton, Dan Riether, Julia Savoy, Jennifer Martino, Andrea Minster, Rob Walder, Barbara Boucher, Anthony Rizzo, and Connie McMillin.

Visitors attending: Howard Zablow, Mae Hamilton, Jim Brotherton, Kevin Creegan, Ms. Buggs and Marianne Jackson.

D. EXECUTIVE SESSION RESOLUTION - None

+RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

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_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 11/14/2012.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution. Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

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F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Gens, seconded by Ms. Hartmann to approve the following:

1. **Motion to approve Minutes from 9/5/12 and 9/19/12
2. **Motion to approve Travel Request
3. **Motion to approve Bill List (September & October)
4. **Motion to approve Board Secretary/Treasurer Report (September & October)
5. **Motion to approve Substitute List
6. **Motion to accept HIB Report (information forthcoming)
7. **Motion to accept District Support Staff Report
8. **Motion to accept Director of Curriculum and Instruction Report
9. **Motion to accept Director of Special Services Report (September & October)
10. **Motion to accept Special Education Student Placements (September & October)
11. **Motion to accept Enrollment & Principal Reports

BRHS	704
BRMS	536
MIS	394
CBS	248
PMS	<u>621</u>
	2,503

ON A ROLL CALL VOTE (Items 1-11):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.
Motion approved by majority.

J. COMMITTEE REPORTS

1. Special Education Committee Meeting 10/10/12 - Ms. Lisa Hartmann, Chair--Topics covered included updates on: Budget vs. actual results; the preschool program; staffing; summer work; preparing for observations; and SEMI participation.

K. SUPERINTENDENT'S REPORT

A motion was made by Ms. Hartmann, seconded by Ms. Zablow to approve the following:

1. Motion to accept Memorandum of Agreement (MOA) between Law Enforcement and Education previously submitted to the county office in September

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.
Motion approved by majority.

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Dr. Bauer presented the results of the district's QSAC self-evaluation for submission to the Department of Education.

A motion was made by Ms. Zablow, seconded by Ms. Hartmann to approve the following:

2. +Motion to approve the QSAC Statement of Assurance (SOA) school year 2012-2013 for submission to the Department of Education
3. +Motion to approve the QSAC District Performance Review (DPR) school year 2012-2013 for submission to the Department of Education

ON A ROLL CALL VOTE (Items 2-3):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.

Motion approved by majority.

L. PERSONNEL REPORT

A motion was made by Ms. Gens, seconded by Ms. Zablow to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

*ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES

AND

WILL BE ADJUSTED PENDING NEGOTIATIONS*

1. Motion to approve increase in hours to Ms. Michael Ann Carter, Instructional Aide from 17.5 hours to 22.5 hours/wk due to increase in enrollment in special education with a salary of \$12,825
2. Motion to approve increase in hours to Ms. Faith Newland, Instructional Aide from 17.5 hours to 25 hours/wk due to increase in enrollment in special education with a salary of \$14,479
3. Motion to approve increase in hours to Ms. Jennifer Hamer, Autistic Aide from 17.5 hours to 25.5 hours/wk due to increase in enrollment with a salary of \$15,478
4. Motion to accept resignation due to retirement from employee # 4303 effective January 1, 2013
5. Motion to accept resignation due to retirement from Ms. Barbara Ann Boucher, a Health and Physical Education Teacher at Clara Barton School, effective January 1, 2013
6. Motion to approve reassignment of Ms. Nancy Buonamassa to part-time Aide, 4/5 Severe Learning Disabilities class at MIS. Ms. Buonamassa is currently a part-time (25.5 hour) Instructional Aide at CBS, no change in salary. This fills a current vacancy, effective November 1, 2012.
7. Motion to approve reassignment of Ms. Tuesday Robinson to the 2/3 Severe Learning Disabilities class at CBS, no change in salary. Ms. Robinson is currently employed by district as full time 1:1 Instructional Aide at CBS effective November 1, 2012. This move was necessitated by the addition of a student requiring 1:1 assistance

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8. Motion to approve increase in hours to Ms. Nicole Erxleben 25.5 hrs/wk to full time with benefits, Step 4 (autistic) at PMS with a salary of \$20,046. Ms. Erxleben is currently employed by the district as part-time Instructional Aide at PMS. This appointment is for a student who requires a 1:1 aide, effective November 1, 2012
9. +Motion to approve Ms. Susan Satkofsky as maternity leave replacement for full-time Special Education Teacher at PMS effective January 2, 2013 through May 1, 2013. Ms. Satkofsky will follow the long term per diem substitute pay scale as follows, January 2, 2013 through January 30, 2013, \$125/day, January 31, 2013 through March 7, 2013, \$150/day and March 8, 2013 through May 1, 2013, \$175/day
10. +Motion to approve Ms. Miranda Keeley as full-time Special Education Teacher at BRHS effective January 30, 2013, Step 8, BA with a salary of \$58,214. This fills the vacancy previously held by Ms. Lisa Sabo
11. +Motion to approve Ms. Donna Furda as 1:1 Instructional Aide at CBS, 25.5 hrs/wk., Step 1 with a salary of \$14,533. This replaces a current vacancy
12. +Motion to approve Mr. Daniel Kehr as part-time Autistic Aide at PMS, 25.5 hrs/wk., Step 1 (Autistic) with a salary of \$15,478, effective November 1, 2012. This replaces a current vacancy
13. +Motion to approve Ms. Heather Boner as BRHS Choreographer for the 2012-13 school year with a stipend of \$1,100
14. Motion to approve Mr. Fred Lemmerling and Ms. Dawn Patterson as the Middle School Intramural Supervisors for the winter session, Step 1. They will be splitting a stipend of \$1,222
15. Motion to approve Ms. Amy Rabenda as Theatre Club Advisor for the Bordentown Regional Middle School for the school year 2012/13. This will be Step 1, with a stipend of \$2,731
16. Motion to approve fall 2012 salary adjustments for staff who have demonstrated successful completion of post graduate credits. All salaries are based on 2011/12 rate and will be adjusted pending completion of negotiations:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Boyle, Melissa	Step 5, BA +24	Step 5, BA +30	\$55,421	\$356
Campellone, Colette	Step 7, MA +12	Step 7, MA +18	\$61,008	\$355
D'Armiento, Caitlin	Step 1, BA	Step 1, BA +6	\$51,170	\$728
Fair, Maya	Step 4, MA	Step 4, MA +6	\$55,704	\$712
Gens, Matthew	Step 5, MA +18	Step 5, MA +36	\$59,895	\$2,135
Guido, Alexandra	Step 7, MA +6	Step 7, MA +12	\$60,653	\$356
Maxwell, Allison	Step 6, BA +12	Step 6, MA	\$58,353	\$1,983
Patterson, Dawn	Step 12, MA +6	Step 12, MA +12	\$68,717	\$356
Rabenda, Amy	Step 5, BA +18	Step 5, BA +24	\$55,065	\$356
Soult, Doneanne	Step 1, MA	Step 1, MA +6	\$54,204	\$712
Wawrzyniak, Heather	Step 13, BA +24	Step 13, BA +30	\$68,974	\$356

17. Motion to approve Ms. Maria Rigas, a student of Fairleigh Dickinson University, to complete 60 hours of internship in a k-3 classroom under the supervision of Ms. Donna Sensi at Clara Barton Elementary School, January 7, 2013 through January 18, 2013
18. Motion to approve Ms. Raheela Hussain, a student of Mercer County College, to complete 4 hours of classroom observation experience at Peter Muschal Elementary School

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19. Motion to approve Mr. Brandon Rasmussen, a student of Rider University, to complete his classroom observation in social studies under the supervision of Mr. Tom Ridolfi at Bordentown Regional Middle School for the 2013 Spring semester
20. Motion to approve Ms. Melissa Kugel, a student of Rider University, to complete her classroom observation in environmental science under the supervision of Ms. Terry Smith at the Bordentown Regional High School for the 2013 Spring semester

INFORMATION:

21. +JOB POSTINGS: Stipend Position for Instructors for After School BSI, Grades 1-5 - Stipend Position for LA & Math After School Program, Grades 6-8 - Instructor for After School English as a Second Language - Choreographer for BRHS Musical

ON A ROLL CALL VOTE (Items 1-15; 17-20):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 16):

AYES: Ms. Dansbury, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: Ms. Gens. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Hartmann, seconded by Ms. Gens to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status September 30, 2012 and October 31, 2012
2. +Motion to approve Transfer of Fund (September & October, 2012)
3. +Motion to approve submission of the annual M-1 (Annual Maintenance Worksheet) and the annual Comprehensive Maintenance Plan to the Department of Education's County Office.
4. Motion to approve services from Jewish Family & Children Services of Southern New Jersey. This service is to be used for a Vocational Assessment to help with transition planning at a cost of \$1,200
5. Motion to approve services provided by Dr. Barbara Leech, Cherry Hill, NJ for Neuropsychological Assessments as needed at a cost of \$1,400
6. +Motion to approve Student Transportation Contracts for 2012-13 school year:

STUDENT TRANSPORTATION CONTRACTS WITH A CONTRACTOR

Kinder Glide, Inc.

- a. To transport one student to and from Children's Center in Monmouth, Route # CCM-1, effective September 1, 2012 to June 30, 2013, Total cost \$46,607.40.

Rick Bus Co. Inc.

- a. To transport one student to and from Midland School in North Branch, Route # MID1, effective September 1, 2012 to June 30, 2013, Total cost \$51,913.80.

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JOINT AGREEMENTS PAYABLE TO BORDENTOWN REGIONAL SCHOOL DISTRICT

Burlington City School District

- a. To transport one student to and from Kingsway Learning Center in Haddonfield, Route # 104, effective September 1, 2012 to June 30, 2013, Total cost \$12,916.50.

Burlington Township School District

- a. To transport one student to and from Mercer County Special Services Jr/Sr School in Mercer, Route #92, effective September 1, 2012 to June 30, 2013, Total cost \$17,237.70.

Florence Township School District

- a. To transport one student to and from Notre Dame High School, Lawrenceville, Route # 94, effective October 9, 2012 to June 30, 2013, Total cost \$761.05.

Northern Burlington School District

- a. To transport one student to and from Kingsway Learning Center in Haddonfield, Route # 104, effective September 1, 2012 to June 30, 2013, Total cost \$12,916.50.

Mansfield School District

- a. To transport one student to and from Garfield Park Academy in Willingboro, Route # 97, effective September 1, 2012 to June 30, 2013, Total cost \$6,191.40.
b. To transport one student from Anne Jacque School in Edgewater Park, Route #125, effective September 1, 2012 to June 30, 2013, Total cost \$7,785.60.

JOINT AGREEMENTS PAYABLE TO OTHER SCHOOL DISTRICTS

Cinnaminson Township School District

- a. To transport one student to and from Katzenbach School in Ewing, Effective July 9, 2012 to August 10, 2012, Total cost \$789.20.

Florence Township School District

- a. To transport two students to and from Kingsway Learning Center in Moorestown, Route # A6, effective September 1, 2012 to June 30, 2013, Total cost \$12,636.88.

Gateway Regional School District

- a. To transport one student to and from Bancroft Elementary School in Haddonfield, Route #GW-34-18, effective September 1, 2012 to June 30, 2013, Total cost \$13,971.60.

Northern Burlington School District

- a. To transport one student to Ridgeway Middle School in Edgewater Park, Route #AJ1, effective September 1, 2012 to June 30, 2013, Total cost \$7,556.00.
b. To transport one student to and from Yale School in Cherry Hill, Route # YCH2, effective September 1, 2012 to June 30, 2013, Total cost \$16,650.00.

Pemberton School District

- a. To transport one student to and from Mercer County Special Services - Elementary in Mercer, Route # MCSSV10, effective September 1, 2012 to June 30, 2013, Total cost \$16,855.46.
b. To transport one student to and from Katzenbach School in Trenton, Route #KATZ, effective September 1, 2012 to June 30, 2013, Total cost \$3,297.73.

7. +Motion to approve 2012-2013 Educational Services Unit (ESU) Contracts: Agreement for Nonpublic Technology

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8. Motion to approve payment of the following staff salaries and benefits from the 2012-2013 NCLB Title I Grant:

Staff Member	Salary	Benefits	
Alexandra Guido	\$25,505.50	\$ 5,101.00	50.80% of total salary & benefits
Lisa VanBruggen	\$25,505.50	\$ 5,101.00	54.10% of total salary & benefits
Theresa Shackil	\$25,505.50	\$ 5,101.00	81% of total salary & benefits
Margaret Blask	\$25,505.50	\$ 5,101.00	81% of total salary & benefits

ON A ROLL CALL VOTE (Items 1-8):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.

Motion approved by majority.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Zablow, seconded by Ms. Goff to approve the following:

1. Motion to approve child of staff member to attend BRHS for the 2012-2013 school year
2. Motion to approve NJ State Marching Band Championship location and date to be moved to November 11, 2012 at Piscataway HS. Originally approved for November 4 at Rutgers but was cancelled due to the storm of late October

ON A ROLL CALL VOTE (Items 1-2):

AYES: Ms. Dansbury, Ms. Gens, Ms. Goff, Ms. Hartmann, and Ms. Zablow. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Drew, Mr. Potts, and Ms. Wehrman.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - Chris Sirak

- Fared well during recent Super Storm Sandy; was able to make up lost school days.
- Recent paving project completed; completing other projects.

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Mr. Brotherton and Ms. Buggs, and others representing the Education Foundation: Presented a check for \$15,458.24 for use towards district wide technology.

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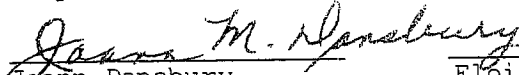
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- Mr. Lynch thanked the Educational Foundation for their donation; indicated two upcoming high school initiatives: Introducing students in how to "Dress for Success" and the annual food drive to help others in the community
- Dr. Bauer: Update on recent achievements by the boys and girls soccer teams, and the high school football team.
- Ms. Dansbury: Thanked the staff for their extraordinary efforts and work on behalf of the district and community during the recent Super Storm Sandy.
- Ms. Gens: Shared observations on the NJ State Board Convention, including that it was an informative and quality program.
- Mr. Sirak: Announced about the upcoming school play, "Moon Over Buffalo" for Thursday, Friday, and Saturday at 7pm; the Theatre Club's achievement in raising approximately 3300 lbs. of food for Trick or Treat for distribution to others.
- Ms. Hartmann: Commented favorably on the administration's success in sharing information during the recent Super Storm Sandy.

S. ADJOURNMENT

A motion was made by Ms. Hartmann, seconded by Ms. Gens to adjourn the meeting at 7:55 p.m.
Motion unanimously approved.

Respectfully submitted,


Joann Dansbury
Board President


Eloi Richardson,
School Business Administrator/Board Secretary