

MINUTES - June 18, 2008

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with Mr. Lynch presiding.

Sunshine Law Statement

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. ABSENT: Mr. Sirak

Also attending: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Louise Sullivan, Cindy Gola, Donna Glover, Pat Lynch, Kathy Siegfried

Visitors attending: no one signed in

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D. APPROVAL OF NEW SUPERINTENDENT

1. A motion was made by Ms. Hoffman, seconded by Ms. Dansbury, to approve Dr. Constance Bauer as Superintendent of Schools, effective as soon as she is released from her current position, and pending contract negotiations and approval of contract by the Executive County Superintendent. Salary and benefits to be in accordance with regulations.
ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak.
Motion unanimously approved.

E. PRESENTATION

1. Award for Transitions Group from Dare to Dream:
Ms. Louise Sullivan shared an award for the Transitions Group from Dare to Dream. Also attending were two students, Blasias Antinoro and Isabel Rodriguez, and Dr. Diana McNeil and Ms. Tina Zack represented the Child Study Team staff.
2. H.A.N.D.S. Award - Ms. Donna Glover/Ms. Cindy Gola:
Dr. DeGiacomo shared an award given to our H.A.N.D.S. Group - the Democratic Heritage Award. Ms. Donna Glover and Ms. Cindy Gola were present and accepted a plaque.

F. PRESIDENT'S REPORT - Mr. Brian Lynch

1. A motion was made by Ms. Dansbury, seconded by Ms. Wehrman, to approve the minutes from May 12, 2008 and May 21, 2008.
Motion unanimously approved.
2. NJSBA 2007-2008 Board Self-Evaluation form was given to board members. The board will fill out the form as of June 30, 2008 and will return it to NJSBA for collation.

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G. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the Consent Agenda items as follow:

N.2. Approval of Substitute Personnel

Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal records. (Substitutes to whom this applies are noted in **bold/black** type.)

ADDITIONAL NAMES: SUBSTITUTE CUSTODIANS:

Ronikka Carthan Ned Koble Rodney Johnson
Irene Thomas Jamie Wickwire

U.1. ACCEPTANCE OF REPORTS

Board Secretary's Report
Treasurer's Report
List of Bills

V.2. ACCEPTANCE OF ENROLLMENT/FIRE DRILL REPORTS

<u>ENROLLMENT</u>		<u>FIRE DRILLS</u>
BRHS	764	05/06/08 & 05/14/08
BRMS	491	05/13/08 & 05/30/08
MIS	363	05/14/08 & 05/28/08
CBS	221	05/06/08 & 05/30/08
PMS	539	05/01/08 & 05/27/08
TOTAL	2,378	

V.4. ACCEPTANCE OF HOMEBOUND INSTRUCTION REPORT

ON A ROLL CALL VOTE: **AYES:** Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. **NOES:** None. **ABSTENTIONS:** None.
ABSENT: Mr. Sirak.
Motion unanimously approved.

H. PUBLIC FORUM - for Agenda items only

No public comment

I. ATHLETIC REPORT - Mr. Tom Potts

Advertisement for all coaching positions was posted in all buildings

J. BUILDINGS & GROUNDS REPORT - Ms. Joann Dansbury

Ms. Dansbury requested meeting dates for review of summer work.

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K. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Kim Zablow

A meeting was held on June 12, 2008.

L. FINANCE REPORT - Ms. Peggy Gens

No report

M. NEGOTIATIONS REPORT - Ms. Heather Cheesman

Dr. DeGiacomo met with administrators. They will revise some parts of their proposal and schedule a meeting with the board negotiations committee.

Transportation negotiations will be scheduled for later in the summer.

N. PERSONNEL REPORT - Ms. Peggy Gens

A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the following:

1. Appointments per the Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to accept resignation of Ms. Jodie Glenn from the position of Co-Cheerleading Coach for 2008 Football Season. Ms. Beth Boccanfuso will be the head coach.
- b. Motion to accept resignation of Ms. Joelle Cote from the position of General Aide at Clara Barton Elementary School, effective June 30, 2008.
- c. Motion to accept resignation of Ms. Linda Buchenot from the position of Instructional Aide at Clara Barton Elementary School, effective June 30, 2008.
- d. Motion to accept resignation of Ms. Lisa Korneluk from the position of Data Entry Secretary in the Central Office, effective June 30, 2008.

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- e. Motion to accept resignation of Mr. Jason Harris from the position of Music Teacher at MacFarland Intermediate, Bordentown Regional Middle School, and Bordentown Regional High School, effective June 30, 2008.
- f. Motion to approve Ms. Natalie Hardy to complete an internship as social worker during the 2008-2009 school year. She will be supervised by Ms. Adrienne Sigler and work at CBS and MIS from 9/2/08 through 4/3/09 for 19 hours per week.
- g. Motion to approve Ms. Hillary Kotzen to do classroom observation with Ms. Heather Wawrzyniak in 2nd Grade at CBS. She will do five days in partial fulfillment of her college course requirements.
- h. Motion to approve the following staff members for Summer Supplemental Reading Program from 7/7/08 through 7/31/08. Each teacher will work 4 hours per day, Monday through Thursday, and receive a stipend of \$2,500 at the conclusion of the program. The lead teacher will receive an additional \$400 for coordinating communication, data collection and materials:

Ms. Paula Mann Ms. Carla Tentilucci Ms. Carol Wedekind
Ms. Leona Stanton, Lead Teacher (3 week stipend plus lead stipend)
Ms. Susan Snyder - 1 week stipend, substitute for Ms. Stanton for 7/7 to 7/10

- i. Motion to approve Ms. Kristen Orlando as teacher for the Preschool Disabilities Class ESY Program which will run from 7/1/08 through 7/31/08, Step 1, \$45,000 prorated. This is for the summer ESY program only.
- j. Motion to approve Ms. Paola DeChiara and Ms. Jennifer Hamer as aides for the summer ESY Program at PMS, effective 7/1/08 through 7/31/08. These aides will work 5.5 hours per day in the autistic program, Step 1, \$18,866 prorated. Approval for summer program only.
- k. Motion to approve the following staff for the ESY Program at PMS this summer. They will work 5.5 hours per day for 22 days:

Teachers
Denise Stachura Teacher K/1 MD Class
Lisa Sabo K/3 SLD Class
Jessica Hamlin K/1 Autistic Class
Paula Roth PS Intensive Support Class
Kim Rosenberg PS Autistic Class

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Instructional Aides

Marianna Porcelli	AM PS/SLD PM
Jeanette McCue	AM/PM PS
Angela Casey	K/1 MD Class
Connie Glover	K/1 MD Class
Roberta Hance	K/3 SLD Class
Christina Stimson	PS Intensive Support
April Seay	PS Intensive Support

Autistic Program Aides

Alicia Wallace	K/1 Autistic Class
Robert VanZelst	PS Autistic Class
Elaine Vannozi	PS Autistic Class

- l. Motion to approve the following Transportation employees for summer employment for the ESY Program:

Drivers

Brian Adams	Thomas Bayen	Charles Black
Donald Conover	Patricia Dixon	Charlie Fisher
Donna Gresko	Harry Hinkle	Nancy Houston
Randy Jackson	Cheryl Jones	Yolette Labissiere
Patricia Kiernan	Carol Kmetz	Lisa Krzywicki
Pat Mellor	Joy Odri	Justine Perry
Bob Schoen	John Terrell	Tracy Todd
Fred Wake	Beverly Ward	

Attendants

Maggie Kolesar	Erin McDonagh	Kathy Moscatiello
Shannon Ramirez	Peggy Ravatt	Margaret Slocum
Uyhara Parphasarathy	Carl Wetterling, Sr.	
Carl Wetterling, Jr.	Peter Pasicznyk	

- m. Motion to approve Mr. Matthew Gens as Volunteer Assistant Football Coach for BRHS for the 2008-2009 season
- n. Motion to approve Ms. Jessica Hamlin to be transferred from K/1 MD class to 1st Grade General Ed Teacher at CBS for the 2008-2009 school year.
- o. Motion to approve Ms. Kate Sakowski to be transferred from PMS to CBS and MIS as Art Teacher for 2008-2009 school year.
- p. Motion to approve Ms. Jamie Roth to be transferred from CBS and MIS to BRHS as Art Teacher for 2008-2009 school year.
- q. Motion to approve Ms. Summer Sierra to be transferred from BRMS to BRHS as Social Studies Teacher for 2008-2009 school year.
- r. Motion to approve Ms. Connie McMillin to be transferred from Basic Skills to Social Studies Teacher at BRMS for 2008-2009 school year.
- s. Motion to approve Mr. Fred Lemmerling to be transferred from PMS/MIS to BRMS as Health/PE Teacher for 2008-2009 school year.

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- t. Motion to approve Ms. Kelly Gray from part-time to full-time Health/PE Teacher at PMS for 2008-2009 school year. Salary Step 2 BA, \$46,000.
- u. Motion to approve the following teachers to staff BSI and Special Education Summer School Program at PMS. The program will run from 6/30/08 to 7/24/08. Each will receive a \$2,000 stipend funded through the No Child Left Behind Grant at the conclusion of the program:
- | | | |
|------------------------|-------------------------|----------------------|
| Liz Brotherton, K-1 | Dawn Medici, K-1 | Heather Martino, 1-2 |
| Stefanie Eddleman, 1-2 | Julianne Bacovin, 2-3 | Lauren Albanese, 2-3 |
| Alexandra Guido, 3-4 | Colette Campellone, 3-4 | Patrick Adams, 4-5 |
| Julia Rosidivito, 4-5 | | |
- v. Motion to approve Summer Curriculum Projects/Summer Employment as per attached memo.
- w. Motion to approve Source 4 Teachers Substitute List.
- x. Motion to approve CER 2008 summer seasonal staff as per attached memo.
- y. Motion to approve Fall and Spring Student Teachers.
- z. Motion to extend the Interim Superintendent's contract through July 31, 2008, with the option to renew up to three additional months.
- aa. Motion to approve Ms. Amy Felice as Learning Disabilities Teacher Consultant, effective July 1, 2008 through June 30, 2009. This is an 11 month position. Salary will be Step 8, BA+30, \$62,168.
- bb. Motion to approve Ms. Lisa VanBruggen as full time 4th Grade Basic Skills Teacher at MIS, effective September 1, 2008 through June 30, 2009. Salary will be Step 4 BA, \$51,111.
- cc. Motion to approve Ms. Alexandra Guido as full time Basic Skills Instruction Teacher at CBS, effective September 1, 2008 through June 30, 2009. Salary will be Step 5 MA, \$54,111.
- dd. Motion to approve Ms. Valeska Ochoa as full time Spanish Teacher at BRHS, effective September 1, 2008 through June 30, 2009. Salary will be Step 1 BA, \$45,000.
- ee. Motion to approve Ms. Kristen Johansson as full time Math Teacher at BRMS, effective September 1, 2008 through June 30, 2009. Salary will be Step 2 BA+30, \$48,100.
- ff. Motion to approve Ms. Rhonda Lashel Gibson, a Rowan University student, to complete her learning disability teacher consultant internship with the Office of Special Services during the month of July, as partial fulfillment of college course requirements.

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gg. Motion to approve Ms. Summer Sierra to do internship in the BRHS Counseling Department for 2008-2009 School Year, in partial fulfillment of college course requirements.

hh. Motion to accept retirement of Ms. Sally Mucha from the position of Instructional Aide at BRMS, effective June 30, 2008.

ii. Motion to approve Ms. Debra Tartaglia as part-time Art Teacher at BRHS for 2008-2009 School Year.

ON A ROLL CALL VOTE (items a-l, n-u, w, y-ii:

AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Sirak.

Motion unanimously approved.

ON A ROLL CALL VOTE (items m, v, x: AYES: Ms.

Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: Ms.

Gens (these items involve her son). ABSENT: Mr. Sirak.

Motion approved by a unanimous vote.

INFORMATION:

jj. JOB POSTINGS: BRHS - Head Boys' and Girls' Cross Country Coach; Assistant Field Hockey Coach; Assistant Football Coach; Physical Science Teacher or Chemistry/Earth Science Teacher; Coaching Positions at BRHS & BRMS; BRMS Drama Director; CBS Special Ed Teacher K-1; PMS 16.25 General Aide; Music Teacher - Instrumental 4-12; BRHS - full time English Teacher; BRMS - full time BSI Teacher.

O. POLICY REPORT - Mr. Jack Gabauer

1. A motion was made by Ms. Dansbury, seconded by Mr. Potts, to approve the 2nd Reading and Adoption of Harassment, Intimidation and Bullying Policy #4105.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Sirak.

Motion unanimously approved.

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P. TECHNOLOGY REPORT - Ms. Joann Dansbury

Connect Ed System was tested. 91% of the numbers were reached. It will be used for snow chains, emergency situations, early dismissals, budget votes, etc.

Q. SPECIAL EDUCATION REPORT - Ms. Heather Cheesman

No report

R. CER REPORT - Ms. Ellen Wehrman

Mr. Jack Gabauer, Mr. Brian Lynch, and Ms. Peg Ianoale met with the mayors regarding dissolution. We have received a proposed division of existing surplus from Bordentown City. This will be discussed in Executive Session.

S. BCC REPORT

No report

T. SUPERINTENDENT'S REPORT - Dr. DeGiacomo

1. Connect Ed update (see **P. Technology Report**)
2. Letter regarding purchase of home near Clara Barton School: we don't have funds. Peg Ianoale will write a letter to attorney indicating that we do not have funds at this time, but will consider it in the future.

U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale

A motion was made by Ms. Cheesman, seconded by Mr. Potts to approve the following:

- 2.a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status
- b. Certification of budgetary Major Account/Fund Status
3. Motion to approve Transfer of Funds
4. Motion to approve Food Service Management Company Contract with Sodexo
5. Motion to approve Travel Logs
7. Motion to approve Resolution Authorizing Private Schools for the Disabled Who Serve BRSD Students

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8. Motion to approve Bordentown Township Police Department to utilize the high school for K-9 training purposes

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Sirak.

Motion unanimously approved.

V. STUDENT/PROGRAMS

A motion was made by Ms. Wehrman, seconded by Ms. Cheesman to approve the following:

1. Motion to approve 2008-2009 Field Trips
4. Motion to approve Extended School Year 2008 and School Year 2008-2009

Motion unanimously approved.

W. DISCUSSION/INFORMATION ITEMS - Dr. DeGiacomo

1. Thank you letter from John Wehrman regarding fields
2. Thank you letter from Superintendent candidate
3. MIS Newspaper - Summer 2008

X. NEW HANOVER REPORT - Mr. Chris Sirak

No report

Y. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo

No report

Z. UNFINISHED BUSINESS

1. Madrigals - Report was included with curriculum report under K1. Administrators recommend no change to Madrigals receiving honors credit. We will ask Ms. Scottie LaMarra to come and further explain how the program is evaluated.
2. Philosophy Club - There are 4 volunteer clubs: Ravenous Readers, F.O.A.M., Faith, Hope & Charity Club (religious club - can only be volunteers)

AA. BOARD AND PUBLIC FORUM

Discussion with the board centered around 188 teacher days and length of school year.

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BB. EXECUTIVE SESSION

Ms. Cheesman read the following resolution, seconded by Ms. Gens and unanimously approved at 9:00 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

POSSIBLE LITIGATION

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:45 p.m.

CC. ADJOURNMENT

A motion was made by Mr. Gabauer, seconded by Ms. Dansbury to adjourn the meeting at 9:45 p.m.
Motion unanimously approved.

Respectfully submitted,

Brian K. Lynch
President

Peggy A. Ianoale
School Business Administrator/Board Secretary

**BOARD OF EDUCATION
BORDENTOWN REGIONAL SCHOOL DISTRICT**

CONFIDENTIAL

Executive Session Minutes June 18, 2008 8:30 p.m.

Attendance

Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Potts (left the Executive Session at 9:30 p.m.), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. ABSENT: Mr. Sirak.

Also attending: Dr. Diane DeGiacomo, Superintendent, and Ms. Peggy A. Ianoale, Business Administrator/Board Secretary

WHEREAS, N.J.S.A. 10:4-6 et.seq. (Open Public Meetings Act) provides that the Board of Education of the Bordentown Regional School District may exclude from the public that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed in a session of the Board of Education closed to the public:

POSSIBLE LITIGATION

NOW, THEREFORE BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed:

EXECUTIVE AGENDA

1. Discussion of distribution of CE/R surplus upon dissolution. Mr. Steve Mushinski will be asked to write a letter indicating that the proposed settlement is unacceptable.

A motion was made by Mr. Gabauer, seconded by Ms. Dansbury to adjourn the meeting at 9:45 p.m. Motion unanimously approved.

