

# Communication Pathway

## Behavior-Related

Teacher

Directly contact  
Teacher(s) Involved



Team Lead

If issue not resolved,  
contact Team Lead



Dean of Students:

K-5: Ellyse Colson  
6+: Daneke Callahan

If issue not resolved, contact  
Appropriate Dean



School Counselor

Directly contact  
School Counselor



Executive Director

If issue not resolved,  
contact Executive Director



Board of Directors

If issue not resolved,  
contact Board

## Classroom Issue

Teacher

Directly contact  
Teacher(s) Involved



Team Lead

If issue not resolved,  
contact Team Lead



Dean of Students:

K-5: Ellyse Colson  
6+: Daneke Callahan

If issue not resolved, contact  
Appropriate Dean



Executive Director

If issue not resolved,  
contact Executive Director



Board of Directors

If issue not resolved,  
contact Board

## Operational Issue or Policy Question

Executive Director

If issue not resolved,  
contact Executive Director



Board of Directors

If issue not resolved,  
contact Board

## CONTACT PROCEDURES:

1. Make contact via email.
2. Be specific: state what you know or have heard and ask clarifying questions.
3. Allow time to gather the necessary information to address question/concern. You can expect a response within 48 hours.
4. If you must escalate the issue to the next level, please be sure to copy all previous contacts on the continued correspondence.