

# Open Enrollment Attendance Exception Application

Must be submitted to the requested school by April 15.

- Ellsworth Elementary    Harmon Elementary    Ranch Elementary    Simonton Elementary    Combs Traditional Academy
- Combs Middle (7-8 grade)    Combs High
- Preschool Academy    Kinder Prep    Preschool POPS

Student's Full Name \_\_\_\_\_  
Last First Middle

Male    Female   Date of Birth \_\_\_\_\_   **Grade** \_\_\_\_\_

Parent Name \_\_\_\_\_  
Last First   Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_   Cell Phone \_\_\_\_\_   Other \_\_\_\_\_

Previous School \_\_\_\_\_

Address (Street Address, City, State, ZIP Code) \_\_\_\_\_

**School/District of Residence** \_\_\_\_\_

Reason for request \_\_\_\_\_

Has or will the student participate in any of the following programs? (please circle all that apply)

Gifted/Talented

Section 504

Special Education

ELD

Is the above named student:

- Yes    No   Expelled from any other school or district?
- Yes    No   Currently being considered for expulsion from any school or district?
- Yes    No   In compliance with conditions imposed by a juvenile court?

**Note:** Under the open enrollment policy, students are permitted to attend a school outside their attendance area under the following conditions:

1. Complete and submit an Open Enrollment application on or before April 15 of the preceding school year.
2. Be approved for an exception on a year-to-year basis.
3. Transportation for the student is the responsibility of the parent or guardian.
4. Students may not arrive on school grounds more that 20 minutes before school starts and must be picked up at the time school is dismissed.

**Providing false information on this form may result in the attendance exception being denied or rescinded.**

Parent Signature \_\_\_\_\_   Date \_\_\_\_\_

**For Office Use Only:**

Approved    Yes    No   Placed on Waiting List    Yes    No

Reason (if NOT approved) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Applicant was informed via:    Mail   Date \_\_\_\_\_

Phone   Date \_\_\_\_\_