

LONG-RANGE FACILITIES MASTER PLAN OVERSIGHT COMMITTEE

Meeting Minutes for April 9, 2009

OFFICIAL COPY

Present:

Hugo Correa
Cody Decamp
John Harrington

Philip Hu
Tim McGrath
Jerry Schwartz

Absent:

Tak Chow
Eric Kirchhoff
Alan Lee

Kenneth Maxey
Dave Ueblehack

Other Attendees:

Marla Nadolney

I. GENERAL FUNCTIONS

The meeting was called to order at 7:13 p.m.

II. MINUTES

Philip Hu moved and John Harrington seconded to approve the minutes for the February 19, 2009 meeting. The minutes were approved unanimously.

III. NEW MEMBERS

New members were introduced for the benefit of those not in attendance at the last meeting. Jerry Schwartz noted that information for the new members will be compiled and distributed but needs to be updated first. Tim McGrath gave a brief history of the role of the committee and the work that has been done in the past.

IV. ACTION ITEMS

A. Recommend Award of Bid

The results of the bids for the Jefferson Middle School Media Center and Courtyard project were presented. There was a total of 19 bids submitted ranging from \$2,749,000 to \$4,123,000. Marla Nadolney noted that the estimate was \$5 million so all bids were under the estimate, staff had reviewed the three lowest bidders and the quality of the construction companies appeared to be good. John Harrington confirmed his familiarity with many of the bidders.

Tim McGrath moved to recommend to the Governing Board awarding the bid to the lowest responsible bidder, Meadows Construction Services. Philip Hu seconded. The vote was unanimous.

B. Recommend Call for Bids

The Jefferson Middle School Completion of Phase One Electrical Work was presented by Marla Nadolney as a project that needed to be completed over the summer as some of the existing canopies at Jefferson would be demolished for construction of the new courtyard.

Cody Decamp moved to recommend to the Governing Board a call for bids for this project and Tim McGrath seconded. The vote was unanimous.

V. DISCUSSION ITEMS

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A. Coolidge Fence

Marla Nadolney updated the committee on the Coolidge Fence. The informational meeting was held at Coolidge on February 26 followed by the Governing Board meeting on March 10. The board clarified their decision of December 9, 2008 by directing staff to proceed with a curvilinear top with cut-out figures in the top 12 to 18 inches of the kindergarten fence at 5 and 6 feet high and to call for bids and proceed expeditiously to review and award and construct the fence.

B. Washington Presentation of Design Development Drawings

A presentation was held at Washington Elementary School for the site facilities committee, staff and parents on April 2, 2009. The final design development drawings were presented by IBI Group and received very well.

C. Communication Goals

Jerry Schwartz spoke to the need for better communication to the San Gabriel community regarding this committee's work. The use of the district website will be the key to promote a more visible and transparent way to report on the various construction projects and enhanced technologies at our campuses as well as the annual bond update. He asked that committee members bring their ideas to the next meeting.

D. Prop 39 requirements

Tim McGrath noted that with the departure of 4 members and the appointment of 4 new members to the committee that the requirements of Prop 39 need to be reviewed.

E. Annual Audit Report

Marla distributed copies of the Measure S General Obligation Bond Audit Report for the committee to review. The audit will be presented at the next meeting and members should address their comments at that time.

VI. PROJECT STATUS REPORT

Marla reported on the various projects:

Gabrielino HS A meeting was held to help set the program for the new building before principal David Crist retires. Two areas of funding were identified; Special Ed and Career Tech and additional meetings were set up to continue the discussion.

Del Mar HS Plans were submitted to DSA, construction is still scheduled for this fall.

Jefferson MS IBI Group continues to work on the drawings for the new administration building and renovations.

Coolidge ES See DISCUSSION A. above

McKinley ES No work at this time

Roosevelt ES Work on play field is complete

Washington ES See DISCUSSION B. above

Wilson ES No work at this time

VII. NEXT MEETING

Thursday, April 30, 2009, at 7:00 p.m. at the District Education Center Board room.

VIII. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.