

**MINUTES OF THE SPECIAL MEETING  
OF THE  
WINSLOW UNIFIED SCHOOL DISTRICT NO. 1  
GOVERNING BOARD**

**CALL TO ORDER:** The special meeting of the Governing Board of Winslow Unified School District No. 1 was called to order by Mrs. Marilee Ervien, President, at 6:00 p.m., March 30, 2017, in the District Board Room, 800 Apache Avenue, Second Floor, in Winslow.

**PRESENT:** Mrs. Marilee Ervien  
Mrs. Josephine Montoya  
Mr. Joey Hartnett  
Mrs. Sharon Greenwood

**ABSENT:** Mr. Allen Leonard

**WORK STUDY SESSION:** A. The Governing Board was presented with information regarding past facility improvement projects, including the card key system at the high school gym, the energy efficiency project and the solar energy system.

Mrs. Mattox said she has contacted the vendor of the card key system, ThermAir, regarding our needs. It appears that for the system to be usable, one lock would need to be moved and one would need to be added to the gym. To do these tasks and provide some training, the cost would be \$5,500.00, bringing the total cost of the project to \$30,000.00. She said that the initial purchase was in August of 2014.

Mrs. Lomeli said that the District was not required to perform due diligence as ThermAir is an approved state vendor. Mrs. Mattox said that this purchase was not brought to the Board as an information item and at the time, not a lot of input was sought.

Mr. Hartnett asked if our staff could make the necessary changes and save money. This was discussed further. Mr. Steve Henling, IT Director, said the hospital has a similar system and their staff manages it.

At this time, Mr. Henling and Mr. Charlie Hancock, Maintenance Supervisor, addressed the Board regarding the energy efficiency project, which included lighting upgrades, motion sensors, heating and cooling controls, and guidelines and training. Mr. Henling said the contract provided projected savings, not guaranteed savings. The project cost the

District approximately \$900,000.00 after the grant was applied. The projected savings was shown to be 2.6 million dollars, and after the cost was deducted, the net projected savings over time would be 1.7 million dollars. Mrs. Lomeli said it is very difficult to quantify the actual savings because of many factors, including the cost of equipment and the fluctuations in the cost of energy purchased.

Mrs. Mattox said the system has never worked well for us and specifically discussed the extreme heat and cold in the classrooms.

This matter was discussed further, including the features of the lighting and heating/cooling controls, advantages, problems and possible solutions. Mr. Henling will look into changing the set points on the thermostats. The Board and staff also discussed training on programming the units so we wouldn't have to rely on the company for that, and possibly getting a local provider for the work on the control units.

Mrs. Lomeli added that we don't always rely on state-approved vendors, but that sometimes we do get several quotes for a project.

Next, the solar energy system was discussed. Mrs. Lomeli distributed a handout showing costs over the past several years, including what has been paid to APS and to the energy management company, Enfinity Arizona, over the last several years. She also provided information regarding a large refund from APS.

Mr. Henling has been studying the contract and he said the issue is very complicated. What he understands is that the District provided the land, APS installed and owns the solar panels, and after 15 or 20 years the panels become the property of the District. He added that Mr. Watson said there would be no cost to the District for the project.

The contract provides for annual reports and reimbursement for excess energy produced. The District has never received any of these. The Board and staff discussed broken panels, monitoring, repairs, and maintenance of the panels and surrounding areas.

Mrs. Mattox will discuss the project with other superintendents at the next Navapache Superintendents' Association meeting as several of them have similar projects. She will also discuss the matter with the District's attorney and find out what recourse the District can pursue or what options we have.

**NEW BUSINESS:**

A. Mrs. Montoya made a motion to approve the minutes of the regular meeting held March 16, 2017. This motion was seconded by Mrs. Greenwood and carried with a vote of “aye” from all members present.

B. Mrs. Mattox recommended that the Governing Board approve the hiring of the following personnel:

- Lani Leonard – GEAR UP Coordinator – High School
- Andrew LeGate – Assistant Track Coach – High School

Mrs. Mattox recommended that the Governing Board approve the transfer of the following personnel:

- Sal Hernandez – from Assistant Principal to Athletic Director/Student Advisor at the High School
- Norvin DeSpain – from Grounds/Transportation Supervisor to Transportation Supervisor for the District

Mrs. Mattox recommended that the Governing Board approve the resignation of the following personnel:

- Jessica Heaton – Music Teacher for the District – Effective 5-25-17
- Jane Shannon – Sp Ed Teacher – Bonnie Brennan School – Effective 5-25-17

Mrs. Mattox recommended that the Governing Board approve the retirement and return-to-work of the following personnel:

- Patti Steiner – Sp Ed Teacher – Washington School – Effective 5-25-17 and returning 7-27-17

Mr. Hartnett made a motion, which was seconded by Mrs. Ervien, to approve the hiring, transfer, resignation and retirement and return-to-work of personnel as recommended. A vote was taken and the motion passed with all members present voting “aye”.

C. It was requested that the Governing Board authorize the issuance of contracts and work agreements for 2017-2018 for the employees previously approved for hire and rehire.

Mrs. Greenwood made a motion to authorize the issuance of contracts and work agreements for the upcoming year as requested. This motion was seconded by Mr. Hartnett. All members present voted “aye” and the motion carried.

**ADJOURNMENT:**

Mrs. Montoya made a motion to adjourn the meeting. Mr. Hartnett seconded it. All members present voted "aye" and the motion carried. The time was 7:02 p.m.

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President

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Vice-President

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Clerk

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Member

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Member

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Cyndie Mattox, Interim Superintendent