

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, December 15, 2014

Franklin Avenue Middle School
755 Franklin Avenue, 8:00 PM
Multi-Purpose Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. This does not extend to Board discussions of pending or active litigation, contract negotiation, and matters involving the confidentiality and privacy rights of students and employees. In accordance with the provisions of the Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Ridgewood News* and *The Record*; and mailed to all persons, if any, who have requested said notice. In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Mr. Michael Ben-David, Ms. Christine Christopoul (arrived 8:20 p.m.), Mr. Laurence Loprete, Ms. Susan McGowan, Mr. Robert Medeiros, Ms. Shirley O'Reilly, Ms. Kathie Schwartz, Mr. Craig Urciuoli, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve Minutes from the meeting on December 3, 2014	On roll call. Motion carried unanimously.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

None

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

None

8. **PUBLIC WORK SESSION**

- Presentation of Patriot’s Pen Essay Contest Winners – Mr. Kozichek introduced Mr. Doug Neralich of Local VFW 5702.
- Break – 5 minutes
- 2015 Board Meeting Schedule Discussion –
- QSAC Equivalency Application NJAC6A:5 Discussion – Dr. Furnari updated Board
- Committee Reports
 - Finance – Mr. Urciuoli updated Board
 - Class Size Policy Discussion – Ms. McGowan updated Board
- Recognition of Outgoing Board Members – Ms. O’Reilly thanked Mr. Loprete and Mr. Urciuoli for their service.

9. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Mr. Loprete	Seconded by Ms. O’Reilly
To approve motion to open the meeting to public discussion on agenda items	On roll call. Motion carried unanimously.

Parent thanked Mr. Loprete and Mr. Urciuoli for Board service.

Motion by Mr. Loprete	Seconded by Ms. O’Reilly
To approve motion to close the public discussion and re-enter the regular public meeting.	On roll call. Motion carried unanimously.

10. **RESOLUTIONS**

RESOLUTION #	TOPIC
COMMITTEE OF THE WHOLE	
1CW	ACCEPTANCE OF FRANKLIN LAKES EDUCATION FOUNDATION GRANTS TOTALING \$98,730.00
Motion by Mr. Loprete To approve 1CW	Seconded by Mr. Urciuoli. Motion carried unanimously.
BUILDINGS, GROUNDS AND OPERATIONS	
1BGO	APPROVAL OF CAMP INVENTION
Motion by Ms. Christopoul To approve 1BGO	Seconded by Ms. O’Reilly. Motion carried unanimously.
CURRICULUM & INSTRUCTION	
1CUR	APPROVAL OF FIELD TRIPS

Motion by Ms. Veliky To approve 1CUR	Seconded by Ms. Christopoul. Motion carried unanimously.
FINANCE	
1F	APPROVE BID FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION SERVICES
2F	APPROVE RENEWAL OF CONTRACTS FOR STUDENT TRANSPORTATION FOR 2014-15
3F	APPROVAL OF AN ADDITIONAL PTA FUNDRAISER FOR WOODSIDE AVENUE SCHOOL FOR THE 2014/15 SCHOOL YEAR
Motion by Mr. Urciuoli To approve 1-3F	Seconded by Ms. O'Reilly. Motion carried unanimously.
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	APPROVAL OF MATERNITY LEAVE FOR KATE LENART
Motion by Mr. Ben-David To approve 1-2P	Seconded by Ms. O'Reilly. Motion carried unanimously.
POLICY	
1POL	SECOND READING OF REVISED POLICY #5113: ATTENDANCE, ABSENCES, AND EXCUSES
2POL	SECOND READING OF REVISED POLICY #5120: ASSESSMENT OF INDIVIDUAL NEEDS
3POL	SECOND READING OF REVISED POLICY #3542.1: LOCAL WELLNESS/NUTRITION
4POL	SECOND READING OF REVISED POLICY #9113: FILLING VACANCIES
5POL	SECOND READING OF REVISED POLICY #4112.6/4212.6: PERSONNEL RECORDS
Motion by Ms. McGowan To approve 1-5POL	Seconded by Ms. Veliky. Motion carried unanimously.

COMMITTEE OF THE WHOLE

#1CW

RESOLUTION NO. 11602

**ACCEPTANCE OF FRANKLIN LAKES EDUCATION FOUNDATION GRANTS TOTALING
\$98,730.00**

BE IT RESOLVED that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the donation of \$98,730.00 from the Franklin Lakes Education Foundation in the form of Fall grants, as per the attached spreadsheet for the 2014-15 school year.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014
Attachment

BUILDINGS, GROUNDS AND OPERATIONS

#1BGO

RESOLUTION NO. 11603

APPROVAL OF CAMP INVENTION

BE IT RESOLVED that the upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the application from Invent Now, Inc. for use of School Facilities for purposes of Camp Invention from July 13 – July 24, 2015 from 8:00 a.m. to 3:30 p.m. at Colonial Road School.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

CURRICULUM & INSTRUCTION COMMITTEE

#1CUR

RESOLUTION NO. 11604

APPROVAL OF FIELD TRIPS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the field trips listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014
Attachment

APPROVE BID FOR SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION SERVICES

WHEREAS, the Franklin Lakes Board of Education (hereinafter referred to as the "Board") advertised for bids for Solid Waste and Recyclable Materials Collection Services (hereinafter referred to as the "Services"); and

WHEREAS, on December 3, 2014, the Board received two (2) bids for the Services, as reflected on the bid tabulation sheet attached to this resolution; and

WHEREAS, the lowest responsible bid for the Services was submitted by Bella Cleaning & Carting, LLC, (hereinafter referred to as "Bella") with a base bid total contract price for the Services for all locations for the calendar years 2015, 2016 and 2017, in the amount of \$48,951.00, representing \$45,351.00 for Solid Waste and \$3,600.00 for Recyclable, as follows:

January 1, 2015 to December 31, 2015 Bid (Annual Price for All Locations)

1. Solid Waste – \$14,386.00
2. Recyclable – \$1,200.00

2015 TOTAL ANNUAL CONTRACT (ALL LOCATIONS) - \$15,586.00

January 1, 2016 to December 31, 2016 Bid (Annual Price for All Locations)

1. Solid Waste – \$15,105.00
2. Recyclable – \$1,200.00

2016 TOTAL ANNUAL CONTRACT (ALL LOCATIONS) - \$16,305.00

January 1, 2017 to December 31, 2017 Bid (Annual Price All Locations)

1. Solid Waste – \$15,860.00
2. Recyclable – \$1,200.00

2017 TOTAL ANNUAL CONTRACT (ALL LOCATIONS) - \$17,060.00; and

WHEREAS, the bid submitted by Bella is responsive in all material respects and the Board is desirous of awarding the contract for the Services to Bella; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Solid Waste and Recyclable Materials Collection Services to Bella Cleaning & Carting, LLC, in the amount of \$48,951.00, representing the total contract sum for waste disposal and recycling services at all locations for the calendar years 2015, 2016 and 2017.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Franklin Lakes Board of Education by a majority vote at its duly authorized meeting on December 15, 2014.

Michael Solokas
Business Administrator/Board
Secretary

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: December 15, 2014

#2F

RESOLUTION NO. 11606

**APPROVE RENEWAL OF CONTRACTS FOR STUDENT
TRANSPORTATION FOR 2014-15**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the renewal of contracts for student transportation for the 2014-15 school year with First Student, Inc. and Durham Bus Company with the allowable CPI (1.69%) increase based on last year's prices.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

#3F

RESOLUTION NO. 11607

**APPROVAL OF AN ADDITIONAL PTA FUNDRAISER FOR
WOODSIDE AVENUE SCHOOL FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following additional PTA fundraiser for Woodside Avenue School:

- Cherishables (Online Greeting Card Company), will donate 10 percent of card sales ordered online to Woodside Avenue School

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

PERSONNEL

#1P

RESOLUTION NO. 11608

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

Attachment

#2P

RESOLUTION NO. 11609

APPROVAL OF MATERNITY LEAVE FOR KATE LENART

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the maternity leave for Kate Lenart, CAPS Program Teacher, Colonial Road School, from April 14, 2015 through December 22, 2015.

NOW BE IT RESOLVED that a copy of this resolution be forwarded to Kate Lenart.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

POLICY

#1POL

RESOLUTION NO. 11610

SECOND READING OF REVISED POLICY #5113: ATTENDANCE, ABSENCES, AND EXCUSES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for revised Policy #5113: Attendance, Absences, and Excuses.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

Attachment

#2POL

RESOLUTION NO. 11611

SECOND READING OF REVISED POLICY #5120: ASSESSMENT OF INDIVIDUAL NEEDS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for revised Policy #5120: Assessment of Individual Needs.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014

Attachment

#3POL

RESOLUTION NO. 11612

SECOND READING OF REVISED POLICY #3542.1: LOCAL WELLNESS/NUTRITION

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for revised Policy #3542.1: Local Wellness/Nutrition.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014
Attachment

#4POL

RESOLUTION NO. 11613

SECOND READING OF REVISED POLICY #9113: FILLING VACANCIES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for revised Policy #9113: Filling Vacancies.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014
Attachment

#5POL

RESOLUTION NO. 11614

SECOND READING OF REVISED POLICY #4112.6/4212.6: PERSONNEL RECORDS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for revised Policy #4112.6/4212.6: Personnel Records.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: December 15, 2014
Attachment

11. **STUDENT SUSPENSION REPORT** – Dr. Furnari reported none.
12. **ENROLLMENT REPORT** – Franklin Avenue Middle School increased by 1.
13. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Vision Statement:

In pursuit of our district's vision to build a learning environment where all children and adults take ownership to become imaginative, reflective, information age explorers and

contributors to society, by developing in students a life-long commitment to learning, a sense of personal and social responsibility, healthy self-esteem, and a respect and appreciation of diversity, I offer the following update on our progress toward District Goals.

Our first goal speaks to the importance of Student Achievement, assessment and program evaluation.

- Since our last meeting, I have had the pleasure of attending holiday concerts at Woodside and Colonial Road Schools, and plan to attend the FAMS concert on Thursday of this week. I was also able to attend the Borough Tree Lighting, where members of our 7th & 8th grade chorus performed. Unfortunately, I was not able to attend the Jazz Ensemble's performance at the Neiman Marcus kiosk, but I understand that the performance was very well received. Congratulations to all of our young performers.
- I was also fortunate enough to visit High Mountain Road School for their "Hour of Code", which took place in the newly opened "Think Station". Mrs. Jaclyn Bajzath, HMR Principal provided instruction to her students over a period of 2 days, introducing them to the language of Java Script. Not only were students able to learn some of the history and purpose of coding, they were also asked to think like computer programmers using strategies that included thinking, drawing, moving, and basic drag & drop coding, to help an Angry Bird rid it's nest of an intrusive green pig. What a great opportunity for our students to gain hands on coding experience!

Our second goal speaks to the professional development of administrators and staff in support of teaching and learning.

- District and School administrators have been engaged in the observation of our staff as required by the New Jersey Department of Education. The latest revision to the AchieveNJ regulations require that all teachers, both Tenured and Non-Tenured, receive 3 observations in addition to a summative evaluation each school year. Our district organizes these observations into cycles. Cycle I began at the start of the school year, and ended on November 15, 2014. During Cycle I, the administrative team performed 158 observations of staff. We have begun to analyze the data with regard to its connection to professional learning needs and data trends for both the schools and the district as a whole. I will continue to provide additional information regarding the observation and evaluation process as the school year progresses.

Our third goal is about communication.

- As you know, I have been updating the Board and the public at each meeting with regard to our progress toward the possible implementation of full day Kindergarten for the 2014 2015 school year. The administrative team has met several times, and we have planned to meet with Kindergarten teachers later this week. It is highly likely that we will be coming to the Board with a recommendation at the next meeting of the Board, scheduled for January 6, 2015.
- As you know, our district is one of approximately 204 school districts in our state that was scheduled to receive a QSAC visit this year. On Monday, December 8, 2014, Mr. Solokas and I attended a meeting called by the Interim Bergen County Superintendent, where we were informed that the Franklin Lakes Public School District was one of those districts in NJ identified by NJDOE as High Performing. In order to be identified as a high performing district, a school district must have no Priority or Focus Schools. These designations indicate that there are gaps in attainment of proficiency on state assessments. In addition, districts needed to score high in the areas of Instruction & Program, Fiscal, Governance, Operations, and Personnel. Our district met all of these requirements, earning the high performing designation. As such, on tonight's agenda is an equivalency waiver application that will be submitted to the Bergen County Office. Once the waiver application is accepted by NJDOE, the district will not be eligible for a QSAC visit for another three years. (This was part of the Board discussion earlier in the meeting)

Finally, Our fourth goal is related to Financial & Resource Management.

- Tonight, instead of my regular series of topics related to Goal four, I would like to take this opportunity to give you some information regarding the wonderful work of the Franklin Lakes Educational Foundation. This year, as in years past, FLEF invited the district to submit grants intended to enrich and enhance the quality of education in our schools beyond the limitations of the district's budget. Nine grants were submitted to FLEF in a series of presentations made to the grants committee. These included:
 - A Winter Garden project that will turn the garden beds at FAMS into Greenhouses intended to protect the new, fragile plants from the winter elements and from critters looking for a winter snack;
 - Nike Fuel Bands that will be used with FAMS students to monitor movement, enabling them to analyze their own personal activity data, in support of an active and healthy life style;
 - The installation of a high powered projector system here in the FAMS Multi-Purpose Room, that will enable staff and students to project presentations, and other types of media to large groups;
 - And continuing support to the FAMS Rock Program. This initiative enables FAMS students to become part of a school-based rock band, bringing both new and more accomplished student musicians together to share this unique ensemble experience.
 - Another grant enables the district to provide books, games and other materials for a Kindergarten Take Home Bag, that will be given to newly registered Kindergarten parents during the Kindergarten Orientation later this year;
 - FLEF is also funding the purchase of laptop computers for our special needs programs at the elementary level. Special education teachers and students will have a dedicated laptop cart at each elementary school, giving them more consistent access to computer technology. Instructional programs and data analysis will be more feasible as well:
 - Story Pirates will be funded at Colonial Road and Woodside Avenue Schools. These programs include not only school based assemblies, but hands-on interaction with professional actors and writers, who will work with our students, performing some of the students' own stories;
 - High Mountain Road School was funded for their upcoming Science Day. This event brings the Liberty Science Center to HMR for a full day of differentiated science based learning experiences.
 - Finally, The HMR Think Station will be able to purchase 3D Printing materials and supplies in order to operationalize a 3D printer that was generously donated by one of the HMR families.

Thank you so much to the Franklin Lakes Educational Foundation for your generosity and continued support of our schools and of our children. I ask that FLEF representatives please stand and be recognized. You are absolutely amazing and we truly appreciate all you do.

This concludes tonight's update. I am happy to address any questions you may have. Thank you.

14. **BOARD COMMENTS/NEW BUSINESS** – Mr. Loprete praised the Jazz Band and Artwork at the Neiman Marcus kiosk.

15. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

- Motion to open the meeting to public discussion
- Please follow the guidelines as stated under "Questions and Comments from the Audience on Agenda Items"

- Motion to close the public discussion and re-enter the regular public meeting

16. **PRIVATE WORK SESSION TIME**

None

18. **ADJOURNMENT**

Motion by Mr. Loprete	Seconded by Ms. O'Reilly
To approve motion to adjourn meeting at 9:30 p.m.	On roll call. Motion carried unanimously.

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary