

WINNSBORO ISD EMPLOYEE AGREEMENT FOR ACCEPTABLE USE OF THE ELECTRONIC COMMUNICATIONS SYSTEM

You are being given access to the District's electronic communications system(s). Through this system(s), you will be able to communicate with other schools, colleges, organizations, and people around the world through the Internet and other electronic information systems/networks. You will have access to hundreds of databases, libraries, and computer services all over the world.

With this educational opportunity comes responsibility, it is important that you read the Winnsboro ISD's policy, administrative regulations, and agreement form and ask questions if you need help in understanding them. Inappropriate system use will result in the loss of the privilege to use this educational and administrative tool.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may run across some material you might find objectionable. While the district has a technology protection measure in place, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for appropriate use.

RULES FOR APPROPRIATE USE:

1. The account is to be used mainly for educational purposes, but some limited personal use is permitted.
2. You will be held responsible at all times for the proper use of your account, and the District may suspend or revoke your access if you violate the rules.
3. Remember that people who receive e-mail from you with a school address might think your message represents the school's point of view.

INAPPROPRIATE USES:

1. Using the system(s) for any illegal purpose
2. Using someone's account without written permission from the Campus Administrator.
3. Downloading or installing any software without permission from the District Technology Director.
4. Posting personal information about yourself or others. Post messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal
5. Wasting school resources through improper use of the computer(s)
6. Using the system for advertising or selling any item, product or service (whether personal or for a business)
7. Any attempts to gain unauthorized access to restricted information or resources.
8. Purposefully misrepresenting yourself or others.
9. Disabling or attempting to disable or bypass any Internet filtering device.
10. Encrypting communications to avoid security review.
11. Intentionally introducing a virus to the computer system.

CONSEQUENCES FOR INAPPROPRIATE USE

1. Suspension of access to the system(s);
2. Revocation of the computer system account, or
3. Other disciplinary or legal action, in accordance with the District policies and applicable fees.

Any and all computer or network related configuration changes must be made by the WISD Technology Department. Any configuration changes made by district or non-district personnel are strictly prohibited.

This Employee Agreement must be reviewed each academic year.

I understand that my computer use is not private and that the District will monitor my activity on the computer systems(s). I have read the District's electronic communications system policy and administrative regulations and in consideration for having access to the public networks, I hereby release the District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of it, or inability to use, the system(s), including, without limitation, the type of damages identified in the District's policy and administrative regulations.

I realize that I am responsible for the monitoring of network use by students under my supervision. I will immediately report any violations of the Network Access Policy to the campus principal.