

MINUTES OF THE REGULAR MEETING OF THE  
GOVERNING BOARD OF THE  
BUENA PARK SCHOOL DISTRICT  
October 27, 2014

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the meeting at  
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CALL TO ORDER

The meeting was called to order at 8:15 a.m. by the President, Ms.  
Helen Lee.

FLAG SALUTE

MEMBERS PRESENT

Ms. Helen Lee; Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L.  
Carole Jensen (absent); Mr. Brian Chambers.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,  
Assistant Superintendent, Administrative Services; Mr. Ramon  
Miramontes, Assistant Superintendent, Educational Services; Mrs.  
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Hamblen, to  
approve the agenda.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so  
recorded in the minutes.

Minutes, October 27, 2014 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 13, 2014

Agenda Exhibit A.

Mrs. Michel made the motion, seconded by Mr. Hamblen, to approve the Minutes of the Regular Meeting of October 13, 2014.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. GOVERNING BOARD TOUR OF SCHOOLS

Governing Board members accompanied Mr. Magnuson, Mr. Tsunozumi, Mr. Miramontes, and Mr. Anderson on the annual Governing Board Tour of Schools to review site conditions and summer deferred and continuing maintenance projects at all District sites. In addition, Mat Gates, Senior Construction Manager with Erickson-Hall joined the tour to review projects slated for Phase I of the facilities/technology modernization.

IV. ADJOURN FOR LUNCH

The Governing Board did not adjourn for lunch.

V. RECONVENE - 1:00 P.M.

The Governing Board resumed the meeting in the Board Room.

VI. HEARING SESSION

The Governing Board heard comments from two members of the audience regarding denial of a leave of absence request and Fullerton Joint Union High School Superintendent George Giokaris informed the Governing Board of their pending General Obligation Bond measure on the November ballot.

VII. PROGRAMS AND REPORTS

.01 REPORT OF SALE: BUENA PARK SCHOOL DISTRICT, GENERAL OBLIGATION BONDS, 2014 SERIES A AND B

Adam Bauer, President of Fieldman, Rolapp & Associates, presented an overview of the Bond sale indicating that two series of bonds were sold; Series 2014A in the amount \$20,542,096.85 for infrastructure and Series 2014B in the amount of \$1,892,635.95 for technology. Mr. Bauer reviewed the finances associated with the Debt Service, expenses associated with the cost of issuance and the Underwriter's discount and indicated that any net premium will go back into the Debt Service fund and not be used for building. Mr. Bauer also presented a detailed analysis of the final costs of issuance.

Minutes, October 27, 2014 (Continued)

VII. PROGRAMS AND REPORTS (Continued).02 REPORT OF STUDENT ACHIEVEMENT

Assistant Superintendent Ramon Miramontes shared an overview of the last four years, 2010-2014, of the California Standards Test for Grades 5 and 8 in Science and indicated that a 3-Year Average API (Academic Performance Index) report is only available at the school level and not produced for the districts, county offices of education, or the state. Elementary schools in Program Improvement (PI) during the 2013-14 year carry over their 2013-14 PI placement to the 2014-15 school year due to no new calculations. Mr. Miramontes discussed the 2014-15 BPSD Assessments Timeline which includes the California Assessment of Student Performance and Progress (CAASP), the Smarter Balanced Consortium (SBC), California Standards Test (CST), Benchmark, DIBELS, and Easy CBM.

The CAASP replaced the STAR program on January 1, 2014 and comprises the following assessments: Smarter Balanced Assessment Consortium (SBAC); Computer Adaptive Test (CAT) and Performance Task (PT) for English Language Arts and Math in grades 3-8; Science assessment, California Standards Test (CST), California Modified Assessment (CMA), and California Alternative Performance Assessment (CAPA) in grades 5 and 8.

VIII. ACTION CALENDAR.01 ACCEPT CONSOLIDATED SCHOOL SITE SAFETY PLANS (CSSP): ALL SCHOOLS

Agenda Exhibit B.

Following a brief discussion regarding the School Site Council composition at each school, Mr. Hamblen made a motion, seconded by Mrs. Michel, to table the Consolidated School Site Safety Plans (CSSP): All Schools, and bring back at the November 10, 2014 Board meeting for acceptance.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

VIII.ACTION CALENDAR (Continued).02 BOARD POLICY 4119.22/4219.22/4319.22 DRESS AND GROOMING

Agenda Exhibit C.

The Governing Board believes that appropriate dress and grooming by district employees contribute to a productive learning environment, model a positive self-image, promote respectful behaviors and that all employees shall be held to the same standards unless their assignment provides for modified dress as approved by their supervisor.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve Board Policy 4119.22/4219.22/4319.22 Dress and Grooming.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 2014-15 SALARY AND FRINGE BENEFIT MODIFICATIONS FOR UNREPRESENTED EMPLOYEES

Agenda Exhibit D.

Recently, the Buena Park School District Governing Board approved collective bargaining agreements for both the Buena Park Teachers Association and Classified School Employees Association, Chapter #569 to include a 4% increase to the respective salary schedules, effective July 1, 2014, and an additional .5% increase to the respective salary schedules, effective February 1, 2015. It has been the Governing Board's longstanding practice to provide the District's unrepresented employees with salary schedule adjustments consistent with those negotiated with the District's bargaining units.

Minutes, October 27, 2014 (Continued)

VIII.ACTION CALENDAR (Continued)

.03 2014-15 SALARY AND FRINGE BENEFIT MODIFICATIONS FOR UNREPRESENTED EMPLOYEES (Continued)

To ensure both a competitive compensation package and equity across the various employee classifications, the salary schedules for the unrepresented employee position's indicated below were increased consistent with the aforementioned bargaining unit agreements.

- Junior High School Principal
- Elementary Principal
- Assistant Principal
- Director, Student Programs and Staff Development
- Director, Special Services
- Director, Maintenance, Operations & Transportation
- Director, Fiscal Services
- Director, Human Resources
- Director, Technology
- Director, Child Nutrition
- Assistant Director, Maintenance, Operations, & Transportation
- Special Education Coordinator
- Health Services Coordinator
- Fiscal Services Manager
- Information Systems Analyst
- Dispatcher/Trainer
- School Nurse
- Executive Assistant
- Administrative Secretary

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve 2014-15 Salary and Fringe Benefit Modifications for Unrepresented Employees.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 2014-15 PROPOSED EMPLOYMENT CONTRACT MODIFICATIONS FOR THE DISTRICT'S CONTRACT MANAGEMENT EMPLOYEES

Agenda Exhibit E.

Recently, the Buena Park School District Governing Board approved collective bargaining agreements for both the Buena Park Teachers Association and Classified School Employees Association, Chapter #569 to include a 4% increase to the respective salary schedules, effective July 1, 2014, and an additional .5% increase to the respective salary schedules, effective February 1, 2015.

Minutes, October 27, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

.04 2014-15 PROPOSED EMPLOYMENT CONTRACT MODIFICATIONS FOR THE DISTRICT'S CONTRACT MANAGEMENT EMPLOYEES

(Continued)

It has been the Governing Board's longstanding practice to provide the District's contract management employees with salary schedule adjustments consistent with those negotiated with the District's bargaining units.

To ensure both a competitive compensation package and equity across the various employee classifications, the salary schedules for the contract management employee position's indicated below were increased consistent with the aforementioned bargaining unit agreements.

- Superintendent
- Assistant Superintendent, Administrative Services
- Assistant Superintendent, Educational Services

In addition, individual employment contracts were modified as follows: for the Assistant Superintendent, Administrative Services contract to include a two (2) year extension of service through October 31, 2017; an increase in basic life insurance from \$20,000 to \$80,000; and provision for District provided temporary disability income insurance coverage (cost not to exceed \$5,000 per year); for the Assistant Superintendent, Educational Services contract to include an annual \$1,200 doctoral stipend, effective upon the award of a doctoral degree from a university with national accreditation; and for the Superintendent's contract to include a one (1) year extension of service through June 30, 2017; longevity compensation as provided to all other classified Management, effective July 1, 2014; a \$600 per month community development stipend, with biannual expenditure reporting to the Governing Board; and a provision for District paid supplemental life insurance coverage of \$250,000, with any paid benefits to be split evenly between the District and a beneficiary of the Superintendent's choice.

Mrs. Michel made the motion, seconded by Mr. Hamblen, that the Governing Board approve 2014-15 Proposed Employment Contract Modifications for the District's Contract Management Employees.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, October 27, 2014 (Continued)

IX. DISCUSSION CALENDAR

- .01 Board Policy Adoption/Review/Revision/Deletion
- BP5131.62 Tobacco (review) (Miramontes)

- BP5141.21 Administering Medication and Monitoring Health Conditions (revise) (Miramontes)
- BP5144 Discipline (revise) (Miramontes)
- BP5144.1 Suspension and Expulsion/Due Process (revise) (Miramontes)
- BP6142.92 Mathematics Instruction (revise) (Miramontes)
- BP6162.5 Student Assessment (revise) (Miramontes)
- BP6162.54 Test Integrity/Test Preparation (review) (Miramontes)
- BP6163.1 Library Media Centers (review) (Miramontes)

#### Agenda Exhibit F.

The Governing Board reviewed the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Noted changes will be made and the policies will be brought back for approval at the next Board meeting.

#### .02 Facilities Implementation Plan Report

Assistant Superintendent Kelvin Tsunezumi and Mat Gates, Senior Construction Manager with Erickson-Hall Construction, presented a program update for the facilities/technology modernization. Measure 'B' projects were derived from Buena Park School District's Facilities Master Plan which was developed with significant staff, parent, and community input and adopted by the Governing Board in February 2014. Issuance of the first bond proceeds was completed on October 9, 2014; net proceeds after cost of issuance, underwriter's discount and set aside of debt service amounts to \$20.77 million.

Mr. Tsunezumi reviewed the Phase 1 project priorities and formation of the independent Citizens' Oversight Committee, comprised of 11 members, required to oversee bond proceeds. Mr. Gates reviewed a breakdown of construction funds, noting that approximately 130 classrooms will be upgraded to 21<sup>st</sup> century classrooms during Phase 1, and discussed the preliminary Master Program and Project Sequencing Schedule.

Mr. Magnuson indicated that funding from the District's Special Reserve Fund will be utilized to increase the number of classroom upgrades and that this next phase of Bond funding would need to be accelerated to complete all classrooms in the District without a break in the program.

Minutes, October 27, 2014 (Continued)

#### IX. DISCUSSION CALENDAR (Continued)

#### .03 Cancellation of November 24, 2014 Governing Board Meeting

Following a brief discussion, the Board requested this item be included on the November 10, 2014 Board agenda as an action item.

X. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Michel requested Item .05 Business Services Report be removed from the consent calendar.

.06 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mr. Hamblen, that the Governing Board approve Consent Calendar Items .02, .03, and .04, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #14-15-08

Agenda Exhibit G.

CERTIFICATED PERSONNELI. NEW HIRES

Cunningham, Nancy - 10/28/2014

Substitute Teacher

DePaola, Sarah - 10/28/2014

Substitute Teacher

II. CURRICULUM WORKAdditional Hours for Buena Park Junior High School After-School Programs

Buena Park Junior High School would like to offer an after-school program to give students an opportunity to participate in weekly intramural sports activities. Two teachers will serve as coaches for the intramural sports program. In addition, in an effort to build a positive school environment, Buena Park Junior High School would like to offer an after-school Cheer Club to support the intramural sports program. One teacher will serve as the coach for the Cheer Club, practicing with students and also providing supervision during games. One teacher is also needed to supervise detention after school for one hour per week.

Minutes, October 27, 2014 (Continued)

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-08 (Continued)



CERTIFICATED PERSONNEL (Continued)II. CURRICULUM WORK (Continued)Additional Hours for Buena Park Junior High School After-School Programs (Continued)

Four teachers will be paid the current hourly rate of \$33.67 (includes benefits), payable from Buena Park Junior High School Title I funds (not to exceed \$1,368) and SLIP funds (not to exceed \$3,114), for a total not to exceed \$4,482.

Buena Park Junior High School Extracurricular Activities

Stipends will be paid to teachers who will facilitate extracurricular activities at Buena Park Junior High School during the 2014-15 school year. Funding will be paid from the General Fund.

Leadership Club	\$1,500
(or \$1,684, which includes benefits)	
Yearbook	\$1,100
(or \$1,235, which includes benefits)	
Journalism	\$1,000
(or \$1,123, which includes benefits)	

CLASSIFIED PERSONNELI. CHANGE OF ASSIGNMENT

Emsais, Marlin - 10/15/2014 (Ratification)

Current Assignment:

Substitute Playground Supervisor

Add: Substitute Instructional Assistant

II. SEPARATION OF EMPLOYMENT

ID#0800002081 - 10/20/2014

Playground Supervisor #081137C007

ID#0800002082 - 10/31/2014

Instructional Assistant I #081158P001

ID#0800002110 - 10/10/2014

Playground Supervisor #081137C006

Minutes, October 27, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

November 3, 2014 - "LCFF Workshop" - R. Miramontes, K. Yuen, S. Adams

November 14-15, 2014 - "California Association of School Counselors 2014 Conference" - J. Reddingius

January 28-30, 2015 - "2015 Superintendents' Symposium" - G. Magnuson

.04 INTER-DISTRICT TRANSFERS, 2014-2015

Agenda Exhibit I.

Permits granted to date: In: 141  
Out: 157

DISCUSSION OF ITEM REMOVED FROM CONSENT CALENDAR.05 BUSINESS SERVICES REPORT

Mrs. Michel requested clarification regarding P.O. #I08A0100 payable to Image One Corporation. Mr. Tsunezumi indicated this P.O. is an annual maintenance contract for scanning software used in the Child Nutrition department.

Mrs. Michel requested clarification regarding P.O. #I08A0101 payable to Education Management Systems. Mr. Tsunezumi indicated this P.O. is an annual maintenance agreement for the Meals Plus software used in the Child Nutrition department.

Regarding P.O. #I08R0425 payable to Cypress School District, Mrs. Michel questioned why are we contracting with Cypress School District for printing. Mr. Miramontes responded that our copiers are not able to print more than one color (i.e., the apple and stem on the business card would all need to be one color). The paper can be run through the machine a second time to print a second color, but it may not print in exactly the right spot on the second run-through. We have had an outside printer print the BPSD logo onto cardstock for us for many years now for this reason. This is the first time we have used Cypress School District for this request. After checking with local printers, including Kinko's, Cypress School District offered the best price for this request.

Minutes, October 27, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.07 APPROVAL OF CONSENT CALENDAR

Mr. Hamblen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Item .05 Business Services Report, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.05 BUSINESS SERVICES REPORT

Agenda Exhibit J.

a. Purchase Orders dated 10/14/14-10/27/14 were approved in the total amount of \$734,951.10.

XI. BOARD COMMENTS

Mrs. Michel requested a discussion item be included on the November 10 Board agenda to discuss the possibility of reconfiguring the district schools to include a K-8 at Beatty, grades 6/7/8 at Buena Park Junior High and the remaining five elementary schools to grades K-5.

Mr. Chambers attended the Emery School Trunk or Treat event on October 24, 2014.

Ms. Lee and Superintendent Magnuson attended the Teacher of the Year Banquet at the Disneyland Hotel on October 24, 2014.

Ms. Lee indicated she would like to provide a dinner prior to the November 10 Board meeting for the Governing Board and invited guests as a thank you for her time as a Governing Board member for the Buena Park School District.

Mr. Magnuson, Mrs. Michel, and Pendleton, Gilbert and Whitaker staff attended the Giving Children Hope's Annual Gala event on Saturday, October 25, 2014 where Gilbert School Health Clerk Dawn Manzanilla was presented with the Giving Children Hope Founder's Award.

Minutes, October 27, 2014 (Continued)

XII. INFORMATION/CORRESPONDENCE

.01 Correspondence

- Letter from Orange County Department of Education regarding BPSD's 2013-14 Unaudited Actuals

Agenda Exhibit K.

Per Education Code Section 42100, the Orange County Superintendent of Schools has verified the mathematical accuracy of the District's 2013-2014 Unaudited Actual financial data.

.02 Major Topics for Governing Board

Agenda Exhibit L.

.03 School Site Activities Calendar

Agenda Exhibit M.

XIII. ADJOURNMENT

At 2:50 p.m., Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board adjourn the meeting.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

\_\_\_\_\_President

\_\_\_\_\_Clerk

\_\_\_\_\_Member

\_\_\_\_\_Member

\_\_\_\_\_Member