

**MINUTES OF THE RESCHEDULED BOARD MEETING OF 21 APRIL 2016  
27 APRIL 2016  
CARMICHAELS AREA SCHOOL DISTRICT  
7:00 P.M.**

The Carmichaels Area School District Board of Education held its rescheduled meeting of April 21, 2016 on April 27, 2016 in the Middle-Senior High Media Center. Thomas M. Ricco, Board President, presided over the meeting.

Attending the meeting were John Menhart, Superintendent; Amy L. Todd, Business Manager/Board Secretary; Jeremy Davis, Solicitor; Mark Batis, Technology Administrator; David Franks, Maintenance Supervisor; Ronald Gallagher, Middle School Principal; Fred Morecraft, Elementary Principal; Lisa Zdravecky, Senior High Principal; district residents and news media representatives.

An Executive Session was held at 7:01 p.m. for personnel and legal items. The Session ended at 7:43 p.m.

**I. ROLL CALL.**

The following Board members were in attendance: Kenneth A. Ganocy; Dr. Richard L. Krause; Edmond F. McIntire, Jr., Vice-President; Pete Shlosky, Treasurer; Jason J. Voithofer and Cheryl L. Voytek. Ronald T. Ferek and Lewis G. May were excused.

**II. MOMENT OF SILENT MEDITATION.**

A moment of silent meditation was observed by all in attendance.

**III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF 17 MARCH 2016 AND SPECIAL BOARD MEETINGS OF 31 MARCH 2016 AND 05 APRIL 2016.**

Mr. McIntire moved to approve the minutes of the regular Board meeting of March 17, 2016 and special Board meetings of March 31, 2016 and April 5, 2016. Second by Mr. Shlosky - 7 ayes; 0 nays.

**IV. UNFINISHED BUSINESS.**

**V. ADDITIONS TO AGENDA / APPROVAL OF AGENDA.**

Mr. McIntire moved to approve the addition of items A. to J. below to the agenda. Second by Dr. Krause - 7 ayes; 0 nays.

- A. Emergency Substitute Program 2016-17
- B. Policy 1<sup>st</sup> Readings (2)
- C. Newforma Construction Management Software Agreement
- D. Field Trip - Law Day
- E. Facilities - Carmichaels Copperheads County Baseball

- F. Facilities - Carmichaels Colt Baseball
- G. Facilities - EMT Class Exam
- H. Facilities - Football Camp
- I. PDE Correspondence - PlanCon Part F: Construction Documents
- J. Stadium Light Bid Authorization

Dr. Krause moved to approve the agenda as presented. Second by Mr. McIntire - 7 ayes; 0 nays.

**VI. REMARKS FROM VISITORS.**

**VII. ADMINISTRATIVE REPORTS (Exhibit I).**

**A. SUPERINTENDENT REPORT.**

**B. ELEMENTARY PRINCIPAL REPORT.**

**C. MIDDLE SCHOOL PRINCIPAL REPORT.**

**D. SENIOR HIGH PRINCIPAL REPORT.**

**E. TECHNOLOGY ADMINISTRATOR REPORT.**

**F. MAINTENANCE SUPERVISOR REPORT.**

**VIII. STUDENT REPRESENTATIVE.**

**IX. COMMITTEE REPORTS.**

**A. HUMAN RESOURCES (Ferek, McIntire, Krause).**

**1. POLICY 2<sup>ND</sup> READING.**

Mr. McIntire moved to approve the second reading of policy items a. to n. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**a. 113.4 CONFIDENTIALITY OF SPECIAL EDUCATION STUDENT INFORMATION.**

**b. 123 INTERSCHOLASTIC ATHLETICS.**

**c. 123.2 SUDDEN CARDIAC ARREST.**

**d. 201 ADMISSION OF STUDENTS.**

**e. 216 STUDENT RECORDS.**

**f. 216.1 SUPPLEMENTAL DISCIPLINE RECORDS.**

**g. 218.1 WEAPONS.**

**h. 218.2 TERRORISTIC THREATS.****i. 314/414/514 PHYSICAL EXAMINATIONS.****j. 324/424/524 PERSONNEL FILES.****k. 351/451/551 DRUG AND SUBSTANCE ABUSE.****l. 705 SAFETY.****m. 805.1 RELATIONS WITH LAW ENFORCEMENT AGENCIES.****n. 909 MUNICIPAL GOVERNMENT RELATIONS.****2. TENTATIVE GRADUATION LIST 2016 (Exhibit II).**

Mr. McIntire moved to approve the tentative 2016 graduation list as presented. Second by Mrs. Voytek - 7 ayes; 0 nays.

**3. SUB LIST ADDENDUM - CAFETERIA, CUSTODIAN, PROFESSIONAL, TRANSPORTATION (Exhibit III).**

Mr. McIntire moved to approve the substitute list addendum as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**4. IDEA PART B ADOPTION.**

Mr. McIntire moved to adopt IU 1 policies and procedures to fulfill the requirements of IDEA, Part B. Second by Mrs. Voytek - 7 ayes; 0 nays.

**5. SECRETARY COMPENSATION PLAN (Exhibit IV).**

Mr. McIntire moved to approve the secretary compensation plan effective July 1, 2016 to June 30, 2021 as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

**6. RESIGNATION - J. ARMSTRONG, BOROUGH TAX COLLECTOR.**

Mr. McIntire moved to accept the resignation of Judy Armstrong as Borough Tax Collector effective June 30, 2016. Second by Mr. Shlosky - 7 ayes; 0 nays.

**7. EMERGENCY SUBSTITUTE PROGRAM 2016-17.**

Mr. McIntire moved to participate in the 2016-17 emergency substitute program through IU 1 with an unchanged cost of \$400.00. Second by Mr. Shlosky - 7 ayes; 0 nays.

**8. POLICY 1<sup>ST</sup> READING.**

Mr. McIntire moved to approve the first reading of policy items a. and b. below as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

**a. 202 ELIGIBILITY OF NONRESIDENT STUDENTS.****b. 823 NALOXONE.**

INFORMATION ITEMS.

**1. HOMEBOUND INSTRUCTION.**

Notification of homebound instruction approved for one (1) secondary student. No action necessary.

**2. END-OF-YEAR SCHEDULE.**

Notification of last week of school schedule. No action necessary.

**B. BUDGET & FINANCE (McIntire, Krause, Voytek).****1. SINGLE AUDIT REPORT - FY ENDING JUNE 30, 2015 (Exhibit V).**

Mr. McIntire moved to accept the single audit report for fiscal year ending June 30, 2015 as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**2. INTERMEDIATE UNIT 1 E-RATE CONSORTIUM (Exhibit VI).**

Mr. McIntire moved to participate in the Regional Wide Area Network E-Rate Consortium with IU 1 as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**3. APPOINT BOROUGH TAX COLLECTOR.**

Mr. McIntire moved to appoint Amy Todd, Business Manager/Board Secretary, as Carmichaels Borough School Real Estate Tax Collector for 2016 effective July 1, 2016. Second by Mr. Shlosky - 7 ayes; 0 nays.

**4. APPOINT DEPUTY BOROUGH TAX COLLECTOR.**

Mr. McIntire moved to appoint Keystone Collections as Deputy Tax Collector for Carmichaels Borough school real estate taxes for 2016 effective July 1, 2016. Second by Mrs. Voytek - 7 ayes; 0 nays.

**5. KEYSTONE COLLECTIONS AGREEMENT (Exhibit VII).**

Mr. McIntire moved to approve the Keystone Collections real estate collection agreement as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**6. HIGHMARK IU #1 BRONZE PLAN (Exhibit VIII).**

Mr. McIntire moved to approve the Highmark IU #1 Bronze Plan for all employees who qualify for healthcare under the Affordable Healthcare Act at a district cost of \$290.00 per month and employee contribution of \$100.00 per month as presented. Second by Mr. Shlosky - 6 ayes; 1 nay (Ganocy)

**7. BUDGET TRANSFERS (Exhibit IX).**

Mr. McIntire moved to approve the budget transfers as presented. Second by Mr. Voithofer - 7 ayes; 0 nays.

**8. TENTATIVE DISTRICT BUDGET 2016-17 (Exhibit X).**

Mr. McIntire moved to approve the 2016-17 tentative district budget in the amount of \$16,643,615.00. Second by Mr. Shlosky - 7 ayes; 0 nays.

**9. NEWFORMA CONSTRUCTION MANAGEMENT SOFTWARE AGREEMENT.**

Mr. McIntire moved to approve the construction management software agreement for the Elementary/DAO project at a cost of \$5,700.00 to be shared by the district and Eckles Construction. Second by Mr. Shlosky - 7 ayes; 0 nays.

**C. ACTIVITIES & ATHLETICS (Ganocy, Shlosky, Voithofer).****1. HEAD GIRLS BASKETBALL COACH POSITION.**

Mr. Ganocy moved to offer the head girls basketball coach position to Ian McCombs with salary and terms per the professional contract effective the 2016-17 season. Second by Mrs. Voytek - 7 ayes; 0 nays.

**2. COMPETITION CHEER SQUAD.**

Item tabled.

**3. FIELD TRIP.**

Mr. Ganocy moved to approve the field trip items a. to k. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**a. MATTRESS FACTORY MUSEUM OF ART -> Pittsburgh - May 10, 2016.**

- b. WVU BASEBALL GAME -> Morgantown - May 6, 2016.
- c. BAND CAMP -> West Virginia Wesleyan College - July 28 to 31, 2016.
- d. QUARTERBACKS OF LIFE RESEARCH PRESENTATION -> Washington, DC - May 13, 2016.
- e. PITTSBURGH ZOO -> Pittsburgh - May 18, 2016.
- f. FORT NECESSITY -> Farmington - May 24, 2016.
- g. 24 CHALLENGE MATH COMPETITION -> IU 1 - May 4, 2016.
- h. CARMICHAELS ARBORS -> Carmichaels - date to be determined.
- i. EAST FRANKLIN PROM -> Waynesburg - April 29, 2016.
- j. WVU BASEBALL GAME -> Morgantown - May 7, 2016.
- k. LAW DAY -> Waynesburg - April 29, 2016.

**D. TRANSPORTATION & BUILDING/GROUNDS (Voithofer, May, Shlosky).**

**1. FACILITIES.**

Mr. Voithofer moved to approve the request for facilities items a. to f. below as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

- a. MAGIC GOALS SOCCER CAMP -> field/restrooms/storage - June 14, 17, 21 & 24, 2016.
- b. QUEST VOLLEYBALL -> auxiliary gym - Tuesday & Wednesday in June & July 2016.
- c. CARMICHAELS COPPERHEADS COUNTY BASEBALL -> field/side cage - April 1 to August 15, 2016.
- d. CARMICHAELS COLT BASEBALL -> field/side cage - May 1 to August 1, 2016.
- e. EMT CLASS EXAM -> MSH cafe/MS classrooms - May 11, 2016.
- f. FOOTBALL CAMP -> fields - June 21, 2016.

**2. AIR MONITORING CONSULTING SERVICES - SKELLY AND LOY.**

Mr. Voithofer moved to approve Skelly and Loy to provide air monitoring consulting services for the Elementary/DAO project at a cost not to exceed \$19,900.00. Second by Mr. McIntire - 7 ayes; 0 nays.

**3. ASBESTOS ABATEMENT CONSULTING SERVICES - SKELLY AND LOY.**

Mr. Voithofer moved to approve Skelly and Loy to provide asbestos abatement consulting services for the Elementary/DAO project at a cost not to exceed \$11,476.00. Second by Mrs. Voytek - 7 ayes; 0 nays.

**4. PDE CORRESPONDENCE - PLANCON PART F: CONSTRUCTION DOCUMENTS (Exhibit XI).**

Mr. Voithofer moved to accept the PDE correspondence dated April 8, 2016 concerning PlanCon Part F: Construction Documents for the Elementary/DAO project as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**5. STADIUM LIGHT BID AUTHORIZATION.**

Mr. Voithofer moved to authorize the administration to seek bids for football stadium lighting. Second by Mr. Shlosky - 7 ayes; 0 nays.

**X. BUSINESS MANAGER / BOARD SECRETARY REPORT.**

**A. BILLS FOR PAYMENT (Exhibit XII).**

Mr. McIntire moved to approve the bills for payment in the amount of \$1,132,663.02 as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**B. SECRETARY / TREASURER / FINANCIAL REPORTS (Exhibit XIII).**

Mr. McIntire moved to approve the secretary, treasurer and other financial reports as presented. Second by Mr. Shlosky - 7 ayes; 0 nays.

**XI. OTHER REPORTS.**

**A. FEDERAL PROGRAMS (Morecraft/Menhart).**

**B. LEGISLATIVE REPORT (Krause).**

**C. PUBLIC RELATIONS (Ricco, McIntire, Shlosky, Krause, Gallagher, Morecraft, Zdravecky).**

**D. STRATEGIC PLAN REPRESENTATIVE (Voytek).**

**E. GCC&TC REPRESENTATIVE (May).**

**XII. ADJOURNMENT.**

Mr. McIntire moved to adjourn the meeting at 8:29 p.m. Second by Mrs. Voytek - 7 ayes; 0 nays.

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Amy L. Todd, Board Secretary

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Thomas M. Ricco, Board President