



Walnut Valley Unified School District

ENGLISH LEARNER ADVISORY COMMITTEE DELAC Minutes for March 9, 2016

Total Number of DELAC Members:

- 22 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 4 District employees

DELAC Attendance for this meeting included:

- 11 DELAC parent/guardians of English learners
- 0 DELAC parents of other students
- 3 District employees

A quorum of the committee is 8 members (51%) A quorum must be present to conduct business.

A quorum of the committee members:

- has been met.
- has not been met.

Date Completed	Legal Requirements (ALL TOPICS MUST BE COMPLETED) The DELAC has had opportunities to advise/assist the program administrator and the local board of education on the following:
	Development or revision of the district’s master plan of education program and services for English learners, including the Local Educational Plan and the Single School Plans for Student Achievement
3/9/2016	Content and procedures for conducting a district-wide needs assessment on a school-by-school basis
11/18/15	District’s program goals and objectives for programs and services for English learners
1/27/16	Development or revision of the district’s plan to assure that all teachers and instructional assistants meet compliance with all state and federal requirements
	Assist and keep informed about the annual language census administration and results.
1/27/16	Procedures used by the district to reclassify English learners
1/27/16	Contents of the district’s written notifications sent to parents/guardians pursuant to Education Code Section 48985 and Title 5, CCR, Subchapter 4 Section 11316
11/18/15	Training opportunities (contents and materials), planned in full consultation with its members, available to DELAC members to assist them to better understand and assume their roles and responsibilities



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Members present:

Joey Weng (CAS); Xiao Ping Ye (CJM); Heidi Lai Kwan Chan (CJM); Ying Chen (CWD); Vida Karimi (CWD); Minafen Huang (MAP); Nicole Gong (QS); Yanfang Yao (CHA); Victor Koo (SUZ); Melody Lin (WHS); JingPei Jennifer Meng (DBHS)

Others present:

LiNai Chang (Bilingual Technician); Jackie Brown (Director of Elementary Education); Evelyn Maldonado (Spanish Interpreter)

Call to Order and Roll Call

The meeting was called to order by Jackie Brown at 9:05am.

Secretary's Report

Minutes were distributed to the ELAC committee.

Committee Reports

As this was the first meeting of the new DELAC, there were no reports to read.

Public Comment

None

Legal Requirements

Jackie went over the following legal requirements:

- 1) Districtwide Needs Assessment
 - a. The needs assessment is available for all EL parents to provide input about what topics they would like to see included as site workshops or district workshops.
 - b. The DELAC representatives were asked to present the Needs assessment at their next ELAC or to contact their ELD liaisons. The Needs assessment will be distributed to EL parents.
 - c. Parents would like more information about the Master Plan of English Learners.

New Business

1. Smarter Balanced Assessment Consortium (SBAC) – Jackie went over the Designated Supports for English Learners and the SBAC testing format.
2. DELAC meeting date: Our next meeting is scheduled for May 6, 2016.

Evaluation

None

Adjournment

The meeting was adjourned at 11:00 a.m.