

DOUGLAS SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

MONDAY, JANUARY 8, 2018

VANDENBERG ELEMENTARY SCHOOL
Library Conference Room
561 Briggs Street
Box Elder, SD

5:00 P.M.

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE IN HONOR OF FALLEN SOLDIERS AND ACTIVE DUTY PERSONS.

1. PUBLIC FORUM.
2. APPROVE AGENDA.
3. APPROVE CONSENT AGENDA.
 - A. APPROVE REGULAR BOARD OF EDUCATION MEETING MINUTES OF DECEMBER 11, 2017 AND SPECIAL BOARD MEETING MINUTES OF DECEMBER 18, 2017.
 - B. APPROVE PERSONNEL ACTION - APPENDIX A.
 - C. APPROVE FINANCIAL REPORTS – APPENDIX B.
 - D. APPROVE THE PURCHASES AND ISSUING OF ACCOUNTS PAYABLE AND PAYROLL AS FOLLOWS:
(COPY ATTACHED)

GENERAL FUND	\$115,825.18
CAPITAL OUTLAY	37,235.39
SPECIAL EDUCATION	859.65
FOOD SERVICE	<u>47,181.07</u>

TOTAL	\$201,101.29
-------	---------------------

PAYROLL DECEMBER 7, 2017	\$1,104,657.79
PAYROLL DECEMBER 21, 2017	\$ 924,761.52

- E. CONFLICTS DISCLOSURE.
4. VOLUNTARY SEPARATION DISCUSSION. [Sean Gholson / Kevin Plooster]
5. STAFFING FOR 2018-19 SCHOOL YEAR. [Alan Kerr]
6. APPROVE STUDENT ASSIGNMENT REQUESTS SA-18-69 THROUGH SA-18-69 AS RECOMMENDED TO ATTEND DOUGLAS SCHOOL DISTRICT FOR THE 2017-18 SCHOOL YEAR. [Alan Kerr]

7. APPROVE THE FOLLOWING RESOLUTION: [Trista Hedderman]
- BE IT RESOLVED** THAT THE DOUGLAS BOARD OF EDUCATION,
IN ACCORDANCE WITH BOARD POLICY BBB, HEREBY SETS
THE DOUGLAS SCHOOL DISTRICT BOARD ELECTION FOR
JUNE 19, 2018 AT VANDENBERG ELEMENTARY SCHOOL. POLLS
WILL BE OPEN FROM 7:00 A.M. UNTIL 7:00 P.M.
8. APPROVE APPOINTMENT OF ELECTION WORKERS FOR THE JUNE 19, 2018 [Trista Hedderman]
SCHOOL BOARD ELECTION AS FOLLOWS:
- | | |
|----------------|---------------|
| MARY JO HIX | DAWN BELTRAN |
| LINDA ANDERSON | CAROL PAINTER |
| KATHY AURIEMMA | JULIE KOPP |
9. APPROVE VOLUNTARY RESIGNATION OF JENNIFER MCCLAIN, HIGH SCHOOL [Alan Kerr]
SPECIAL EDUCATION TEACHER, EFFECTIVE JANUARY 18, 2018 AND ASSESS
\$3,000 PENALTY AS PER THE TERMS OF HER CONTRACT.
10. APPROVE VOLUNTARY RESIGNATION OF DEBORAH CASKEY, ASSISTANT [Alan Kerr]
SUPERINTENDENT, EFFECTIVE JUNE 30, 2018.
11. VANDENBERG ELEMENTARY PRINCIPAL’S REPORT.
12. ASSISTANT SUPERINTENDENT’S REPORT.
13. SUPERINTENDENT’S REPORT.
14. COMMITTEE REPORTS FROM BOARD MEMBERS AND COMMENTS FROM ASSOCIATE BOARD
MEMBERS.
15. ADJOURN.

PERSONNEL ACTION

January 8, 2018

A. **APPROVE** the following contract revisions for the 2017-2018 year:

Marlys Blumhardt, MS, effective 1/1/18; obtained M+45 lane change.
Jenna Burbach, VES, effective 1/1/18; obtained M+45 lane change.
Shawna Delaney, VES, effective 1/1/18; obtained M+45 lane change.
Jillian Hermanson, HS, effective 1/1/18; obtained M+45 lane change.
Jackie Jessop-Rising, HS, effective 1/1/18; obtained M+45 lane change.
Mary Lockey, VES, effective 1/1/18; obtained M+45 lane change.
Sandra Nelson, FC, effective 1/1/18; obtained M+30 lane change.
Shireen Nelson, VES, effective 1/1/18; obtained M+30 lane change.
Kimberly Noorlun, FC, effective 1/1/18, obtained Master's degree.
Carolie Tautkus, FC, effective 1/1/18; obtained M+45 lane change.
Kelsey Trimble, VES, effective 1/1/18; obtained Master's degree.
Martha Wells, VES, effective 1/1/18; obtained M+45 lane change.

B. **APPROVE** hiring the following certified staff members:

Monty Vaughn, HS, Ind. Tech CTE, B/0, \$21,759.07 (prorated).
Beginning 1/3/18.
Reason: Received SD certificate (replace Jace Waltman)
Supervisor: Bud Gusso

Susan Vaughan, MS, SpEd Teacher, M/7, \$28,204.12 (prorated).
Beginning 1/3/18. Remainder of 17/18 school year only.
Reason: Replace Kristie Lindskov
Supervisor: Dan Baldwin

C. **APPROVE** hiring the following classified staff members:

Doris Dawson, MS, Inst. SpEd Aide, Step 2, \$12.85/hr, 7.0 hrs/day, 181 days/yr.
Beginning on 1/3/18.
Reason: Replace Brett Backhaus
Supervisor: Dan Baldwin

Holly Howie, MS, Inst. SpEd Aide, Step 2, \$12.85/hr, 7.0 hrs/day, 181 days/yr.
Beginning on 1/3/18. Remainder of 17/18 school year only.
Reason: New one year position
Supervisor: Dan Baldwin

Sarah Keester, FC, Inst. SpEd Aide, Step 2, \$12.85/hr, 7.0 hrs/day, 181 days/yr.
Beginning on 1/3/18.
Reason: Replace Laura Savage
Supervisor: Jeannie Clark

Joyce Kerr, MS, Inst. SpEd Aide, Step 1, \$12.20/hr, 7.5 hrs/day, 181 days/yr.
Beginning on 1/3/18. Remainder of 17/18 school year only.
Reason: New one year position
Supervisor: Dan Baldwin

D. **APPROVE** hiring the following temporaries and substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
James Dettman	MS 7 th BBB Asst. Coach One Year Only	\$1,767.00	1/04/18
Aaron Kowaleski	MS Head 7th BBB One Year Only	\$2,485.00	1/04/18
AJ Zolicoffer	MS 8 th Head BBB Coach One Year Only	\$2,485.00	1/04/18
April Magnuson	Stipend Work Day	\$50.00/Half day \$100.00/Full day	12/21/17
Carl Mathews	Stipend Work Day	\$50.00/Half day \$100.00/Full day	12/21/17
Lisa Allen	Teacher Sub. Classified Sub.	\$90.00/day 95% of St. 1	11/27/17 11/27/17
Cynthia Cravens	Teacher Sub. Classified Sub.	\$90.00/day 95% of St. 1	12/15/17 12/15/17
Paul Mulloy	Teacher Sub. Classified Sub.	\$90.00/day 95% of St. 1	10/23/17 10/23/17

E. **APPROVE** hiring the following resignation:

Cynthia Cravens, FS, FSW. Effective 12/6/17

Reason: None Given

Supervisor: Karen Faas

November 1, 2017 FINANCIAL	GENERAL FUND	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION FUND
BALANCE 10/ 31/ 17	\$613,928.83	\$617,942.93	\$728,891.67	\$263,607.57
RECEIPTS:				
TAXES	\$888,302.84	\$446,449.01	\$282,949.99	\$2.56
TUITION				
INTEREST	\$19.53			
ADMISSIONS	\$570.08			
LOCAL	\$785.96			
COUNTY	\$17,332.70			
STATE	\$1,231,107.00		\$194,802.00	
FEDERAL			\$209,244.00	
OTHER	\$2,627.28	\$77.08		
INTERFUND TRAN. LOANS	\$310.64			
TOTAL RECEIPTS:	\$2,141,056.03	\$446,526.09	\$686,995.99	\$2.56
DISBURSEMENTS:				
VERIFIED CLAIMS	\$184,400.88	\$59,096.63	\$3,182.40	\$0.00
SALARIES	\$1,488,652.58	\$0.00	\$258,136.51	\$0.00
TRANSFERS OUT				
BALANCE 11/30/17	\$1,081,931.40	\$1,005,372.39	\$1,154,568.75	\$263,610.13
BALANCE 11/ 30/ 16	347,615.18	709,182.55	525,257.96	370,936.89

November 1, 2017 FINANCIAL	FEDERAL PROJECTS	HEALTH FUND	DENTAL FUND	UNEMPLOY- MENT FUND
BALANCE 10/ 31/ 17	(\$206,627.69)	\$1,162,274.53	\$5,883.68	\$73,738.11
RECEIPTS:				
TUITION				
INTEREST				
LOCAL				
STATE	\$9,970.00			
FEDERAL	\$3,474.32			
PREMIUMS		\$148,487.31	\$26,625.91	
REIMBURSEMENTS				
OTHER (LOCAL) -AFROTC	\$1,733.96			
INTERFUND TRAN. OTHER (LOCAL) -LIBRARY				
TRANSFER IN				
TOTAL RECEIPTS:	\$15,178.28	\$148,487.31	\$26,625.91	\$0.00
DISBURSEMENTS:				
VERIFIED CLAIMS	\$18,932.36	\$99,679.04	\$25,182.24	\$0.00
SALARIES	\$72,938.62			
TRANSFERS OUT				
EXPENDITURES				
BALANCE 11/30/17	(\$283,320.39)	\$1,211,082.80	\$7,327.35	\$73,738.11
BALANCE 11/ 30/ 16	(288,239.33)	1,052,215.78	5,417.21	75,618.95

November 1, 2017 FINANCIAL	DEP CARE	ENTERPRISE	IMPACT AID	LIFE INSURANCE
BALANCE 10/ 31/ 17	\$2,672.89	\$6,094.99	\$8,065,881.45	\$5,982.56
RECEIPTS:				
INTEREST			\$308.32	
TUITION		\$18,160.38		
STATE		\$100.52		
FEDERAL				
LOCAL	\$1,675.00	\$90.00		
OTHER				
INTERFUND TRAN.				
LOANS				
PREMIUMS				\$1,787.42
TOTAL RECEIPTS:	\$1,675.00	\$18,350.90	\$308.32	\$1,802.44
DISBURSEMENTS:				
VERIFIED CLAIMS	\$2,720.28	\$1,958.60	\$0.00	\$1,327.66
SALARIES		\$23,070.31		
EXPENDITURES/ TRANSFERS OU'	\$0.00	\$0.00	\$310.64	
BALANCE 11/30/17	\$1,627.61	(\$583.02)	\$8,065,879.13	\$6,457.34
BALANCE 11/ 30/ 16	5,754.67	20,077.04	7,953,226.75	0.00

November 1, 2017 FINANCIAL	FOOD SERVICE	FIDUCIARY FUNDS	MEDICAL REIMB-125
BALANCE 10/ 31/ 17	\$398,081.33	\$156,288.14	(\$2,321.08)
RECEIPTS:			
INTEREST			
SALES	\$42,188.37		
STATE	\$76,757.30		
FEDERAL			
LOCAL	\$1,923.60	\$36,781.32	\$2,343.36
OTHER	\$8,782.44		
INTERFUND TRAN.			
LOANS			
TOTAL RECEIPTS:	\$129,651.71	\$36,781.32	\$2,343.36
DISBURSEMENTS:			
VERIFIED CLAIMS	\$57,399.87	\$57,694.70	\$1,990.02
SALARIES	\$55,601.61	\$1,268.27	
EXPENDITURES/ TRANSFERS OUT			\$0.00
BALANCE 11/30/17	\$414,731.56	\$134,106.49	(\$1,967.74)
BALANCE 11/ 30/ 16	420,844.26	142,208.97	569.30

Douglas School District
January 15th, 2017
Board Report

General Fund

A & B WELDING SUPPLY COMPANY INC.	172247	1,758.08
ACT	172248	312.00
ADOBE SYSTEMS INC	172249	2,496.00
AMAZON.COM	172251	1,570.02
AMERICINN-SIOUX FALLS	172252	165.00
ARMSTRONG EXTINGUISHER SERVICE INC	172253	198.98
ARROWWOOD RESORT & CONFERENCE	172254	611.70
ASBSD PROTECTIVE TRUST	172255	5,000.00
BAUER, BRYAN	172256	137.35
BHSU FOUNDATION	172257	416.00
BLACK HILLS ENERGY	172258	30,520.06
BLACK HILLS RUBBLE MANAGEMENT	172259	45.00
BLACK HILLS URGENT CARE	172260	70.00
BORDER STATES ELECTRIC INC	172261	73.42
BROWN'S SMALL ENGINE REPAIR	172262	83.76
CANAAN, CHARLES	172263	157.50
CARQUEST AUTO PARTS	172265	55.84
CENTURY BUSINESS	172267	1,021.64
CHRIS SUPPLY, INC.	172268	208.25
CITY OF BOX ELDER/PUBLIC WORKS DEPT	172269	2,042.30
CLUBHOUSE HOTEL & SUITES	172270	127.00
COMFORT PRODUCTS DISTRIBUTING, LLC	172271	4,697.58
CONJUGUEMOS	172272	55.00
CRICUT	172239	95.88
CRUM ELECTRIC	172273	564.42
DALE'S TIRE & RETREADING, INC.	172274	684.25
E COMPLETE, LLC	172275	214.99
EDHEADS.ORG	172276	30.00
ELDRIDGE, WILLIAM	172277	229.54
ELLISON EDUCATIONAL, INC.	172278	333.90
EVERGREEN OFFICE PRODUCTS	172280	329.25
FASTENAL COMPANY, THE	172281	54.38
FIDUCIARY ACCOUNT	172282	2,213.85
FOOD SERVICE	172284	20.65
FRERICHS, BENJAMIN	172285	21.39

GRAINGER, W.W., INC.	172286	4,201.96
GRAY, TANYA	172287	30.75
GRIMMS PUMP SERVICE, INC.	172288	64.05
HAGGERTYS MUSICWORKS	172289	415.35
HAUFF MID-AMERICA SPORTS INC.	172290	630.00
HEINEMANN	172291	42.00
HERFF JONES, INC.	172292	45.20
HILLYARD / SIOUX FALLS	172293	404.72
IMAGES OF THE WORLD	172295	675.00
J&J TRUCK AND AUTO BODY	172297	3,997.70
JOHNSON MACHINE, INC.	172298	500.15
KIEFFER SANITATION, INC.	172299	1,744.71
KIMBALL MIDWEST	172300	69.28
LYNN JACKSON SHULTZ & LEBRUN PC INC	172302	1,895.70
MELENDEZ, CATHLEEN	172304	127.22
MENARDS - RAPID CITY STORE	172305	716.72
MG OIL COMPANY, INC.	172306	6,777.55
MIDCONTINENT COMMUNICATIONS	172307	1,120.96
MIDWEST BUS PARTS, INC.	172308	178.15
MINITEX	172309	853.00
MONTANA DAKOTA UTILITIES COMPANY, INC.	172310	9,678.87
NETWORK SERVICES COMPANY	172311	4,917.15
NORTH CENTRAL SUPPLY, INC.	172312	235.00
NORTHERN TRUCK EQUIPMENT CORP.	172313	335.40
NORTHWEST PIPE FITTINGS, INC.	172314	312.92
OVERHEAD DOOR, INC.	172315	43.96
PEARSON US LEARNING SERVICES	172316	750.48
PRESSURE SERVICES INC	172317	538.20
RAPID CITY JOURNAL	172318	586.62
RIVERSIDE TECHNOLOGIES INC	172319	4,000.00
ROGER FRYE'S PAINT & SUPPLY	172320	179.96
RUNNINGS SUPPLY INC.	172321	449.99
SAM'S CLUB	Auto Pay	234.16
SD FEDERAL PROPERTY AGENCY	172322	16.50
SECRETARY OF STATE	172323	30.00
SOUTH DAKOTA ONE CALL	172324	9.45
SPARTAN STORES, LLC.	172325	193.52

SUPPLY WORKS	172326	1,171.40
SWARTS, BRUCE	172327	75.00
TOOLS 4 FLOORING	172239	61.00
TRACKWRESTLING.COM	172330	122.80
TRUE VALUE	172331	609.75
UNITED AIR LINES	172239	399.60
US BANK	172239	82.46
VANWAY TROPHY & AWARD, INC.	172332	16.75
VICTORIA'S GARDEN LLC	172333	43.00
VOYAGER FLEET SYSTEMS, INC.	172334	334.09
WAL-MART STORES INC	Auto Pay	56.57
WARNE CHEMICAL & EQUIPMENT, INC.	172335	25.80
WEST RIVER ELECTRIC	172337	1,984.64
WEST RIVER INTERNATIONAL	172338	268.13
WESTERN COMMUNICATIONS, INC.	172339	430.00
<u>GRANTS</u>		
FOOD SERVICE	172284	1,635.06
AMERICAN AIRLINES	172239	50.00
CENTER FOR AMERICAN INDIAN RESEARCH &	172266	2,380.68
HAMPTON INN - NASHVILLE	172239	1,111.80
IASCO	172294	309.92
REINHART FOOD SERVICE, LLC	172246	904.40
WAL-MART STORES INC	172239	(8.98)
WHO'S HOBBY HOUSE	172239	143.98
Total		115,825.18
<u>Capital Outlay</u>		
ALA STORE	172250	197.26
CAPSTONE PRESS	172264	701.03
CENTURY BUSINESS	172267	9,587.13
FOLLETT SCHOOL SOLUTIONS, INC	172283	3,807.87
HAUFF MID-AMERICA SPORTS INC.	172290	2,280.10
INTEGRATED TECHNOLOGY & SECURITY	172296	3,394.46
MALONE ENGINEERING, INC.	172303	2,450.00
PEARSON US LEARNING SERVICES	172316	1,607.54
TEMPERATURE TECHNOLOGY INC	172328	12,857.00
WEST MUSIC CO	172336	353.00
Total		37,235.39

SPECIAL ED

AMAZON.COM	172251	359.79
ESTR PUBLICATIONS	172279	67.00
LRP CONFERENCES	172301	250.00
SPARTAN STORES, LLC.	172325	19.18
THERAPY SHOPPE, INC.	172329	45.98
WESTERN PSYCHOLOGICAL SERVICES	172340	117.70
Total		859.65

Food Service

BAROS, NICHOLE	10269	49.40
BIMBO BAKERIES USA	10270	77.45
CASH- FOOD SERVICE	10271	53.00
CASH-WA DISTRIBUTING COMPANY, INC.	10272	922.77
CASH-WA DISTRIBUTING COMPANY, INC.	10273	2,271.80
COCA-COLA BOTTLING CO HIGH COUNTRY	10274	1,126.50
DEAN FOODS	10275	3,269.58
DOMINOS PIZZA- BOX ELDER	10276	1,699.00
GENERAL FUND	10277	30,924.18
REINHART FOOD SERVICE, LLC	10278	6,186.96
SERVALL TOWEL & LINEN SUPPLY, INC.	10279	224.25
THOMAS, EDWARD	10280	84.75
SAM'S CLUB	Auto Pay	180.54
WAL-MART STORES INC	Auto Pay	110.89
Total		47,181.07
Grand Total:		201,101.29

PAYROLL EXPENDITURES

DECEMBER 7, 2017

DECEMBER 21, 2017

TOTALS

\$1,104,657.79

\$924,761.52